

SIMON FRASER UNIVERSITY

MEMORANDUM

To: Senate

From: Roger Blackman, Chair
Senate Committee on Undergraduate Studies

Subject: CRUA 2003 Report
(SCUS Reference 04-14)

Date: July 19, 2004

R. Blackman

For Information:

The Senate Committee on Undergraduate Studies at its meeting of July 13, 2004 reviewed the report to Senate from the Committee to Review University Admissions (CRUA) for the 2003 Academic Year.

The report is being submitted to Senate for information.



Simon Fraser University
Office of the Associate Vice-President, Academic

MEMORANDUM

TO: Roger Blackman,
SCUS
Jon Driver,
SGSC

FROM: Bill Krane,
Associate Vice President,
Academic

RE: 2003 CRUA Year-End Report **DATE:** June 7, 2004

Attached is the Report to Senate from the Committee to Review University Admissions (CRUA) for the 2003 calendar year.

Please include on the Senate agenda for information.

A handwritten signature in cursive, likely belonging to Bill Krane, the Associate Vice President mentioned in the memorandum.

cc: Alison Watt, University Secretariat

**Report to Senate from the
Committee to Review University Admissions**

2003 Calendar Year

The Committee to Review University Admissions (CRUA) reviews appeals from both graduate and undergraduate applicants who feel aggrieved by the decision of the University to apply a particular admission, readmission or transfer credit policy in his or her specific case when special circumstances are present. An individual who wishes to appeal must submit the appeal in writing, specifying the special circumstances to be considered. All appellants have the option of appearing for an in-person hearing at a CRUA meeting or of having a representative appear on their behalf. In 2003 seven meetings were held: two for Spring, one for Summer, and four for Fall.

In the 2003 calendar year a total of 38 appeals were heard, 10 were sustained, 27 were denied and 1 was referred back to the academic department and the Dean of Graduate Studies. This is an increase of 8 (26%) appeals from 2002 and a decrease of 19 (33%) from 2001. In 2002 there was a decrease in the number of new admissions to undergraduate studies and a corresponding decrease in the number of appeals heard by CRUA. Students required higher grade point averages to enter and received final denial notices earlier allowing them more time to make other arrangements. Admission averages were also high in 2003.

The table below reports the number of appeals received and the outcomes for Spring 2000 to Fall 2003. The second table, attached, reports the current academic standings of those appellants admitted by CRUA. In certain circumstances CRUA may deny a student but give conditions under which a student may be admitted to a future semester. The attached tables reflect decisions made at the hearings and do not include subsequent admissions of students based on criteria set by CRUA.

	2000			2001			2002			2003		
	Sustain	Denied	Total	Sustain	Denied	Total	Sustain	Denied	Total	Sustain	Denied	Total
Spring	2	13	15	5	10	15	2	3	5	3	6	9
Summer	5	21	26	3	3	6	0	4	4	0	4*	4
Fall	11	37	48	10	26	36	5	16	21	7	18	25
Total	18	71	89	18	39	57	7	23	30	10	28	38

*includes 1 appeal referred to the Dean of Graduate Studies

Submitted by Charlotte French submitted April 2004

**COMMITTEE TO REVIEW UNIVERSITY ADMISSIONS
ACADEMIC STANDINGS OF ADMITTED STUDENTS**

Spring 2001 to Fall 2003

	2001	Most Recent Academic Standing	Most Recent Semester	2002	Most Recent Academic Standing	Most recent Semester	2003	Most Recent Academic Standing	Most Recent Semester
Spring appeals									
Admitted	5	1 WD 1 GAS 1 GAS 1 visiting 1 INF - Integrated Studies	2001-3 2001-3 1 sem. 2001-1 2001-1 2002-3	2	1 RTW 1 GAS	2002-3 2004-2	3	1 GAS 1 GAS 1 GAS	2003-3 2004-2 2004-1
Denied	10			3			6		
Total Appeals	15			5			9		
Summer appeals									
Admitted	3	1 GAS 1 GAS 1	2003 graduated 2003-3 never attended	0			0		
Denied	3			4			3 1*		
Total Appeals	6			4			4		
Fall appeals									
Admitted	10	1 GAS 8 GAS 1 OAP	2003-1 2004-1 1 sem. 2001-3	5	2 GAS 1 OAP 1 RTW	2004-1 2004-1 2003-1 2003-2	7	2 GAS 1 GAS 1 GAS 3 OAP	2004-2 2004-1 2003-3 2004-1
Denied	26			16			18		
Total Appeals	36			21			25		
GRAND TOTAL	57			30			38		

*graduate program appeal, referred back to Dept. of Graduate Program
 GAS - Good Academic Standing
 CAP - Continued Academic Probation
 OAP - On Academic Probation
 RTW - Required to Withdraw
 WD - withdraw