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FACILITIES SCANNING/SENATE ARCHIVE 001

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MEMO

<b>ATTENTION:</b> Senate	
<b>FROM:</b>	Jonathan Driver, Vice-President, Academic & Provost, and Chair, SCUP
<b>RE:</b>	Faculty of Arts and Social Sciences: Full Program Proposal for a Certificate in Police Studies in the School of Criminology (SCUP 09-25)
<b>DATE:</b>	July 20, 2009

At its July 8, 2009 meeting SCUP reviewed and approved the full program proposal for a Certificate in Police Studies in the School of Criminology from the Faculty of Arts and Social Sciences.

Motion

That Senate approve and recommend to the Board of Governors, the proposal for a Certificate in Police Studies in the School of Criminology from the Faculty of Arts and Social Sciences.

encl.

c: G. Anderson



OFFICE OF THE  
ASSOCIATE VICE PRESIDENT ACADEMIC AND ASSOCIATE PROVOST

MEMO

To:	Senate Committee On University Priorities
FROM	Bill Krane, Chair Senate Committee on Undergraduate Studies <i>Bill Krane</i>
RE	Faculty of Arts and Social Sciences (SCUS 09-38c)
DATE	June 17, 2009

Action undertaken by the Senate Committee on Undergraduate Studies at its meeting of June 11, 2009 gives rise to the following recommendation:

Motion

“that SCUP approve the full program proposal for the Certificate in Police Studies.”

**The relevant documentation for review by SCUP is attached.**

SIMON FRASER UNIVERSITY  
*School of Criminology*  
FACULTY OF ARTS AND SOCIAL SCIENCES  
MEMORANDUM

**To:** Paul Budra, Chair  
Faculty of Arts and Social Sciences  
Curriculum Committee

**From:** Gail Anderson,  
Undergraduate Director  
School of Criminology

**Subject:** Certificate in Police Studies

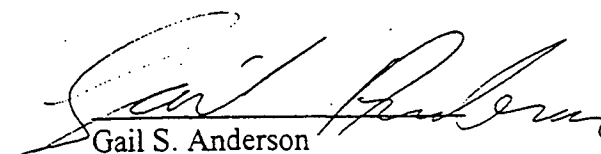
**Date:** 25 March 2009

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At its meeting of 25 March 2009 the School of Criminology approved the attached Full Program Proposal for the Certificate in Police Studies.

Would you please place this proposal on the agenda of the next meeting of the Faculty of Arts and Social Sciences Curriculum Committee.

Thank you.

  
Gail S. Anderson  
Undergraduate Director  
School of Criminology

# CERTIFICATE IN POLICE STUDIES

## Full Program Proposal

### Executive Summary

The School of Criminology offers a wide range of courses in policing. The School is expanding in this area, with a concentration in Police Studies being offered primarily at the SFU Surrey campus. The timing of this initiative is very important to the School of Criminology due to the prominence that the School's various programs and advanced specialties hold at the Surrey campus, and we will continue to expand as the campus develops over the next three to five years. This is a reality that will be greatly magnified by the re-location of RCMP 'E' Division Headquarters with some 3,200 members to a new, neighbouring location that is virtually contiguous with the SFU Surrey campus.

The course choices offered in the proposed Certificate are already part of our undergraduate program, and as such, they are of significant and proven interest, particularly to serving police officers, coroners and other members of the criminal justice system. This Certificate will, therefore, be aimed at serving police officers and other members of the criminal justice system, thus assisting them through greater accessibility to become further educated in many of the complex aspects of Criminology and Police Studies. It will also be aimed at existing students in Criminology and other cognate disciplines.

Several different areas of specialty are offered within the Police Studies concentration giving students a broad range of course choices. The certificate will be offered primarily at SFU Surrey.

### 1. CREDENTIAL TO BE AWARDED

Students will be awarded a Certificate in Police Studies. This certificate includes a range of courses related to police studies which will be of interest to sworn members of police forces as well as those interested in policing practices, and is packaged into a coherent undergraduate program.

### 2. LOCATION OF PROGRAM

The Certificate in Police Studies will be located in the Faculty of Arts and Social Sciences, Simon Fraser University, Surrey Campus primarily, although courses will also be offered at the Burnaby campus and by the Centre for On-Line and Distance Education

### 3. SCHOOL OFFERING PROGRAM

The Certificate will be run by the School of Criminology.

### 4. ANTICIPATED PROGRAM START DATE

The Certificate in Police Studies is anticipated to be available by January 2010. All courses for this certificate already exist in the SFU Calendar, and are offered on a regular basis.

## **5. PROGRAM DESCRIPTION**

### **5.1 Aims, Goals and Objectives**

The Certificate in Police Studies will allow SFU to:

- Assist students in focusing their studies on policing and issues of importance to police officers and police managers
- Attract students from policing and other areas of the criminal justice system which may not have previously considered a university education.
- Enhance the profile of SFU Surrey-based programming by offering an undergraduate credential other than a concentration within the major in Criminology.

### **5.2 Anticipated Contribution to the Mandate and Strategic Plan of Simon Fraser University**

Criminology programming is a cornerstone of the Arts and Social Sciences' Strategic Plan for SFU Surrey. Within Criminology, there are two areas marked for distinctive programming at the new campus: Cybercrime and Police Studies. This Certificate in Police Studies follows success in faculty searches, course development, student recruiting and enrollments. We anticipate an increase in student demand in response to the Certificate. The credential will enable students to communicate their qualifications, and it will enable SFU to report Program FTEs more accurately.

### **5.3 Target Audience**

This Certificate is targeted at all existing and future students who are interested in police studies, police issues, police management and policies, as well as sworn police officers and other members of the criminal justice system.

### **5.4 Content and Summary of Requirements for Graduation**

- Prospective students must apply to Simon Fraser University for admission and meet the normal admission requirements or meet the requirements for admission under either the Diverse Qualifications Admission Policy or other Special Categories.
- The Certificate requires a minimum of 18 units from a list of designated courses (see attached list). Sworn police officers will not be required to take prerequisite courses, but students who are not police officers will be required to take two prerequisites to prepare them for the certificate.
- Certificate courses are drawn from existing courses currently offered by the School of Criminology (see attached list of courses). Course descriptions will be provided in the full proposal. Relevant special topics courses offered by the School of Criminology or other departments may be included with permission of the Undergraduate Director.

### **5.5 Delivery Methods**

Courses will be offered on campus, primarily at the Surrey campus. Some courses will be offered at the Burnaby Campus and through the Centre for On-Line and Distance Education.

### **5.6 Linkages between the Learning outcomes and the Curriculum Design.**

The Certificate provides an education in the foundations of police work, focusing on crime analysis and prevention, criminals and criminality, forensics, criminal justice, restorative justice, and key issues in policing.

No work experience or work placement is required for completion of the certificate.

### **5.7 Distinctive Characteristics**

The Certificate will attract serving police officers and other criminal justice professionals to SFU Surrey, and will enable undergraduates to benefit from the unique opportunity to learn alongside serving police officers.

### **5.8 Anticipated Completion Time in Semesters**

Certificate completion is possible in two terms but additional terms may be required.

### **5.9 Enrolment Plan for the Length of the Program**

Students will apply to the School of Criminology for admission.

### **5.10 Student Evaluation**

The courses will be presented and participants will be evaluated by faculty members on a course-by-course basis using the same agreed-upon processes used in the undergraduate program. The identified courses will be taught by School of Criminology faculty and occasionally by sessional instructors appointed by the School. The School will be responsible for maintaining the academic rigour of the curriculum and the quality of instruction. Students must maintain a CGPA of 2.25 to remain in the Certificate program, as they must to remain in the major and minor programs.

### **5.11 Faculty Appointments**

All courses are presently taught by existing faculty. Courses may be taught by sessional instructors who must meet the minimum qualifications of any other sessional instructor in the School of Criminology (minimum MA).

### **5.12 Program Assessment**

The program will be reviewed annually by the School's Undergraduate Program Committee and every seven years as part of the normal cycle of external reviews. In addition, the Certificate in Police Studies will have an Advisory Group (PSAG) that will reflect the overarching needs and interests of the program. The membership will include managers from police departments throughout the Lower Mainland, representatives from the Police Academy at the Justice Institute and managers from RCMP detachments, particularly in Surrey and Langley. To supplement the work of

the PSAG, direct consultations, inquiries, surveys and studies may be used, from time-to-time, to maintain the relevance and efficacy of the Program.

### **5.13 Resources**

The Certificate draws on existing resources at SFU Burnaby and SFU Surrey. However, it is the SFU Surrey budget that has enabled the development of distinctive programming in Police Studies. In the last few years, the School of Criminology has hired four faculty members and one Academic Program Coordinator (APSA) for its Surrey operations, while also benefitting from various resources provided by the Office of the Associate Dean for Surrey programs, Dr. Heather Dawkins.

The following faculty members are teaching full time in the Police Studies program at the Surrey campus: Dr. Rick Parent (ethics and accountability, community policing, police use of force); Dr. Curt Griffiths (police management and administration; first nations policing); Dr. Eric Beauregard (criminal profiling, crime analysis); Dr. Martin Bouchard (drugs and drug markets, organized crime); and Dr. Jennifer Wong (research, policy, and policy evaluation). Police Studies program topics are also taught by faculty at SFU Burnaby who are in the forensic studies program, the restorative justice program, the environmental criminology program (includes crime analysis), and the youth justice research program.

### **5.14 Level of Support and Recognition from other Post-Secondary Institutions**

Enrollment in Police Studies courses at SFU Surrey suggests that the Certificate program will generate significant interest. In addition, the School's discussions with Police organizations in various jurisdictions suggest that there will be significant professional interest in this Certificate. Police officers receive salary and promotion incentives for undertaking training and education courses at institutions of higher learning and it is anticipated that many will be directed to the Police Studies Certificate because of the high quality of the courses and teaching faculty.

No programs of this kind are offered by the research universities in British Columbia. Some of the teaching universities offer limited police studies courses but not on the same scale or with the same levels of expertise. SFU has the added benefit of the system of distance education available through CODE.

## **6. CONTACT PERSONS**

Dr. Gail S. Anderson, Professor, Undergraduate Director, School of Criminology  
778 782 3589, [ganderso@sfu.ca](mailto:ganderso@sfu.ca).

Mr. Philip Jong, Senior Advisor, School of Criminology  
778 782 3645, [philjong@sfu.ca](mailto:philjong@sfu.ca).



## CERTIFICATE IN POLICE STUDIES

The concentration is primarily for sworn police officers and students who wish to focus their criminology undergraduate studies on courses that relate to policing. Two introductory courses must be taken prior to applying to this program. Serving police officers may apply to have the following course requirements waived:

CRIM 101-3 Introduction to Criminology  
CRIM 251-3 Introduction to Policing

The Certificate in Police Studies will consist of six courses (18 units) chosen from the following list. Students may either focus their studies by concentrating on specific clusters or take their six courses from anywhere on the list. An overall CGPA of 2.25 must be maintained. A minimum of C- is required in all courses. Courses must be completed at Simon Fraser University.

The Police Studies Certificate requires a minimum of 18 units from the list below:  
(Note: Some of the following may have prerequisites.)

### *Minorities and the Criminal Justice System*

CRIM 311-3 Minorities and the Criminal Justice System  
CRIM 419-3 Aboriginal/Indigenous Justice  
CRIM 429-3 Indigenous Peoples and International Law

### *Forensic Studies*

CRIM 355-3 The Forensic Sciences  
CRIM 356-3 The Forensic Sciences II  
CRIM 357-3 Forensic Anatomy  
CRIM 451-3 Advanced Techniques in Forensic Science  
CRIM 452-3 Skeletal Pathology and Criminalistics

### *Restorative Justice*

CRIM 315-3 Restorative Justice  
CRIM 442-3 Restorative Justice Practice: Advanced Topics

### *Crime Analysis and Crime Prevention*

CRIM 350-3 Techniques of Crime Prevention I  
CRIM 352-3 Environmental Criminology: Theory and Practice  
CRIM 433-3 Communities and Crime  
CRIM 450-5 Techniques of Crime Prevention II  
CRIM 457-4 Crime and Criminal Intelligence Analysis

### *Special Types of Offenders or Crimes*

CRIM 310-3 Young Offenders and Criminal Justice: Advanced Topics  
CRIM 316-3 Sexual Offenders and Sexual Offences

CRIM 317-3 Prostitution in Canada  
CRIM 413-3 Terrorism  
CRIM 453-3 Policing Illegal Drug Markets  
CRIM 454-3 Criminal Profiling

*Key Issues in Policing*

CRIM 314-3 Mental Disorder, Criminality and the Law  
CRIM 351-3 Police Accountability and Ethics  
CRIM 410-3 Decision-Making in Criminal Justice  
CRIM 455-3 Advanced Issues in Policing  
CRIM 465-3 Crime, Economics, and the Economy

and any other 300 or 400 level course that is designated as a police studies course. Such courses may be in the School of Criminology (e.g. Special Topics), or may be in other departments and faculties (e.g. First Nations Studies, Sociology and Anthropology, Archaeology, Computing Science, and Psychology). See the School's Academic Advisor for further information.