

SIMON FRASER UNIVERSITY

MEMORANDUM

To: Senate
From: Nick Heath
Secretary, SAB

Subject: **Senate Appeals Board (SAB)
Annual Report 1994**
Date: 1995 04 27

The Senate Appeals Board met 13 times in 1994, the same number of meetings as in 1993.

Membership

K. Arnason Chair - ratified by SUAB on 24 December 1993

From SUAB - 1 Member

D. Ryeburn Faculty member elected February, 1981
R. Rogow Alternate faculty member elected October, 1990

From Senate - 1 Member

L. LeMare Faculty senator elected November, 1993 (on leave of
absence from July 1/94 - October 31/94)
P. Winne Alternate Faculty senator elected September 19/94

From Student Society - 2 Members

J. Cox Student member appointed June, 1992
Vacant (from November 21/94)

J. Flores Alternate student member appointed July, 1991
T. Morrison Alternate student member appointed August, 1993

Members leaving SAB in 1994

From Senate:

R. Mathewes Faculty senator elected to replace L. LeMare from July 1/94 -
October 31/94
E. Palmer Alternate faculty senator elected June, 1989, resigned as of
August 31/94

From Student Society:

M. Gervin Student member appointed January 20/94. Resigned
November 21/94

Under the procedures approved in October 1991, each appeal is first screened by the Chair and the Secretary of the Senate Appeals Board, to determine whether Special Circumstances are present. Once this screen is passed, each appellant has the option of an in-person hearing, but all appeals are first heard in written form only (Stage 1) and many cases are resolved at that Stage. If the SAB is unable to give a positive judgment at Stage 1, and if the student has requested an in-person hearing, the case is settled at a personal hearing, usually lasting about 10 minutes (Stage 2).

This process resulted in the following action in 1994:

'Leave to Appeal'-

This is the preliminary screening by the Chair and Secretary of the SAB, to determine if special circumstances are present:

Appeal type	Received	cancelled because there were no special circumstances	appeals sent to Stage
Admission	42	21	21
Readmission	18	10	8
Retroactive withdrawal	72	5	67
Selective Retroactive withdrawal	64	2	62
Transfer Credit	1	0	1
Other	1	0	1
Total	198	38	160

The outcomes of the Stage 1 and Stage 2 decisions are given on the following page.

The SAB continued to deal with a heavy volume of appeals. In most cases, particularly withdrawals, the appeal is in fact the initial decision, not a review of an earlier decision. Appeals are usually resolved within two months of receipt.

Results of Appeals
January - December 1994
Table 1

Date of Meeting	5-Jan	11-Feb	25-Mar	20-Apr	6-May	22-Jun	20-Jul	8-Aug	1-Sep	9-Sep	21-Oct	18-Nov	19-Dec	Total	1993
Admission	3	0	1	1	3	3	1	3	0	4	0	0	2	21	21
Readmission	1	0	0	1	0	0	1	2	0	0	3	0	0	8	6
Retroactive Withdrawal	1	9	10	2	4	6	8	0	3	5	11	7	1	67	97
Selective Retro W/D	2	11	6	9	3	1	7	6	1	3	6	4	3	62	55
Transfer Credit	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0
Other	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0
Total	7	21	17	14	10	10	17	11	4	12	20	11	6	160	179
Decisions Made															
Admission															
Sustain	2	0	0	0	0	1	0	0	0	3	0	0	2	8	
Deny	1	0	1	1	3	2	2	3	0	1	0	0	0	14	
Defer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Readmission															
Sustain	0	0	0	0	0	0	0	2	0	0	3	0	0	5	
Deny	1	0	0	1	0	0	0	0	0	0	0	0	0	2	
Defer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Retroactive Withdrawal															
Sustain	1	9	10	2	0	5	7	0	2	1	8	5	1	51	
Deny	0	0	0	0	4	1	1	0	1	4	3	2	0	16	
Defer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Selective Retro W/D															
Sustain	2	10	5	7	2	1	3	4	1	3	5	4	1	48	
Deny	0	1	1	2	1	0	4	2	0	0	0	0	2	13	
Defer	0	0	0	0	0	0	0	0	0	0	1	0	0	1	
Other															
Sustain	0	1	0	1	0	0	0	0	0	0	0	0	0	2	
Deny	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
* Total	7	21	17	14	10	10	17	11	4	12	20	11	6	160	

*Total represents decisions made on: Stage 1 appeals = 102; Stage 2 appeals = 58
An additional 12 cases were considered at the Dec. 1994 meeting and forwarded to the Jan. 1995 meeting.

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