

SIMON FRASER UNIVERSITY

MEMORANDUM

To: Senate

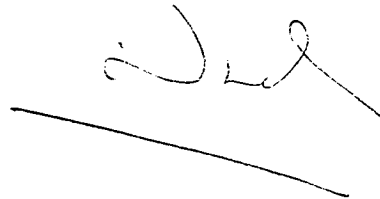
From: Nick Heath, Secretary  
Senate Undergraduate Admissions Board

Date: 1993 02 09

**Subject: SUAB Annual Report**

The annual report for 1992 of the Senate Undergraduate Admissions Board is enclosed for Senate's information. I will attend Senate to answer questions and would appreciate this item being on the same agenda as the ECCAD admission item and the SAB annual report.

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**SIMON FRASER UNIVERSITY  
MEMORANDUM**

To: Senate  
From: Nick Heath  
Secretary, SUAB

Subject: Senate Undergraduate Admissions Board (SUAB)  
Annual Report 1992  
Date: February 9, 1992

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**SUAB ANNUAL REPORT 1992**

During 1992, SUAB met on the following dates:

<u>Date</u>	<u>Nature of Meeting</u>	<u>Attendance - voting members only</u>
April 24, 1992	End-of-semester	5
June 17, 1992	Regular	8
August 20, 1992	End-of-semester	6
October 22, 1992	Regular	8
November 6, 1992	Regular	8
December 24, 1992	End-of-semester	8

**Membership:**

**Members joining SUAB were:**

J. Osborne (Chair, Sept. 1992 - )  
C. Asmundson (Faculty member, Applied Sciences: Oct. 1/92 - Sept. 30/94)  
S. Stapleton (Alternate faculty member, Applied Sciences: Oct. 1/92 - Sept. 30/94)  
A. Lebowitz (Faculty member, Arts: Oct. 1/92 - Sept. 30/94)  
R. Gordon (Alternate faculty member, Arts: Oct. 1/92 - Sept. 30/94)  
Z. Rebmann-Huber (Alternate faculty member, Business Administration: Oct. 1/92 - Sept. 30/94)  
R. Case (Faculty member, Education: Oct. 1/92 - Sept. 30/94)  
S. Wade (Student senator: Oct. 21/92 - Sept. 30/93)  
K. Hoeflich (Alternate Student Senator: Oct. 21/92 - Sept. 30/93)

**Members leaving SUAB were:**

R. Saunders (Chair)  
R. Hackett (Faculty member, Applied Sciences)  
P. Ho (Alternate faculty member, Applied Sciences)  
C. Reed (Faculty member, Arts)  
J. Osborne (Alternate faculty member, Arts)  
P. Kirkpatrick (Alternate faculty member, Business Administration)  
C. Haig-Brown (Faculty member, Education)  
P. Grimmett (Alternate faculty member, Education)  
M. Cairns (Director of Academic Advice Centre)  
K. Choquer (Alternate student senator)

Results of Appeals  
January - December 1992  
Table 1

Date of Meeting	8-Jan	10-Jan	7-Feb	4-Mar	10-Apr	6-May	12-Jun	14-Jul	2-Sep	8-Sep	13-Oct	17-Nov	21-Dec	Total	1991
Admission	3	0	0	1	3	2	3	4	16	4	0	3	3	42	14
Readmission	0	0	1	1	1	1	2	2	3	4	0	0	1	16	321
Retroactive Withdrawal	4	3	10	7	13	10	13	18	27	4	10	20	18	157	122
Selective Retro W/D	3	3	7	4	8	7	7	5	6	2	6	6	11	75	57
Transfer Credit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
<b>Total</b>	<b>10</b>	<b>6</b>	<b>18</b>	<b>13</b>	<b>25</b>	<b>20</b>	<b>25</b>	<b>29</b>	<b>52</b>	<b>14</b>	<b>16</b>	<b>29</b>	<b>33</b>	<b>290</b>	<b>517</b>
<b>Decisions Made</b>															
<b>Admission</b>															
Sustain	1	0	0	0	0	0	1	2	5	1	0	0	1	11	
Deny	2	0	0	1	0	2	0	1	6	3	0	0	1	16	
Defer	0	0	0	0	3	0	2	1	5	0	0	3	1	15	
<b>Readmission</b>															
Sustain	0	0	0	0	0	0	1	2	0	3	0	0	0	6	
Deny	0	0	0	0	1	1	1	0	1	1	0	0	0	5	
Defer	0	0	1	1	0	0	0	0	2	0	0	0	1	5	
<b>Retroactive Withdrawal</b>															
Sustain	1	1	5	2	4	3	7	7	15	3	1	11	11	71	
Deny	0	2	2	3	1	3	1	9	3	1	3	2	6	36	
Defer	2	0	3	2	8	4	5	2	9	0	6	7	1	49	
<b>Selective Retro W/D</b>															
Sustain	1	1	4	1	1	5	5	3	3	0	3	3	4	34	
Deny	1	1	2	3	1	2	2	2	0	1	0	2	2	19	
Defer	2	1	1	0	6	0	0	0	3	1	3	1	5	23	
<b>Other</b>															
Sustain	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Deny	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>* Total</b>	<b>10</b>	<b>6</b>	<b>18</b>	<b>13</b>	<b>25</b>	<b>20</b>	<b>25</b>	<b>29</b>	<b>52</b>	<b>14</b>	<b>16</b>	<b>29</b>	<b>33</b>	<b>290</b>	

\*The totals shown are all appeals that were considered on the particular meeting date. These figures include the Stage 1 appeals shown as 'deferred' because they were subsequently considered at a Stage 2 process (n-person).

The following actions were taken:

**General**

1) **Ratification of Chair of the Senate Appeals Board**

Erik Chapman was ratified on June 17, 1992 as Chair of the Senate Appeals Board.

2) **SUAB 228 - Transfer Credit for Exchange Students**

More generous transfer credit limits were approved for students participating in exchange programs. This could include an additional 30 transfer credits at either lower or upper division, for a possible total of 90 semester hours of transfer credit toward a bachelor's degree.

3) **SUAB 231 - Admission of Transfer Students to the Faculty of Science**

Regulations were approved to establish separate entry requirements for transfer students entering Science. These complement the admission requirements for secondary school graduates seeking entrance to the Faculty.

4) **SUAB 232 - Proposal to remove the entry quota for international students to Management and Systems Science program**

SUAB approved the removal of the entry limit for international students into MSSC. This matter was subsequently referred to the Senate Committee on International Students and is still under consideration (February 1993).

5) **SUAB 233 - Students who withdraw from the first semester - proposed clarification of procedures**

SUAB agreed to a clarification of procedures for new students who do not complete their first semester. If the student withdraws after the application deadline for the following semester, the deadline shall be waived. If the student withdraws under extenuating circumstances, they shall remain eligible to register for the subsequent semester.

6) **SUAB 234 - Admission requirements for secondary school graduates from other Canadian provinces**

Admission requirements were revised for all Canadian provinces except B.C. and Quebec, to more closely match requirements for B.C. Grade 12 graduates. This is intended to provide a fairer comparison of graduates from the school systems across different provinces.

- 7) **SUAB 236 - 'Fair and Reasonable Admission Requirements for Transfer Students:'**  
**a position paper prepared by the B.C. Council on Admissions and Transfer**  
and **SUAB 238 - Proposal to recognize Associate Degrees in Enrolment Planning**  
**procedures**

On several occasions, SUAB discussed the issue of the 'level playing field' in admission of B.C. college transfer students. Many complex issues were identified. The Provincial Government appeared slow to recognize the need for system-wide enrollment planning, but this is now being developed. SUAB approved a proposal to give priority admission to holders of the Associate of Arts or Associate of Science degrees from B.C. Colleges. Priority will be within the BC College transfer category and will not affect applicants in other categories. This was subsequently approved by SCAP.

- 8) **SUAB 237 - 'The Graduation Program Working Paper '**

SUAB discussed the latest draft arising out of the 'Year 2000' series of educational reforms being undertaken by the Ministry of Education. Members of the provincial Graduation Program Team visited SFU in November to discuss their plans with SUAB.

- 10) **SUAB 239 - Admission from B.C. Secondary School - Use of percentage grades**

For B.C. Grade 12 graduates, the use of percentage grades was approved for admission to 94-1 and subsequent semesters. This will improve enrolment management and will appear fairer in the perception of the public and the secondary school community.

- 11) **SUAB 240 - Irregular Admission Policies**

A proposal from the Faculty of Education was approved in principle to allow for more flexibility in student admissions, to better match the entrepreneurial style of course offerings, sometimes used by the Faculty. Further details on feasibility were left for action by the staff of the Registrar's Office.

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