

SIMON FRASER UNIVERSITY

S.07-33

Senate Committee on University Priorities Memorandum

TO: Senate

FROM: John Waterhouse
Chair, SCUP
Vice President, Academic

RE: Children's Health Policy Centre
(SCUP 07-05)

DATE: February 21, 2007

At its January 10, 2007 meeting SCUP reviewed and approved the proposal for the creation of the Children's Health Policy Centre. This Centre will be a Schedule A Centre within the Faculty of Health Sciences.

Motion

That Senate approve and recommend to the Board of Governors the creation of the Children's Health Policy Centre as a Schedule A Centre within the Faculty of Health Sciences.

encl.

c: C. Waddell, D. MacLean

SIMON FRASER UNIVERSITY

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February 21, 2007

Dr. John Waterhouse
Vice-President, Academic and Provost
Simon Fraser University

Dear John,

As the Administrative Officer responsible for the overall governance and finances of the Children's Health Policy Centre (CHPC), I would like to recommend recognition of the CHPC as a Schedule A Centre to be administered according to Policy R 40, Faculty of Health Sciences policies, and general policies of Simon Fraser University. A copy of the CHPC constitution is attached for your approval.

Mental health and addictions, both from an adult as well as a child perspective, are areas in the academic plan of FHS targeted for significant investment and growth in coming years. As FHS is a nondepartmental faculty, centres are seen as an important strategic mechanism to further collaboration in research and education and to support partnerships for these activities.

We have established active partnerships in health policy research with both the BC Ministry of Health (MOH) and the Ministry of Children's and Family Development (MCFD). The CHPC is a critical component in the implementation of the partnership with MCFD. In addition, the CHPC will serve as a means to build collaborations in children's health policy within SFU as well as the community at large.

In summary, the CHPC is an interdisciplinary research group with a mandate to integrate research and policy to improve children's health. The Centre's research and applied expertise in children's mental health fit well with the mandate of the Faculty of Health Sciences and will contribute to attainment of our vision as a Faculty.

We do not foresee SFU's recognition of the Children's Health Policy Centre having any financial consequences for the Library.

Sincerely,

A handwritten signature in black ink, appearing to read "David R. MacLean".

David R. MacLean MD
Professor and Dean

Enclosure: CHPC Constitution

c: Dr. Charlotte Waddell, Director, Children's Health Policy Centre

February 16, 2007

**Constitution
Children's Health Policy Centre
Faculty of Health Sciences, Simon Fraser University**

1. Purpose

Located in the Faculty of Health Sciences at Simon Fraser University, the Children's Health Policy Centre (CHPC) is an interdisciplinary research group dedicated to integrating research and policy to improve children's health. The CHPC primarily focuses on children's social and emotional development, or *children's mental health*, as one of the most important investments that any society can make. The CHPC conducts research on the policy process and research relevant to inform policy-making: addressing the determinants of health; preventing problems in children at risk; promoting effective programs and services; and monitoring our collective progress towards improving the lives of all children. Reciprocal relationships with government and community groups in turn inform the research. The CHPC provides education in health policy, children's mental health and population health. As well, the CHPC provides service: to the research community in the form of consultation on the policy process; and to the wider community in the form of consultation to governments and public advocacy groups concerned with children's health. The CHPC's work supports and complements the mission of the Faculty of Health Sciences to integrate research and policy for public and population health locally, nationally and globally.

2. Director

The CHPC will be a Schedule A Centre under *Policy R 40* of Simon Fraser University. The Administrative Officer responsible for the overall governance and finances of the CHPC will be the Dean of the Faculty of Health Sciences (the Dean). The Director of the CHPC (the Director) will be a tenured full-time faculty member in the Faculty of Health Sciences, initially appointed by the Dean for a five-year renewable term. The Director will be accountable to the Dean. The Dean will appoint subsequent Directors in consultation with the incumbent Director and with the CHPC Management Committee and Advisory Board (see Governance below).

3. Obligations

As a Schedule A Centre, the CHPC will be administered according to *Policy R 40* and other relevant policies of Simon Fraser University. Annual reports on all activities and finances will be provided to the Dean. The CHPC will acknowledge the Faculty of Health Sciences and Simon Fraser University in all its research, education and service activities, including in its publications and on its website. In turn, the CHPC may use the names of the Faculty of Health Sciences and Simon Fraser University in support of its activities, including in fundraising. The CHPC may receive administrative assistance from the Faculty of Health Sciences and Simon Fraser University according to the provisions of *Policy R 40*. The Faculty of Health Sciences and Simon Fraser University may also promote the interests of the CHPC within the University and in the wider community.

4. Governance

The CHPC will be governed according to Faculty of Health Sciences and Simon Fraser University policies. The Director will ensure the recruitment and retention of qualified research staff, research trainees and administrative staff for the CHPC, including a Director of Administration and Finance. The Dean will support the recruitment of additional full-time faculty members through the Faculty of Health Sciences during the first two to five years of operation. The Director will appoint and chair a Management Committee to govern the CHPC. This Committee will include the Director of Administration and Finance, CHPC faculty and senior staff. Senior students and research trainees with the CHPC may also be included in management meetings. Decisions will be made by consensus at monthly meetings. However, final decision-making responsibility and authority for the CHPC will reside with the Director of the CHPC. The Director will appoint an Advisory Board for the CHPC in consultation with the Dean. The Advisory Board will provide strategic counsel to the Director and will promote and support the long-term work of the CHPC. Advisory Board members may include the Dean (or delegate) as well as representatives from related research and policy organizations in British Columbia (BC) and Canada, and from the community and private sectors. The Advisory Board will meet annually.

5. Funding

Funding for the CHPC's activities and administrative infrastructure will derive from peer-reviewed, government, Faculty of Health Sciences and related sources.

6. Membership

Membership will comprise *Core* and *Affiliate* categories. *Core* members will include the Director and all faculty and staff whose primary university (part-time or full-time) affiliations are with the CHPC. *Core* members will make substantive ongoing contributions to the CHPC's research, education or service activities, and will regularly engage in events related to the work of the CHPC such as research, teaching, scholarly symposia and public and policy meetings. *Affiliate* members will include (full-time, part-time, tenured, tenure-track or adjunct) faculty from the Faculty of Health Sciences, from Simon Fraser University and from other universities in BC and Canada who are engaged in substantive research, education or service activities with the CHPC but whose primary university (part-time or full-time) affiliations are with organizations other than the CHPC. *Affiliate* members will be eligible for adjunct faculty appointments in the Faculty of Health Sciences and may include policy-makers and members of the public who are eligible for such adjunct appointments. Both *Core* and *Affiliate* members will be required to abide by the policies of the Faculty of Health Sciences and Simon Fraser University. The Director will make all *Core* and *Affiliate* appointments and these will be reviewed on an annual basis in consultation with the Management Committee and the Advisory Board. The Dean will be responsible for recommending or making all CHPC faculty and adjunct faculty appointments through usual Simon Fraser University procedures. In addition, the CHPC

will develop and maintain affiliations with related research and policy organizations locally, nationally and globally.

The following people would be the founding core members of the CHPC:

Charlotte Waddell, MSc, MD, CCFP, FRCPC	Associate Professor and Director
Cyril Lopez, BSc, CA, CGA	Director of Administration and Finance
George McLauchlin, BA, Dipl J, MSc	Strategic Counsel
Cody Shepherd, BA (Hon)	Researcher
Erika Harrison, MA	Research Coordinator
Orion Garland, BSc	Research Assistant
Larry Nightingale, LibTechDipl	Research Assistant
Christine Schwartz, PhD	Adjunct Professor
Kimberley McEwan, PhD	Adjunct Professor