

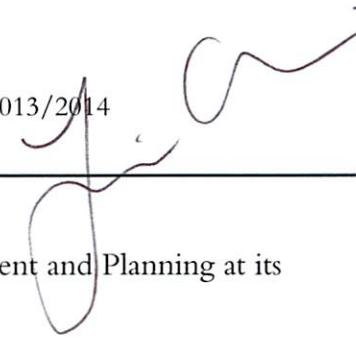
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MEMORANDUM

ATTENTION Senate **DATE** February 14, 2013
FROM Jonathan Driver, Chair **PAGES** 1/1
Senate Committee on Enrollment
Management and Planning
RE: Enrollment Plan 2013/14; Undergraduate Admission Targets for 2013/2014



Action undertaken by the Senate Committee on Enrollment Management and Planning at its meeting of February 13, 2013 gives rise to the following motions:

Motion 1:

That Senate approve and recommend to the Board of Governors the 2013/2014 Enrollment Plan attached as Appendix A to document titled *For SENATE March 4, 2013*.

Motion 2:

That Senate approve and recommend to the Board of Governors the 2013/2014 DOMESTIC undergraduate admission targets to each Faculty, by semester and basis of admission category as indicated in Table C1 in Appendix C.

Motion 3:

That Senate approve and recommend to the Board of Governors the 2013/2014 INTERNATIONAL undergraduate admission targets to each Faculty, by semester and basis of admission category as indicated in Table C2 in Appendix C.

Simon Fraser University
Senate Committee on Enrolment Management and Planning (SCEMP)

2012/13 Undergraduate Enrolment Summary

2012/13 Funded Domestic Program FTEs (pgmFTEs) and New Student Intakes:

SFU was funded for 17,682 undergraduate full-time equivalents (pgmFTE) in 2012/13 and the SFU Enrollment Plan pgmFTEs target for 2012/13 is 17,836 (excluding coop pgmFTEs). The End-of-Week-3 Enrolments indicate that we have achieved 17,884 actual undergraduate pgmFTEs this year (excluding Co-op but including 77 distance learning and undeclared FTE's). This represents 100.3% of the 2012/13 undergraduate pgmFTEs plan of 17,836 as shown in section 6p of the SFU Enrolment Plan (see Appendix A).

New domestic student intake targets for 2012/13 were 5,545 (or 502 in summer, 4,158 in fall and 885 in spring). However, we admitted 5,648 new students (485 in summer, 4,264 in fall and 899 in spring) or 101.9% thereby slightly exceeded our pgmFTE target. (See Table 1 for 2012/13 Senate Approved Plan undergraduate domestic and international enrolment and new intake targets and Table 2 for 2012/13 Actual enrolment and new intakes by Faculty. The totals may not add up due to rounding.)

Table 1: 2012/13 Plan Enrolment and New Student Intake Targets

<u>Faculty</u>	2012/13 Program FTE Targets (Plan)		New Student Intake Targets	
	<u>Domestic</u>	<u>International</u>	<u>Domestic</u>	<u>International</u>
APSC	1,499	510	431	255
ARTS	7,251	1,540	2,855	294
BUS	2,068	832	418	202
FCAT	1,818	330	528	124
EDUC	1,031	20	97	5
ENV	568	55	182	26
HSCI	915	63	192	34
SCI	2,686	210	842	22
USPEC/OPL	-	-	0	0
SFU Total	17,836	3,560	5,545	962

Table 2: 2012/13 Actual Enrolment and New Student Intakes

<u>Faculty</u>	2012/13 ACTUAL Program FTE		Actual New Student Intake	
	<u>Domestic</u>	<u>International</u>	<u>Domestic</u>	<u>International</u>
APSC	1,521	490	465	187
ARTS	7,204	1,687	2,743	464
BUS	1,974	862	377	219
FCAT	1,812	397	546	176
EDUC	1,130	26	325	3
ENV	587	52	190	12
HSCI	897	62	211	24
SCI	2,683	241	792	38
USPEC/OPL	77	1	0	1
SFU Total	17,884	3,819	5,648	1,124

Appendix B provides further details of new undergraduate domestic and international student intake targets and actuals for 2012/13.

2012/13 Unfunded International pgmFTEs and New Student Intakes:

SFU's internal target for full cost recovery international students was **3,560** pgm FTE's for 2012/13 (or 20.0% of the domestic student target). The actual international student enrolment is **3,819** pgmFTEs which equals 21.4% of our domestic student enrolment. We achieve 107.3% of the target, or have a surplus of 259 FTEs.

In order to meet the above pgmFTE targets of **3,560**, the total new international student intake target was set at **962** for 2012/13 (198 in summer, 469 in fall and 295 in spring). Due to a high number of qualified international students, we admitted 116.8% of our intake target or **1,124** new international students this year (287, 484 and 353 in each of the three terms). This is the first year that a differential GPA cut-off was used for new international students.

Historical New Intakes and pgmFTEs (Plan/Senate Approved vs. Actual)

The new intake targets for each semester are determined by first allocating FTE capacity to undergraduate students continuing from previous semesters. Retention rates and course loads for continuing students are assumed to remain the same as in the previous year. The remaining FTE capacity determines how many new students are to be admitted. Traditionally, within each semester, the three groups of students for which separate basis of admission targets are identified were: students entering from BC secondary schools, transfer students from BC colleges and university colleges, and "Other". Other included students transferring from other universities, students pursuing a second degree, mature students, secondary school graduates from other Canadian provinces, visiting, special entry, concurrent studies, BC grade 11, BC technical schools, etc. Starting 2012/13 basis of admission targets were identified for three new groups: 1) Secondary (which includes high school students from BC, Canada and abroad); 2) Postsecondary (which includes college transfers both within and outside BC, university transfers, CEGEP and students from technical institutes); and 3) Other (which includes all other admission categories including mature students, degree holders, special entry, visiting, concurrent studies, etc.)

Table 3: Undergraduate New Intakes and pgmFTEs (2007/08 – 2012/13)*

Domestic New Intakes	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13
Target/Senate Approved	6,224	5,936	5,467	5,465	5,303	5,545
Actual	6,725	6,312	5,896	5,812	5,186	5,648
Difference	501	376	429	347	-117	103
% difference	8.0%	6.3%	7.8%	6.3%	-2.2%	1.9%
PFTE Plan	16,879	17,677	17,592	18,185	18,158	17,836
pFTE Actual	17,337	17,898	18,280	18,593	17,911	17,884
Difference	458	221	688	408	-247	48
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International New Intakes	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13
Target/Senate Approved	839	932	608	507	927	962
Actual	779	1,086	1,482	1,635	1,621	1,124
Difference	-60	154	874	1,128	694	162
% difference	-7%	17%	144%	222%	75%	17%
PFTE Plan	1,507	1,748	1,759	2,364	3,177	3,560
pFTE Actual	1,501	1,812	2,417	3,103	3,618	3,819
Difference	-6	64	658	739	441	259

*2011/12 is the first year that new intakes are tied to non-coop pgmFTEs as per the SFU Enrolment Plan. It is also the year that coop is defined as full-time load. Accordingly, the pgmFTEs (plan and actual) indicated for 2011/12 and 2012/13 are for non-coop only. The projection of new intakes in prior years was tied to coop and non-coop pgmFTEs and the pgmFTEs indicated include both coop and non-coop pgmFTEs for those years.

2013/14 SFU Enrolment Plan

The Simon Fraser University Enrolment Plan (see Appendix A) indicates *actual* student enrolments from 2007/08 to 2012/13 and *planned* Enrolments from 2012/13 through 2019/20. An undergraduate pgmFTE is calculated by accumulating all undergraduate units taken by all students in each undergraduate program and dividing by the applicable full-time load for each program. An activity FTE (AFTE) for a Faculty is calculated by multiplying the number of units for every course offered by the Faculty by the number of students in every course and dividing by 30. The Weighted FTEs (WAFTE) for each Faculty are calculated by multiplying the Faculty AFTEs by the weight assigned to each Faculty.

To be consistent with other research universities, a Co-op term is defined as a full load for the purpose of counting undergraduate FTEs starting 2011/12. The definition of Co-op as full-time was already in effect for graduate students starting 2010/11. Starting 2011/12, the SFU Enrolment Plan includes new sections where undergraduate Co-op FTEs are reported separately. For example, sections 8p and 9p show only undergraduate domestic and international Co-op FTEs respectively. Sections 6p and 7p contains pgmFTEs without Co-op FTEs and provides the enrolment targets starting 2011/12 and going forward for each Faculty for domestic and international program enrolments respectively. Sections 4p and 5p provide total pgmFTEs (including Co-op) by faculty and show the actual pgmFTEs totals up to 2012/13 for undergraduate domestic and international enrolments. The actuals going back to 2007/08 have been restated to reflect the 8-Faculty restructure in 2009/10 and the move of ARCH to the Faculty of Environment in 2011/12.

With respect to undergraduate enrolment, the 2012/13 actual coop and non-coop undergraduate pgmFTEs enrolment currently exceeds the Ministry funded pgmFTE enrolment of 17,682 by 1,336 pgmFTEs. The goal is to decrease the domestic enrolment (excluding Co-op) to about 17,336 by 2016/17 and increase the international undergraduate enrolment (excluding Co-op) by a corresponding number such that the combined enrolment remains flat at about 21,335 pgmFTEs, assuming no new government funding.

Starting 2012/13, the graduate FTEs are indicated for Regular and Specialty graduate programs. Regular graduate programs are research-based and generally charge a semester tuition fee, while the Specialty programs are professional-based and generally charge a per credit tuition fee. The 2013/14 graduate FTEs are projections by each Faculty.

2013/14 Undergraduate Enrolment Targets

As shown in the SFU Enrolment Plan, the 2013/14 undergraduate funded pgmFTE target for domestic students (excluding Co-op FTEs) is 17,587 pgmFTEs (see section 6p of the SFU Enrolment Plan). The proposed international FTE target (excluding Co-op) for 2013/14 is 3,748 which is approximately 21.3% of domestic FTEs. The plan over the next five years is to bring the undergraduate domestic enrolment target down to AVED funded level with a corresponding increase in undergraduate international enrolment. This will result in total undergraduate enrolment, excluding coop being flat over this period (see s.6pnc of the SFU Enrolment Plan). Based on the university and faculty Enrolment targets in the Enrolment plan, Institutional Research and Planning has estimated that SFU would need to admit 5,472 domestic and 1,098 international new students. See Table 3 below for a breakdown by faculty.

Table 4: Proposed 2013/14 New Intakes and Program by Faculty

<u>Faculty</u>	<u>New Intake Targets</u>		<u>Program FTE Targets (Plan)</u>	
	<u>Domestic</u>	<u>International</u>	<u>Domestic</u>	<u>International</u>
APSC	441	138	1,530	486
ARTS	2,676	559	7,124	1,588
BUS	395	209	1,925	860
FCAT	452	74	1,800	417
EDUC	174	0	999	26
ENV	177	25	608	55
HSCI	284	29	905	70
SCI	873	64	2,695	245
USPEC/OPL	0	0	-	-
SFU Total	5,472	1,098	17,587	3,748

Appendix C provides further details of proposed new domestic and international student intake targets for 2013/14 using the new categories of Secondary, Postsecondary and Other.



ENROLLMENT PLAN 2013/14

For Senate Approval

Recommended to Senate by SCEMP, Feb 13, 2013

SCEMP MEETING ON FEBRUARY 13, 2013
Appendix C

Table C2: Proposed New International Student Intake Targets for 2013/14

FY1314	NEW INTERNATIONAL STUDENT INTAKE TARGETS																			
	1134				1137				1141				FY1314							
	SEC	PSEC	FIC	OTHER	TOTAL	SEC	PSEC	FIC	OTHER	TOTAL	SEC	PSEC	FIC	OTHER	TOTAL					
APSC	1	4	15	0	20	7	26	26	8	67	2	19	28	2	51	10	49	69	10	138
FASS	16	78	91	11	196	49	30	118	26	223	11	8	118	3	140	76	116	327	40	559
BUS	0	0	52	0	52	2	4	75	1	82	2	2	70	1	75	4	6	197	2	209
FCAT	1	2	16	0	19	7	2	17	0	26	1	7	21	0	29	9	11	54	0	74
EDUC	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ENV	0	2	1	2	5	4	4	2	0	10	0	6	2	2	10	4	12	5	4	25
HEALTH	3	1	0	0	4	12	0	2	1	15	4	5	1	0	10	19	6	3	1	29
SCIENCE	0	8	1	3	12	35	8	2	0	45	2	3	2	0	7	37	19	5	3	64
UNIV	21	95	178	16	308	116	74	242	36	468	22	50	242	8	322	159	219	660	60	1,098

FY1314	Pgm FTE's		
	Projected	Target	Surplus/ Shortfall
APSC	487	486	0.9
FASS	1,588	1,588	0.3
BUS	861	860	1.1
FCAT	420	417	2.8
EDUC	27	26	0.2
ENV	56	55	0.2
HEALTH	70	70	0.0
SCIENCE	245	245	0.4
TOTAL	3,754	3,748	5.9

FY1314	%DISTIBUTION OF NEW INTERNATIONAL STUDENT INTAKE TARGETS																			
	1134				1137				1141				FY1314							
	SEC	PSEC	FIC	OTHER	%Term	SEC	PSEC	FIC	OTHER	Total	SEC	PSEC	FIC	OTHER	Total	%Fac				
APSC	5%	20%	75%	0%	14%	10%	39%	39%	12%	49%	4%	37%	55%	4%	37%	7%	36%	50%	7%	13%
FASS	8%	40%	46%	6%	35%	22%	13%	53%	12%	40%	8%	6%	84%	2%	25%	14%	21%	58%	7%	51%
BUS	0%	0%	100%	0%	25%	2%	5%	91%	1%	39%	3%	3%	93%	1%	36%	2%	3%	94%	1%	19%
FCAT	5%	11%	84%	0%	26%	27%	8%	65%	0%	35%	3%	24%	72%	0%	39%	12%	15%	73%	0%	7%
EDUC	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
ENV	0%	40%	20%	40%	20%	40%	40%	20%	0%	40%	0%	60%	20%	20%	40%	16%	48%	20%	16%	2%
HEALTH	75%	25%	0%	0%	14%	80%	0%	13%	7%	52%	40%	50%	10%	0%	34%	66%	21%	10%	3%	3%
SCIENCE	0%	67%	8%	25%	19%	78%	18%	4%	0%	70%	29%	43%	29%	0%	11%	58%	30%	8%	5%	6%
UNIV	7%	31%	57%	5%	28%	25%	16%	52%	8%	43%	7%	16%	75%	2%	29%	14%	20%	60%	5%	100%