



MEMO

Simon Fraser University  
8888 University Drive  
Burnaby BC V5A 1S6  
Canada

tel 778.782.3495  
fax 778.782.4860

<b>TO</b>	<b>Senate</b>
<b>FROM</b>	Alison Watt, Director, University Secretariat, Secretary of SCAR
<b>RE</b>	Senate time and Senate dinner
<b>DATE</b>	30 April, 2008

The Senate Committee on Agenda and Rules (SCAR) had a discussion at its meeting this week concerning the budget situation of the University and potential cost reduction measures. The matter of the cost of Senate dinners, Senate Committee catering and Senate meeting times was discussed at SCAR. SCAR suggests that the normal meeting time for Senate be changed from 7:00 pm to 4:30 pm in order to reduce costs and to make Senate more accessible. SCAR serves notice that this matter is to be considered at the next meeting of Senate. Meanwhile SCAR welcomes comments from members of the University community.

*Alison Watt*

MOTION:

"that Senate approve that Senate dinners be eliminated and that the normal meeting time for Senate be changed from 7:00 pm to 4:30 pm, effective July 2008"