

Senate Committee on University BudgetAnnual Report to Senate

This report covers the period November 1, 1993, to October 31, 1994. Committee members during this period were K. Heinrich (Chair), J. Driver, P. Winne (replaced by M. Bowman from January 10, 1994, until April 30), L. Boland, J. D'Auria (replaced by L. Hafer, then P. Percival); S. Wade (replaced by D. Einstein, then S. Wu), J. Bacani, K. Hoeflich (replaced by K. Chan), R. Ward (Vice-President Finance and Administration), W. Wattamaniuk (Secretary).

In accord with its mandate, throughout the year SCUB received regular financial updates from the Vice-President, Finance and Administration. These updates provided the Committee with information on: the University's consultations with the Provincial Government; progress on funding for new buildings -- their tendering and construction; outcomes of negotiations between the University and employee organizations; changes in external regulations that affect University costs (e.g., B.C. Hydro increases); financial difficulties facing universities in other provinces; allocation of special government one-time funds to the University (e.g., earthquake upgrading, the B.C. Innovation Fund); general information on the University's fiscal position; and continuing explanations of how the University's financial process works.

Further information on the University's fiscal management was provided by the Chair who, as a member of the President's Advisory Committee on Priorities and Budget, was privileged to be part of the senior administration's discussions on such items as: the ten percent budget-cutting exercise carried out by all units; allocation of enrolment increase funding; development of guidelines for the Academic Enhancement Fund; and selection of projects to be submitted to the B.C. Innovation Fund. In addition, the Chair was invited to participate in a retreat (September 17, 1994) of Vice-Presidents, Deans, the Director of Development, the University Planning Co-ordinator and chaired by the President.

SCUB continued its practice of meeting regularly with the Vice-Presidents and the following meetings took place:

November 3, 1993	J. Munro, Vice-President, Academic
January 12, 1994	J. Osborne, Associate Vice-President, Academic
February 2, 1994	J. Osborne and L. Tolan to discuss computing charges
April 13, 1994	J. Blaney, Vice-President, Harbour Centre and Development
May 18, 1994	W. De Vries, Vice-President, Administration
June 8, 1994	B. Clayman, Vice-President, Research, and Dean of Graduate Studies
July 6, 1994	D. Boal, Co-ordinator, Presidential Committee on University Planning

As a result, SCUB made recommendations to the President on: allocation of tuition revenue generated by the additional FTEs; computing charges; budgetary approval for new programs; the 1994-95 budget; tuition and ancillary fees.

In February, 1993, SCUB was asked by the President to co-ordinate an information/consultation process on the 1994/95 budget with the University community. Working with the office of the Vice-President, Finance and Administration, a budget document describing three possible scenarios for the 1994/95 budget year was prepared and presented to the University asking for comments and suggestions. Responses were received via e-mail and through meetings with individual Faculties (Science, Applied Sciences and Arts). Information obtained was used as a basis for recommendations made by SCUB to the President and presented to Senate for information at its June 6, 1994, meeting (Senate paper S94.47 which can be obtained from the Secretary to Senate). At that time the President's response to our suggestions was verbally reported. To summarize: Funding for several long-term employees in the Vice-President, Research, Office was moved from the non-recurring to the recurring budget, as was the cost of the Development Office lease. (SCUB has supported movement of such funds but had seen the VAX lease as the first priority.) A portion of the enrolment grant (funds of \$3,361,000 allocated to the University in recognition of 485 additional undergraduate FTEs) was used to support the scholarship budget (as we had recommended). Budget cuts were made to all academic and administrative units and the attached table shows both cuts and the allocation of Enrolment Funds to reflect either increased enrolment or increased expenses resulting from increased enrolment (as recommended by SCUB). The Academic Enhancement Fund was established and a recent *SFNews* report (November 17, 1994, issue) described how these funds were allocated. (SCUB had recommended that this be funded from the enrolment funding but the decision was made not to do so.) In that report, SCUB also commented on issues raised by the community.

SCUB is currently reviewing the 1994/95 process which, suitably modified, will be repeated for the 1995/96 budget.

For some time, members of SCUB have been concerned about the process of expanding programs (typically by the addition of new courses) with what appeared to be little recognition of the costs incurred (instructional, computer, space). Although policies have been implemented requiring library needs to be addressed, other costs remained unaccounted for. Since advising the President on "the financial implications of Senate approved academic program additions or those involving substantial change" is part of SCUB's mandate, SCUB revised the budgetary components of both course proposal forms for new courses and forwarded them to SCUS and SGS for consideration. We are optimistic that changes will be made and an accountability process will evolve.

This exercise again brought home to SCUB the difficulties in fully interpreting and effecting its role in the budgetary process. Discussions have taken place with the President and the Vice-Presidents and it is hoped that, with SCUB's new role in the annual budget process and a possible redesign of its mandate, it will find a more valuable and useful niche within the University structure.

**1994/95 ENROLLMENT FUNDING AND BUDGET REDUCTIONS**

	<u>Enrolment</u> <u>Funding</u> <u>(\$000's)</u>	<u>Budget</u> <u>Reductions</u> <u>(\$000's)</u>	<u>Net</u> <u>Inc/(Dec)</u> <u>(\$000's)</u>
<b>President</b>		-6	-6
<b>VP Academic</b>			
Arts	605	-210	395
Business	70	-60	10
Education	50	-100	-50
Science	260	-200	60
Applied Sciences	100	-190	-90
Continuing Studies	170	-60	110
Library	200	-90	110
IMC	45	-22	23
Co-op	51		51
Registrar's		-65	-65
Computing		-86	-86
Animal Care		-2	-2
Graduate Studies		-4	-4
Analytical Studies		-3	-3
International Office		-3	-3
VP Academic Office		-21	-21
<b>Total VP Academic</b>	<b>1551</b>	<b>-1116</b>	<b>435</b>
<b>VP Financial Services</b>	<b>18</b>	<b>-43</b>	<b>-25</b>
<b>VP Administration</b>			
Facilities Management		-67	-67
Support Services		-62	-62
Athletics/Recreation		-26	-26
Student Services		-18	-18
Security (Main & HC)	49		49
<b>Total VP Administration</b>	<b>49</b>	<b>-173</b>	<b>-124</b>
<b>VP Research</b>		<b>-6</b>	<b>-6</b>
<b>VP Harbour Centre</b>			
Harbour Centre		-28	-28
Simon Fraser Gallery		-1	-1
Media/Public Relations		-7	-7
VP Info/External Relations		-12	-12
<b>Total VP Harbour Centre</b>	<b>0</b>	<b>-48</b>	<b>-48</b>
<b>Total</b>	<b>1618</b>	<b>-1392</b>	<b>226</b>
<b>Total Available</b>	<b>1532</b>	<b>-1235</b>	<b>297</b>
<b>(Over)/Under</b>	<b>-86</b>	<b>157</b>	<b>71</b>