SIMON FRASER UNIVERSITY
Office of the Registrar
MEMORANDUM

To: Senate

From: Alison Watt, Secretary, SCAR

Subject: Calendar Committee - progress report and Recommendation on Schedule of Dates for 1999/2000

Date: 21 October, 1998

SCAR received a report from the Registrar and Dean of Student Services, Mr. Ron Heath on the establishment of a Calendar Committee. Mr. Heath supported the establishment of such a Committee and the proposed membership was tentatively approved by SCAR. It was agreed that the proposal should be developed in more detail, and to that end, Mr. Heath was asked to prepare Terms of Reference and reporting structure for the Committee that will be considered at the next meeting of SCAR. The intent is to have this included as an agenda item for the December meeting of Senate and thereafter, to establish the Committee as quickly as possible.

It seems clear that it was the wish of Senate that matters relating to the scheduling for the academic year should be referred to this Committee. However, there is a pressing need to identify the schedule of dates for the 1999/2000 academic year (99-3, 2000-1 and 2000-2) and make them widely available to the University community. SCAR supported the recommendation to forward the proposed schedule of dates for 1999/2000 to Senate for approval at this time. The schedule for 2000/2001 will be held until it can be presented to the (proposed - subject to approval) calendar committee.

Mr. Heath reported that the schedule of dates proposed for 1999/2000 conforms to Senate policies in the Fall Semester. The 2000-1 Semester includes a two day reading break at the end of week six of the semester but the two days are added to the start of the semester so there is no reduction in class time resulting from the reading break. In both cases, the days involved are Thursday and Friday. The Summer 2000-2 Semester is typical of Summer Semester schedules.

SCAR therefore recommends to Senate:

Motion

> that the Schedule of Dates for the academic year 1999/2000 (99-3, 2000-1 and 2000-2) as recommended by the Registrar and set out in the attached documentation be approved by Senate.

Attachments

SCHEDULE OF DATES 1999-3/2000-2

Fall Semester 1999-3

Monday, September 6	Labour Day. Offices closed
Tuesday, September 7	Classes commence
Monday, October 11	Thanksgiving Day. Classes cancelled, offices closed
Thursday, November 11	Remembrance Day. Classes cancelled, offices closed
Monday, December 6	Classes end
Wednesday, December 8	Examination period commences
Saturday, December 18	Examination period ends
Wednesday, December 22	Final grade submission deadline
Thursday, December 23	Semester end evaluation
Friday, December 24	All grades released
Monday, December 27	In lieu of Christmas Day. Offices closed
Tuesday, December 28	In lieu of Boxing Day. Offices closed

Spring Semester 2000-1

Monday, January 3	In lieu of New Year's Day . Offices closed.
Thursday, January 6	Classes commence
Thursday, February 17	Reading Break. Classes cancelled.
Friday, February 18	Reading Break. Classes cancelled.
Friday, April 7	Classes end
Monday, April 10	Examination period commences
Thursday, April 20	Examination period ends
Friday, April 21	Good Friday. Offices closed
Monday, April 24	Easter Monday. Offices closed
Tuesday, April 25	Final grade submission deadline
Wednesday, April 26	Semester end evaluation
Thursday, April 27	All grades released

Summer Semester 2000-2

Monday, May 1	Summer Semester classes commence
Monday, May 22	Victoria Day. Classes cancelled, offices closed
Thursday, June 8	Spring Convocation
Friday, June 9	Spring Convocation
Monday, July 3	In lieu of Canada Day. Classes cancelled, offices closed
Friday, July 28	Summer Semester classes end
Monday, July 31	Summer Semester Examination period commences
Monday, August 7	BC Day. No examinations scheduled, offices closed
Friday, August 11	Summer Semester Examination period ends
Tuesday, August 15	Final grade submission deadline
Wednesday, August 16	Semester end evaluation
Thursday, August 17	All grades released

September   1999

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	Labor Day 6	Classes Commence-Week 1 7	8	9	1 0	1 1
1 2	Week 2 1 3	1 4	1 5	1 6	1 7	1 8
1 9	Week 3 2 0	2 1	2 2	2 3	2 4	2 5
2 6	Week 4 2 7	2 8	2 9	3 0		

October   1999

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	Week 5 4	5	6	7	8	9
1 0	Thanksgiving Day- Week 6 1 1	1 2	1 3	1 4	1 5	1 6
1 7	Week 7 1 8	1 9	2 0	2 1	2 2	2 3
2 4	Week 8 2 5	2 6	2 7	2 8	2 9	3 0
3 1						

November 1999

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Week 9 1	2	3	4	5	6
7	Week 10 8	9	10	Remembrance Day 11	12	13
14	Week 11 15	16	17	18	19	20
21	Week 12 22	23	24	25	26	27
28	Week 13 29	30				

December 1999

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	Last Day of Classes 6	7	Exams-Day 1 8	Exams-Day 2 9	Exams-Day 3 10	Exams-Day 4 11
12	Exams-Day 5 13	Exams-Day 6 14	Exams-Day 7 15	Exams-Day 8 16	Exams-Day 9 17	Exams-Day 10 18
19	20	21	Grades Due 22	Grade/Status Anomalies 23	All Grades Released 24	Christmas Day 25
Boxing Day 26	Christmas Day-in lieu day 27	Boxing Day-in lieu day 28	29	30	31	

January 2000

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
	Holiday in lieu of New years 3	4	5	Classes Commence-Week 1 6	7	8
9	10	11	12	Week 2 13	14	15
16	17	18	19	Week 3 20	21	22
23	24	25	26	Week 4 27	28	29
30	31					

February 2000

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	Week 5 3	4	5
6	7	8	9	Week 6 10	11	12
13	14	15	16	Reading Break-Classes Cancelled 17	Reading Break-Classes Cancelled 18	19
20	Week 7 21	22	23	24	25	26
27	Week 8 28	29				

March 2000

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	Week 9 6	7	8	9	10	11
12	Week 10 13	14	15	16	17	18
19	Week 11 20	21	22	23	24	25
26	Week 12 27	28	29	30	31	

April 2000

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	Week 13 3	4	5	6	Last Day of Classes 7	8
9	Exams-Day 1 10	Exams-Day 2 11	Exams-Day 3 12	Exams-Day 4 13	Exams- Day 5 14	Exams-Day 6 15
16	Exams-Day 7 17	Exams-Day 8 18	Exams-Day 9 19	Exams-Day10 20	Good Friday-Holiday 21	22
23	Easter Monday-Holiday 24	Grades Due 25	Grade Anomalies/Standing 26	All Grades Released 27	28	29
30						

May   2000

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Classes Commence-Week 1 1	2	3	4	5	6
7	Week 2 8	9	10	11	12	13
14	Week 3 15	16	17	18	19	20
21	Week 4 Victoria Day-Holiday 22	23	24	25	26	27
28	Week 5 29	30	31			

June   2000

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	Week 6 5	6	7	8	9	10
11	Week 7 12	13	14	15	16	17
18	Week 8 19	20	21	22	23	24
25	Week 9 26	27	28	29	30	

July   2000

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	Week 10 - Holiday in lieu of Canada 3	4	5	6	7	8
9	Week 11 10	1 1	1 2	1 3	1 4	1 5
1 6	Week 12 1 7	1 8	1 9	2 0	2 1	2 2
2 3	Week 13 2 4	2 5	2 6	2 7	2 8	2 9
3 0	Exams-Day 1 3 1					

August   2000

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		Exams-Day 2 1	Exams-Day 3 2	Exams-Day 4 3	Exams-Day 5 4	Exams-Day 6 5
6	B.C.Day-Holiday 7	Exams-Day 7 8	Exams-Day 8 9	Exams-Day 9 1 0	Exams-Day 10 1 1	1 2
1 3	1 4	Grades Due 1 5	Grades/Status Anomalies 1 6	All Grades Released 1 7	1 8	1 9
2 0	2 1	2 2	2 3	2 4	2 5	2 6
2 7	2 8	2 9	3 0	3 1		