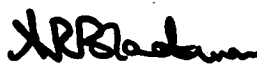


SIMON FRASER UNIVERSITY  
MEMORANDUM

To: Senate 

From: Roger Blackman, Chair  
Senate Committee on Undergraduate Studies

Re: Annual Report  
(SCUS Reference 05-20)

Date: August 3, 2005

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I am pleased to submit the Annual Report of the Senate Committee on Undergraduate Studies for the year 2004-2005.

The Senate Committee on Undergraduate Studies is the committee charged by Senate with the following statement of purpose:

1. *Taking into consideration the need for coordination and development of undergraduate programs within the University, SCUS shall:*
  - a) *review and make recommendations to Senate on curriculum changes of a major nature and general matters affecting the curriculum;*
  - b) *review and approve, where appropriate, all proposed new courses, course deletions and program revisions of a minor nature. These changes shall be reported in summary form to Senate.*
2. *To recommend to Senate grading, examination, standing and continuance policies.*
3. *To recommend to Senate policies on undergraduate admissions, re-admissions, and credit transfer and where necessary, to provide general direction to the Registrar's Office in the interpretation of such policies.*
4. *To consider and decide on policy recommendations concerning undergraduate course registration and course withdrawal procedures and on the administration of undergraduate and student records.*
5. *To consider and recommend to Senate policy recommendations from the Committee to Review University Admissions.*
6. *To consider and recommend to Senate policy recommendations from the Diverse Qualifications Adjudication Committee.*

This report covers the period May 1, 2004 to April 30, 2005. In that period, SCUS held 10 meetings.

Substantive issues dealt with by SCUS in the past year were as follows.

### Implementation of the University Curriculum Initiative

- Approval of WQB designations and review of implications for admission and graduation requirements.

### Additive Credit for Co-op practica

- Lengthy discussion of this proposal over several meetings and thorough consultation with all faculties resulted in SCUS making a decision not to move forward with a motion.

### Revised Procedure for Library Course assessment

- New process frees the library from having to prepare long detailed reports for assessments that do not have any financial impact on the library.

### Registration Priority for Student Athletes

- Allow athletes to fulfill their commitment to taking a minimum of 12 credits while fitting their competition requirements into their academic schedule.

### School of Interactive Arts and Technology

- Approval of upper level courses to establish full degree program.

### Faculty of Health Sciences

- Representative of new Faculty added to SCUS; approval of lower level course offerings and substantive discussion regarding program development.

In addition to these major items, SCUS approved and submitted to Senate for information a long list of curriculum changes including addition, deletion and modification of courses, as well as revision of relevant regulations.

Committee members during this time period were:

R. Blackman	Chair
R. Cameron	Applied Science
J. Jones	Applies Science
M. Gillies	Arts and Social Sciences
M. Fizzell	Business Administration
L. LeMare	Education
A. Davison	Health Sciences
N. Haunerland	Health Sciences
R. Mathewes	Science
D. Whiteley	Student Services, Admissions
N. Heath	Student Services, Admissions
J. Wong	Undergraduate Student at Large

D. Harder	Undergraduate Student at Large
G. Bird	Library
S. Dench	Secretary/Director University Curriculum
J. Hinchliffe	Secretary
C. Budin	Recording Secretary

#### Addendum

The committee wished to make note that after many years of service as member and Chair of SCUS, Roger Blackman has retired from this committee. It is appropriate to recognize Roger for his leadership and guidance with the development of the University's undergraduate curriculum.

Jo Hinchliffe  
Secretary