

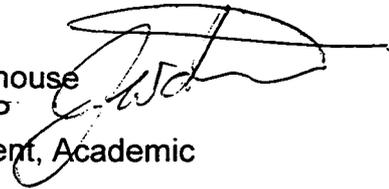
# SIMON FRASER UNIVERSITY

S.07-113

## Senate Committee on University Priorities Memorandum

**TO:** Senate

**FROM:** John Waterhouse  
Chair, SCUP  
Vice President, Academic



**RE:** Centre for Applied Research in Mental  
Health & Addiction (SCUP 07-45)

**DATE:** September 24, 2007

---

At its September 12, 2007 meeting SCUP reviewed and approved the proposal for the creation of the Centre for Applied Research in Mental Health and Addiction (CARMHA). This Centre will be a Schedule A Centre based in the Faculty of Health Sciences.

### Motion

That Senate approve and recommend to the Board of Governors the creation of the Centre for Applied Research in Mental Health and Addiction (CARMHA) as a Schedule A Centre.

encl.

c: J. O'Neil, J. Somers

## SIMON FRASER UNIVERSITY

MEMORANDUM  
OFFICE OF VICE-PRESIDENT, RESEARCH

**TO:** Sarah Dench, Secretary  
Senate Committee on University  
Planning (SCUP)

**FROM:** B. Mario Pinto  
Vice-President, Research

**RE:** Centre for Applied Research in Mental  
Health & Addiction (CARMHA)

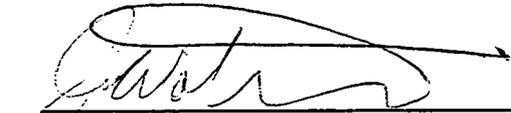
**DATE:** July 12, 2007

---

Attached is a proposal from Dr. David R. MacLean, Dean, Faculty of Health Sciences for the establishment of the Centre for Applied Research in Mental Health and Addiction (CARMHA) as a Schedule A Centre.

The Governing Committee for Centres and Institutes recommends that the Centre be granted approval by SCUP. Once approved by SCUP, the proposal is to be forwarded to Senate, followed by submission to the Board of Governors.

Governing Committee:



---

Dr. John H. Waterhouse  
Vice-President, Academic and Provost



---

Dr. B. Mario Pinto  
Vice-President, Research

Attachment

C: D. R. MacLean, Dean, Faculty of Health Sciences

SFU

FACULTY OF HEALTH SCIENCES...MAKING A DIFFERENCE

FROM THE DESK OF  
D. MacLean

June 13, 2007

ADDRESS  
East Academic Annex  
(EAA 1000)  
8888 University Drive  
Burnaby BC Canada  
V5A 1S6

Dr. John Waterhouse  
Vice-President, Academic and Provost  
Simon Fraser University



PHONE NUMBER  
778.782.5361

FAX NUMBER  
782.778.5927

DMACLEAN@SFU.CA

Dear John,

As the Administrative Officer responsible for the overall governance and finances of the Centre for Applied Research in Mental Health & Addiction (CARMHA), I would like to recommend recognition of CARMHA as a Schedule A Centre to be administered according to Policy R 40, Faculty of Health Sciences policies, and general policies of Simon Fraser University. A copy of the CARMHA constitution is attached for your approval.

The Centre is an interdisciplinary research group with a mandate to integrate research and policy to enhance the effectiveness, efficiency, and quality of mental health and addiction services in British Columbia. CARMHA plays a significant role in providing evidence-based knowledge to help guide policy decision-makers and leaders. Research activities address a wide spectrum of issues related to mental health and substance-use policy, relevant throughout the lifespan and within the context of various cultural, social, geographic, and economic environments. Research foci include innovative approaches to the development, implementation, dissemination, and evaluation of health promotion activities, preventive strategies, and treatment services, particularly those that can be applied at a system-wide, population level.

The Centre's research and applied expertise in mental health and addiction fit well within the mandate of the Faculty of Health Sciences, and will contribute to attainment of our vision.

We do not foresee SFU's recognition of the Centre for Applied Research in Mental Health & Addiction having any financial consequences for the Library.

Sincerely,

A handwritten signature in black ink that reads "David R. MacLean".

David R. MacLean, MD  
Professor and Dean, Faculty of Health Sciences

Enclosure: CARMHA Constitution

# CONSTITUTION

## Centre for Applied Research in Mental Health & Addiction (CARMHA) Faculty of Health Sciences, Simon Fraser University

### 1. Purpose

The Centre for Applied Research in Mental Health and Addiction (CARMHA) is a multidisciplinary research centre dedicated to enhancing the effectiveness, efficiency, and quality of mental health and addiction services in British Columbia. CARMHA is located within the Faculty of Health Sciences (FHS) at Simon Fraser University.

CARMHA plays a significant role in providing evidence-based knowledge to help guide governmental policy decision-makers and leaders. Research activities address a wide spectrum of issues related to mental health and substance-use policy, relevant throughout the lifespan and within the context of various cultural, social, geographic, and economic environments. Research foci include innovative approaches to the development, implementation, dissemination, and evaluation of health promotion activities, preventive strategies and treatment services, particularly those that can be applied at a system-wide, population level.

CARMHA also has a significant teaching and training role, with a mandate to build research capacity in Canada in the area of mental health and addiction policy and services. CARMHA leads a national training initiative that is funded by the Canadian Institutes of Health Research, entitled 'Research in Addiction & Mental Health Policy & Services'. In conjunction with other Canadian universities, such as the University of Toronto, the University of Montreal, McGill University, the University of British Columbia and the University of Calgary, CARMHA provides training to doctoral and postdoctoral trainees. In addition, CARMHA contributes to graduate and undergraduate teaching activities in the Faculty of Health Sciences and provides practicum placements for FHS students at various levels of university education.

Key objectives for CARMHA include the following:

- Conduct population-based, health-services research relevant to policy makers and health service providers;
- Examine province-wide patterns and trends in mental health and addiction service delivery and uptake;
- Create knowledge- and evidence-based recommendations that inform decision-making at all levels of service delivery;
- Support empirical inquiry and build partnerships among academics, government, health-care providers, community agencies, consumers, and family members; and
- Train researchers and promote a broader understanding of population health and research in the areas of mental health and addiction.

Many of CARMHA's central activities are supported by a core research contract from the British Columbia Ministry of Health, which provides approximately \$1.5 million per annum. Additional funding sources supporting core research activities are provided through research contracts with British Columbian health authorities and provincial and federal government ministries and agencies. CARMHA's research scientists also receive grant support for key research activities through peer-reviewed grant funding from the Canadian Institutes of Health Research, the Michael Smith Foundation for Health Research, Health Canada, and national and international grant foundations.

## **2. Director**

The Centre for Applied Research in Mental Health and Addiction (CARMHA) is a Schedule A Centre under Policy R 40 of Simon Fraser University. The Administrative Officer responsible for the overall governance and finance of CARMHA is the Dean of the Faculty of Health Sciences, to whom the Director of CARMHA reports. The Director of CARMHA is a tenured or tenure-track full-time faculty member of the Faculty of Health Sciences, initially appointed by the Dean for a five-year renewable term. The Dean shall appoint subsequent directors in consultation with the outgoing Director and CARMHA's Management Committee and Advisory Board (see *Article 4, Governance*, below).

## **3. Obligations**

As a Schedule A Centre, CARMHA is administered according to *Policy R 40* and other relevant policies of Simon Fraser University. Annual reports on all activities and finances are provided to the Dean of the Faculty of Health Sciences. CARMHA shall recognize the Faculty of Health Sciences and Simon Fraser University in all its research, education and service activities, including in its publications and on its website. In turn, CARMHA may use the names of the Faculty of Health Sciences and Simon Fraser University in support of its activities, including in the solicitation of funding. CARMHA may receive administrative assistance from the Faculty of Health Sciences and Simon Fraser University according to the provisions of *Policy R 40*. The Faculty of Health Sciences and Simon Fraser University may also promote the interests of CARMHA within the University and the wider community.

## **4. Governance**

CARMHA shall be governed according to Faculty of Health Sciences and Simon Fraser University policies. The Director of CARMHA is responsible for ensuring the recruitment and retention of qualified research staff, research trainees and administrative staff for CARMHA, including a Director of Administration and Finance. The Dean of the Faculty of Health Sciences will support the recruitment of additional full-time faculty members through the Faculty of Health Sciences during the first two to five years of CARMHA's inauguration.

The Director of CARMHA shall appoint and chair a Management Committee to govern CARMHA. The Management Committee includes the Director of CARMHA, the Associate Director, the Director of Administration and Finance, CARMHA faculty, and senior staff. Senior students and research trainees with CARMHA may also be included in management meetings. Decisions are made by consensus at monthly meetings. However, final decision-making responsibility and authority reside with the Director of CARMHA.

Within its first year of operation, the Director of CARMHA, in consultation with the Dean of Health Sciences, is responsible for appointing an Advisory Board to provide strategic counsel and promote and support CARMHA's long-term vision. Advisory Board members shall include the Dean (or delegate), representatives from related research and policy organizations in British Columbia and Canada, and representatives from the community and private sectors. The Advisory Board meets annually.

CARMHA's activities shall be reviewed annually, including financial management and conformity with SFU and FHS policies. Results of that review shall be reported to CARMHA's Director and to the CARMHA Governing Committee by each year.

## **5. Funding**

Funding for CARMHA's research, academic, and administrative activities comes from peer-reviewed, government, Faculty of Health Sciences, and related sources.

## **6. Membership**

Membership comprises *Core* and *Affiliate* categories. *Core* members include the Director of CARMHA and all faculty and staff whose primary University (part-time or full-time) affiliations are with CARMHA. Core members shall make substantive ongoing contributions to CARMHA's research, education or service activities, and will regularly engage in events related to CARMHA, such as research, teaching, scholarly symposia, and public and policy meetings.

*Affiliate* members include full-time, part-time, tenured, tenure-track or adjunct faculty from the Faculty of Health Sciences, from elsewhere in Simon Fraser University, and from other universities in British Columbia and Canada who are engaged in substantive research, education or service activities with CARMHA, but whose primary university (part-time or full-time) affiliations are with organizations other than CARMHA. Affiliate members are eligible for Adjunct Faculty appointments in the Faculty of Health Sciences and may include policy makers and members of the public who meet eligibility requirements for Adjunct Faculty appointments. Both Core and Affiliate members must abide by the policies of the Faculty of Health Sciences and Simon Fraser University.

The Dean of Health Sciences makes all CARMHA Faculty and Adjunct Faculty appointments. The Director of CARMHA shall make all Core and Affiliate appointments

within the first year of operation, reviewing these on an annual basis in consultation with the Management Committee and the Advisory Board.

CARMHA maintains affiliations with related research organizations elsewhere at Simon Fraser University and at other universities in British Columbia and Canada, as well as with related policy organizations in British Columbia and Canada. Affiliations may expand to include global research and policy organizations.

Date: Thu, 28 Jun 2007 09:53:14 -0700  
From: Susann Camus <scamus@sfu.ca>  
To: murdoch@sfu.ca  
CC: "David R. MacLean" <dmaclean@sfu.ca>  
Subject: CARMHA membership list, statement re budget implications for SFU

Hi Valerie,

David MacLean asked me to respond to your e-mail requesting a membership list for CARMHA and a statement describing the Centre's budget implications. Here are the responses to your questions. Please let me know if you require additional information.

Thanks.

Susann

The following people currently qualify as Core members of CARMHA:

Julian Somers, PhD, CPBC, Associate Professor and Director  
Elliot Goldner, MD, FRCPC, Professor  
Michael Berdan, BSc, Technical Assistant  
Daniel Bilsker, PhD, Scientist, Adjunct Professor  
Lydia Cartar, MA, Programmer Analyst  
Alice Chen, PhD, Post-doctoral Fellow & Research Associate  
Peter Coleridge, MSc, Provincial Health Services Authority, Adjunct Professor  
Lauren Currie, BScH, Research Assistant  
Soma Ganesan, MD, Vancouver Coastal Health, Adjunct Professor  
Beverly Haslam, Financial Clerk  
Richard Hudson, MD, Adjunct Professor  
Wayne Jones, MA, MSc, Research Associate  
Hamish Khamisa, BA, BSc, Research Assistant  
Gillian Lurie, Dip. HRM, Administrative Assistant  
Sherry Masters, MBA, Senior Project Director  
Selena Matthews, BSc, Research Assistant  
Kate Milne, MHS, Research Assistant  
Michelle Patterson, PhD, Scientist  
Ron Peters, MBA, Vancouver Coastal Health, Adjunct Professor  
Joseph Puyat, MA, Research Assistant  
Matthew Querée, MAppPsych, Research Associate  
Keith Reynolds, MBA, Project Manager  
Marilyn Sakiyama, BA, Program Manager, CIHR Strategic Training Program, RAMHPS  
Joti Samra, PhD, Scientist

8.

Patrick Smith, PhD, Provincial Health Services Authority, Adjunct Professor

Victoria Smye, PhD, University of British Columbia, Adjunct Professor

Tim Sucic, BCom, Director of Finance

Paul Waraich, MD, Fraser Health Authority, Adjunct Professor

-----  
We do not foresee SFU's recognition of the Centre for Applied Research in Mental Health & Addiction having any financial consequences for the University, in that the Centre is self-funded. In the longer term, it is our desire to relocate the Centre to Blusson Hall, and we have already made provisions to accommodate this Centre.

--  
Susann Camus  
Director, Faculty Academic Planning  
Faculty of Health Sciences  
East Academic Annex (EAA), Room 1014  
8888 University Drive  
Burnaby, BC V5A 1S6  
Phone: 604-778-7017  
Fax: 604-778-5927

9.

SFU

SIMON FRASER UNIVERSITY  
LIBRARY

## Library Course Assessments

The Library participates in the course approval process for new courses at both the undergraduate and graduate levels. By Senate motion (S.93-11) "no new course should be approved by Senate until funding has been committed for necessary library materials." A Library review should be conducted after new course proposals have been approved by the department or school curriculum committee, before being considered by the Faculty curriculum committee. New courses will not be approved at the Senate Committee on Undergraduate Studies (SCUS) or Senate Graduate Studies Committee (SGSC) until a Library review has been completed. Even if the department states that no new library resources are required, a report from the Library is required to confirm this view.

To submit course proposals for review by the Library, forward the following materials to Gwen Bird, Associate University Librarian, Collections Services:

- course proposal forms
- complete course outline
- reading list created for the course, if any
- date of Faculty curriculum committee meeting (or other deadline for library report)

An assessment will be done to evaluate whether the Library's holdings and present collection development activities are adequate to support the new course. If no new library resources are required, the course will be added to the appropriate list below indicating the library is adequately resourced to support the course.

If additional library resources are required, a full report will be created and linked below, and the associated costs will be identified. The costs may be one-time, to fill gaps in holdings, or ongoing, for example, to start new journal subscriptions, or sustain book collecting in areas not now included in the Library's collection scope. If costs are attached, the department or school is asked to transfer the required funds to the Library's materials budget. Questions about the process can be directed to [Gwen Bird](#).

### No Additional Library Resources Required

Unless otherwise indicated, these courses require no additional library resources based on a course location of SFU Burnaby. In many cases, if the courses were to be offered at SFU Surrey or Vancouver or as off-campus courses, additional Library costs might be involved. Please contact Gwen Bird for details.

Centre for Applied Research in Mental Health & Addiction (CARMHA)

Centre for the Reduction of Violence Among Children and Youth

Centre for Policy Studies on Culture and Communities

International Centre for Art and Social Change (ICASC)

BISC 357, 418, 497

BUS 434

CMPT 464, 467

DEV 801

Date: Thu, 12 Jul 2007 09:43:20 -0700  
To: Valerie Murdoch <murdoch@sfu.ca>  
From: "Megan L. Crouch" <mcrouch@sfu.ca>  
Subject: Library Report for CARMHA  
Cc: Gwen Bird <gbird@sfu.ca>, marotz@sfu.ca

Dear Val,

I have completed reviewing the proposal for the Centre for Applied Research in Mental Health & Addiction (CARMHA) and have determined that no additional library resources will be required to support it.

I have added the Centre to the appropriate list at <http://www.lib.sfu.ca/about/collections/courseassessments/index.htm>. This will be adequate proof of library sign-off.

If you have any questions, please do not hesitate to contact me.

Regards,  
Megan

Megan L. Crouch  
Collections Librarian  
Health Sciences Librarian  
Liaison Librarian for Statistics and Actuarial Science  
Simon Fraser University / W.A.C. Bennett Library  
8888 University Drive, Burnaby, B.C. V5A 1S6  
[mcrouch@sfu.ca](mailto:mcrouch@sfu.ca) / Tel: 778.782.4962 / Fax: 778.782.3023

//.