

SIMON FRASER UNIVERSITY
MEMORANDUM

To: Senate

From: Allan MacKinnon, Chair
Senate Committee on Undergraduate Studies

Re: Annual Report
(SCUS Reference 01-14)

Date: June 21, 2001



I am pleased to submit the Annual Report of the Senate Committee on Undergraduate Studies for the year 2000-2001.

The Senate Committee on Undergraduate Studies is the committee charged by Senate with the following statement of purpose:

1. *Taking into consideration the need for coordination and development of undergraduate programs within the University, SCUS shall:*
 - a) *review and make recommendations to Senate on curriculum changes of a major nature and general matters affecting the curriculum;*
 - b) *review and approve, where appropriate, all proposed new courses, course deletions and program revisions of a minor nature. These changes shall be reported in summary form to Senate.*
2. *To recommend to Senate grading, examination, standing and continuance policies.*
3. *To recommend to Senate policies on undergraduate admissions, re-admissions, and credit transfer and where necessary, to provide general direction to the Registrar's Office in the interpretation of such policies.*
4. *To consider and decide on policy recommendations concerning undergraduate course registration and course withdrawal procedures and on the administration of undergraduate and student records.*
5. *To consider and recommend to Senate policy recommendations from the Committee to Review University Admissions.*
6. *To consider and recommend to Senate policy recommendations from the Diverse Qualifications Adjudication Committee.*

It is of interest to note that the last annual report from SCUS seems to have been submitted sometime in 1987. This report covers the period May 1, 2000 to April 30, 2001. In the current reporting period, SCUS has held 9 meetings.

Substantive issues dealt with by SCUS in the past year were as follows.

Duplications

Courses taken at Simon Fraser University for which a student has already received transfer credit from another institution will now count within the current limit of five duplications.

Admission requirements

SCUS recommended to Senate revisions to the B.C. Secondary School courses required for admission to SFU. SCUS received a significant amount of feedback from educators about the proposed revisions prior and subsequent to Senate approval.

Residency requirements

Proposed changes to Residency Requirements (transfer credit) were forwarded to Senate for approval. Although subsequently approved by Senate, the implementation of the changes has been postponed until the university has selected and implemented a new Student Information Management System.

New regulations for Associate Degrees in Arts and Science

SCUS approved new regulations for the transfer credit assigned to Associate Degrees holders in Arts and Sciences from BC or Yukon community colleges.

WE Proposal

SCUS approved a proposal revising the procedures associated with withdrawals for extenuating circumstances. The revised procedures would allow WEs to be dealt with more expeditiously and consistently, and are intended to lessen the workload for Chairs and Directors. The proposal has been forward to the Vice President Academic for consideration of funding related staff positions in Student Services.

Exchange credit grade requirement

A proposed change to the grade requirement for SFU exchange students seeking credit for courses taken at partner universities was recommended to Senate.

In addition, SCUS approved a long list of curriculum changes, and recommended a number of major changes to Senate for approval.

SCUS will watch with interest the work of the ad hoc Committee to Review the Undergraduate Curriculum, and plans to make a submission to that committee in the near future.