

**SIMON FRASER UNIVERSITY**

**Memorandum**

**To:** Senate

**From:** Sarah Dench  
Secretary, SPCSAB

**Date:** October 13, 2000

**Subject:** Motion on Proposed New Date for Annual Report

Action undertaken by the Senate Policy Committee on Scholarships, Awards and Bursaries at a meeting held September 25, 2000 gives rise to the following motion:

“that Senate approve a change in the terms of reference for SPCSAB allowing the committee to report annually to Senate in November of each year.”

**Rationale**

A review of Annual Reports submitted from SPCSAB in the past indicated that the report was usually submitted for the November Senate meeting, rather than the October meeting. It is difficult for the committee to provide the Annual Report for the October meeting of Senate due to heavy workloads associated with the beginning of the semester.

