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MEMORANDUM

ATTENTION Senate **DATE** 10 February 2015
FROM Wade Parkhouse, Chair of Senate **No.** GS2015.08
Graduate Studies Committee (SGSC)
RE: 2014 Annual Report of Senate Graduate Studies Committee



For information:

At its meeting of February 2, 2015, SGSC reviewed the SGSC Annual Report for the period of January 1, 2014 – December 31, 2014. The report is attached for the information of Senate.



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MEMORANDUM

ATTENTION **Senate**
FROM Wade Parkhouse, Dean, Graduate
Studies
RE: 2014 Annual Report of SGSC

DATE January 19, 2015

PAGES 3

I am pleased to submit to Senate the 2014 Annual Report of the Senate Graduate Studies Committee (SGSC).

The Senate Graduate Studies Committee is charged by Senate with the following terms of reference:

1. *To maintain the academic standards established by Senate.*
2. *To review and make recommendations to Senate concerning new graduate programs.*
3. *To review and make recommendations to Senate concerning major changes to graduate programs.*
4. *To review and approve all proposed new graduate courses, course deletions, and minor changes to programs. These changes shall be reported to Senate in summary form.*
5. *To administer, review and make recommendations to Senate concerning Graduate General Regulations.*
6. *To consider matters concerning Graduate Studies referred to the Committee, and to make recommendations to the appropriate bodies.*
7. *To consider and decide on policy recommendations concerning graduate course registration, course and program withdrawal procedures, and on the administration of graduate records.*

This report covers the period of January 1, 2014 to December 31, 2014, during which SGSC held 11 meetings.

The Senate Graduate Studies Committee has two subcommittees: SGSC Appeal subcommittee (Unsatisfactory Progress under GGR 1.8.2), and the SGSC subcommittee Special Arrangements Steering Committee (Special Arrangements Graduate Program).

SGSC reviewed, recommended, approved and submitted to the Senate Committee on University Priorities (SCUP) and Senate, curriculum changes related to the addition, deletion and modification of programs and courses, as well as revisions to relevant regulations.

Revisions to Policies and Programs

- a) GGR 1.3.8a Admission to a Concurrent Bachelor's-Master's Program
- b) GGR 1.3.13 Certificate Programs
- c) GGR 1.5.4 CGPA Required for Continuation and Graduation

- d) GGR 1.5.5 Graduate Student Retaking a Course
- e) GGR 1.7 Residence and Course Requirements
- f) GGR 1.9.5 The Role of the External Examiner
- g) GGR 1.16.3 Admission
- h) FAS: ENSC (MA/MEng), MSE (PhD)
- i) FASS: CRIM (MA/PhD), GSWs (MA), IS (MA), POL (MA/PhD), SA (MA/PhD)
- j) BUS: EMBA, MBA, MOT MBA
- k) FCAT: CMNS (Double MA)
- l) EDUC: EDDEL (MA/MEd), ETLD (PhD), GCCI (MA/MEd), TEAL (MA/MEd)
- m) HSCI: MPH, MSc
- n) SCI: CHEM (MSc), EASC (PhD), MATH (MSc/PhD)

New programs approved and recommended

FAS: Professional Master's Program in Big Data under Special Arrangements

FAS: Concurrent BSc-MSc Program in Computing Science

BUS: Certificate in Science & Technology Commercialization

FENV: SFU – BCIT MSc in Ecological Restoration

Curriculum Changes Approved

Program Changes	New Courses	Courses Deleted	Courses Changed	Courses Temporarily Withdrawn	Courses Reinstated
38	29	18	78	30	3

Note: numbers are approximate

Graduate admissions, enrolments and credentials awarded

The number of graduate applications decreased slightly in 2013/14 while new enrolments remained stable. Graduate enrolments as a whole remained relatively stable from 4403 students in 2013 to 4364 in 2014. Credentials awarded include 948 master's degrees and 179 PhD/EdD, which is a decrease of 7% in master's degrees and an increase of 3% in doctorate degrees awarded from last year.

Graduate Admissions	04/05	11/12	12/13	13/14
Applications	3961	5701	5552	5214
Offers	1901	2230	2289	2333
Accepted offers	1512	1868	1875	1844
New Enrolments	1449	1672	1652	1621

Enrolments	04/05	11/12	12/13	13/14
Total*	3666	4439	4403	4364
Degree**	2889	3719	3759	3803

*Total headcount of all graduate students (degree, certificate, diploma, exchange and qualifying)

** Total headcount of master's and doctoral students

Credentials Awarded	04/05	11/12	12/13	13/14
Masters (M)	651	1073	1015	948
Doctoral (D)	85	150	175	179
Total (M&D)	736	1223	1190	1127

SGSC Appeals Subcommittee

There were no appeals in 2014.

SGSC Special Arrangements Steering Committee

In 2014, two students were admitted to the Special Arrangements program and one successfully defended. At the end of 2014, 17 students remained registered in this program.

SGSC members during 2014 were:

- W. Parkhouse, Chair (Dean of Graduate Studies)
- E. Jozaghi, Y. Norouzi, A. Ahmady, J. Singh Sabharwal, J. Lewthwaite, P. Yoon, Graduate Students
- U. Glasser, Chair FGSC, Applied Sciences
- J. Pulkingham, Chair FGSC, Arts and Social Sciences
- M. Wexler, I. McCarthy, Chair FGSC, Business
- P. Pasquier, Z. Druick, Chair FGSC, Communication, Art and Technology
- P. Winne, Associate Dean, Graduate Studies and Research, Education
- S. Markey, Chair FGSC, Environment
- C. Janes, M. Steinberg (Acting), M. Morrow, Chair FGSC, Health Sciences
- P. Ruben, Chair FGSC, Science
- M-E Kelm, P. Liljedahl, Associate Dean(s) Graduate Studies (ex officio)
- M. Pope, Director Graduate Records (ex officio)
- N. White, University Librarian (ex officio)
- A. Baybuz, T. Liu, GSS Executive representative (ex officio)
- S. Gair, Coordinator, Graduate Academic Programs Policy & Curriculum (ex officio)
- S. MacDonald, Secretary to the Dean of Graduate Studies (ex officio)
- K. Gerlich-Fitzgerald, Secretary to the Associate Dean of Graduate Studies (ex officio)