

OFFICE OF THE VICE-PRESIDENT, ACADEMIC AND PROVOST

MEMO

ATTENTION:	Michael Stevenson, President
FROM:	John Waterhouse, Vice-President, Academic 
RE:	Proposed Change to Policy A13.05, sub-section Search Committee for Dean of Graduate Studies
DATE:	July 25, 2007

The search committee composition for all decanal positions except for the Dean of Graduate Studies provides for at least one member of the support staff from the constituent Faculty or unit. While there may have been historical reasons for this omission based on a relatively small staff complement in the Dean of Graduate Studies (DGS) Office, such is no longer the case. The move from the Registrar's Office to DGS of graduate admissions staff, plus several new positions created to manage enrollment growth and new programming, have resulted in a current complement of 13. I believe it is now appropriate to include a representative from this group on Dean of Graduate Studies Search Committees. The following motion therefore needs to be approved by Senate and the Board.

Motion:
 that Policy A13.05, sub-section Search Committee for the Dean of Graduate Studies, be amended to include one member of the support staff, elected by the support staff of the Dean of Graduate Studies Office.

I agree and so recommend.



Michael Stevenson, President