

For Information

SIMON FRASER UNIVERSITY

S.94-8

MEMORANDUM

TO: R. Heath
Registrar

FROM: K. Heinrich, Chair
Senate Committee on
University Budget

RE: Annual Report

DATE: December 14, 1993

The Annual Report of the Senate Committee on University Budget for 1993 is attached, as requested.

WJW:cr
Attach.

*WJW
for K. Heinrich*

SIMON FRASER UNIVERSITY
SENATE COMMITTEE ON UNIVERSITY BUDGET
ANNUAL REPORT TO SENATE
NOVEMBER 18, 1993

(I) THE COMMITTEE

The Senate Committee on University Budget (SCUB) is a standing Committee of the Senate of Simon Fraser University and is designated as a confidential Committee advisory to the President.

The membership, as determined by Senate at its meeting of December 1st, 1980, consists of those members of Senate elected by and from Senate to the Senate Committee on Academic Planning.

The Chair is elected by and from the voting members of the Committee. The present Chair is K. Heinrich, Faculty Senator. The other members as of November 4, 1992 are: Faculty Senators; L. Boland, J. D'Auria, J. Driver, and P. Winne; Lay Members of Senate; I. McAskill, V. Nielsen; Student Senators; J. Bacani, S. Wade, K. Hoeflich. Other members who have served this past year but are no longer on SCUB include R. Blackman, former Chair of SCUB. M. Covell, M. Bowman. A. Wotherspoon, D. Fickling, and T. Morrison. The Director of Analytical Studies, W. Wattamaniuk, serves as (non-voting) Secretary. The Vice-President of Financial Services, R. Ward, also attends meetings as a non-voting resource person on a regular basis. Other Vice-Presidents and the President attend at the invitation of the Committee.

The proceedings of the Committee, information received by it from the administration, and the specifics of the advice given by the Committee are confidential. Only the activity reports that the Committee makes to Senate are not subject to this rule of confidentiality.

(II) ACTIVITY REPORT

This report covers the period from November 05, 1992 to December 08, 1993. Within this period, SCUB was chaired by R. Blackman until his resignation from SCUB in August. K. Heinrich was elected Chair of SCUB in October, 1993. SCUB has met in Committee a total of 10 times since the last report submitted to Senate in November, 1992.

At each meeting, SCUB was briefed by R. Ward regarding the budget situation at SFU, on expectations for provincial funding, and on overall allocations within the University once revenues and budget were established. SCUB also received for information from the Office of Financial Services the following reports:

- Financial Statements for 1992/93
- Operating Budget Summaries for BOG for 1993/94
- Capital Budget Application for 1993/94
- Operating Budget Application for 1993/94
- Operating Budget 1993/94...Paper on Principles and Process
- University Financing in British Columbia: An Equity Study of Provincial Operating Grants...by J. Stephan Dupré
- The Meekison Report on Resource Allocation and Management

- The Meekison Report: Status of Recommendations
- Trends in Institutional Support Costs: An Administrative Cost Study of B. C. Universities prepared by Peat Marwick Thorne
- Tuition Fee Proposals for BOG
- Copies of correspondence between our Ministry and SFU BOG regarding the 1993/94 Operating Grant to SFU.

Other materials received by SCUB included:

- Five-Year Capital Plan..1994/95 to 1998/99
- Report of the Senate Committee on International Students
- Memorandum from Acting President R. Brown on Budget Modeling

Following on the recommendations of the Meekison Report in 1992 regarding SCUB's role within the context of Section 36(e) of the University Act, in which Senate is authorized "to establish a standing committee to meet with the president and assist him with the preparation of the university budget", former President Saywell requested that the Chair of SCUB serve as a member of the President's Advisory committee on Priorities and Budgeting (PACOPAB). This is intended to ensure that the President continues to receive timely, informed and independent budgetary advice from a group of elected senators. The Chair of SCUB has attended 16 meetings of PACOPAB throughout the period covered by this report.

SCUB has provided written advice and recommendations to the President on the following items in the past year:

- The Meekison Report on Resource Allocation and Management
- Financial Aid and Awards Budget
- Student Fee Increases for 1993/94
- Balancing the 1993/94 Budget
- Report of the Senate Committee on International Students
(recommendations sent to Chair of SCAP)
- Microcomputer Store Closure

Meetings with President and Vice-Presidents

- December, 1992.....with J. Osborne, Associate Vice-President Academic, to discuss Computing Services, Fin. Aid, Academic Space, Equipment, Renovations.
- March, 1993.....with R. Brown, Acting President, to discuss SCUB's advice on the 1993/94 Budget .
- November, 1993....With President J. O. Stubbs, to discuss SCUB's role in planning.
- December, 1993...With J. Munro, Vice-President Academic, to discuss academic priorities, planning, and budgets.