

SIMON FRASER UNIVERSITY

MEMORANDUM

To: Senate
From: Nick Heath
Secretary, SAB
Subject: **Senate Appeals Board (SAB)**
Annual Report 1993
Date: February 25, 1993

The Senate Appeals Board met 13 times in 1993, the same as in 1992.

Membership

E. Chapman	Chair until May, 1993 (resigned May, 1993)
P. Winne	Interim Chair from June, 1993 to December, 1993
K. Arnason	Chair - ratified by SUAB on 24 December 1993

From SUAB - 1 Member

D. Ryeburn	Faculty member elected February, 1981
R. Rogow	Alternate faculty member elected October, 1990

From Senate - 1 Member

P. Winne	Faculty senator
L. LeMare	Faculty senator elected November, 1993
E. Palmer	Alternate faculty senator elected June, 1989

From Student Society - 2 Members

T. Pagliacci	Student member from August, 1989 to March, 1993
J. Cox	Student member appointed June, 1992
K. Arnason	Student member appointed April, 1993
J. Flores	Alternate student member appointed July, 1991
P. Horton	Alternate student member from August, 1992 to May, 1993
T. Morrison	Alternate student member appointed August, 1993

Members leaving SAB in 1993

E. Chapman	Chair from June, 1992 to May, 1993
P. Winne	Student alternate member from July, 1991 to June, 1992
	Acting Chair from June, 1993 to November, 1993
	Faculty Senator from June, 1989 to June, 1993.
T. Pagliacci	Alternate Faculty Senator from June, 1988 to June, 1989
P. Horton	Student member from August, 1989 to March, 1993
	Alternate student member from August, 1992 to May, 1993

The scheduling of meetings with increased regularity (approximately monthly) appears to have been beneficial for members, appellants and SFU advisers.

In 1993, the Board continued to deal with a variety of cases, mostly involving medical and psychological problems encountered by students.

Under the procedures approved in October 1991, each appeal is first screened by the Chair and the Secretary of the Senate Appeals Board, to determine whether Special Circumstances are present. Once this screen has been passed, each appellant has the option of an in-person hearing, but all appeals are first heard in written form only (Stage 1) and many of them are resolved at that Stage. If the SAB is unable to give a positive judgement at Stage 1, and if the student has requested an in-person hearing, the case is settled at a personal hearing, usually lasting about 10 minutes (Stage 2).

The processing of appeals through to decisions at either Stage 1 and Stage 2 has been smooth and relatively efficient.

This process resulted in the following action in 1993:

'Leave to Appeal'- Appeal forms screened by Chair and Secretary of the SAB to determine if special circumstances are present:

<i>Appeals -</i>	<i>cancelled</i> (no special circumstances)	<i>appeals sent to Stage 1</i>
Admission	25	21
Readmission	11	6
Retroactive withdrawal	10	97
Selective Retroactive withdrawal	0	55
Other	2	0
Total	48	179

The outcomes of the Stage 1 and Stage 2 decisions are given on the following page.

Results of Appeals
January - December 1993
Table 1

Date of Meeting	5-Jan	16-Feb	16-Mar	21-Apr	5-May	1-Jun	30-Jun	4-Aug	1-Sep	8-Sep	2-Nov	30-Nov	2-Dec	Total	1992
Admission	1	0	0	0	2	3	2	2	7	4	0	0	0	21	42
Readmission	1	0	0	0	0	0	0	2	2	0	0	0	1	6	16
Retroactive Withdrawal	5	7	5	9	6	3	9	14	8	6	8	11	6	97	157
Selective Retro W/D	2	4	10	3	5	4	7	6	4	3	3	3	1	55	75
Transfer Credit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	9	11	15	12	13	10	18	24	21	13	11	14	8	179	*290
Decisions Made															
Admission															
Sustain	0	0	0	0	2	0	2	1	1	0	0	0	0	6	
Deny	1	0	0	0	0	3	0	1	6	4	0	0	0	15	
Defer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Readmission															
Sustain	0	0	0	0	0	0	0	2	2	0	0	0	1	5	
Deny	1	0	0	0	0	0	0	0	0	0	0	0	0	1	
Defer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Retroactive Withdrawal															
Sustain	5	4	2	7	5	1	9	12	5	2	4	9	3	68	
Deny	0	3	3	2	1	2	0	1	3	4	4	2	3	28	
Defer	0	0	0	0	0	0	0	1	0	0	0	0	0	1	
Selective Retro W/D															
Sustain	2	3	3	2	3	4	5	4	1	3	3	3	1	37	
Deny	0	1	7	1	2	0	2	2	2	0	0	0	0	17	
Defer	0	0	0	0	0	0	0	0	1	0	0	0	0	1	
Other															
Sustain	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Deny	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
** Total	9	11	15	12	13	10	18	24	21	13	11	14	8	179	

*The summary 1992 totals shown are all appeals that were considered at each meeting. These figures include Stage 1 appeals, which were subsequently considered at a Stage 2 process (in-person).

**The totals for 1993 do NOT include the Stage 1 appeals (73 cases in 1993), which were subsequently considered at a Stage 2 process (in-person).