

DRAFT UNTIL APPROVED BY SENATE

MINUTES OF A MEETING OF THE SENATE OF SIMON FRASER UNIVERSITY HELD
ON MONDAY, NOVEMBER 6, 1995 IN ROOM 3210 WMX, 7:00 P.M.
OPEN SESSION

Present: Boland, L., Vice-Chair

Alderson, E.
Arnason, K.
Barrow, R.
Blazenko, G.
Bullock, D.
Clayman, B.
Dahl, V.
D'Auria, J.
Dobb, T.
Eaton, C.
Etherington, L.
Gagan, D.
Heinrich, K.
Howlett, M.
Jones, C.
Karabotsos, F.
Keto, D.
Lewis, B.
Lord, T.
Marteniuk, R.
Mathewes, R.
McAskill, I.
McInnes, D.
Morrison, T.
Percival, P.
Peterson, L.
Pierce, J.
Rawicz, A.
Reed, C.
Ross, D.
Sanghera, B.
Scharfe, E.
Stewart, M.L.
Underhill, O.
Wideen, M.
Winne, P.

Absent: Blaney, J.
Chan, K.
Ciconte, R.
Dean, C.
Dhir, R.
Dunsterville, V.
Jahn, R.
LeMare, L.
Luk, W.S.
Mauser, G.
Naef, B.
Osborne, J.
Segal, J.
Shapiro, S.
Stubbs, J.
Warsh, M.
Wickstrom, N.

Heath, N., Acting Secretary
Grant, B., Recording Secretary

The Chair welcomed new Senator J. Pierce to the meeting.

1. Approval of the Agenda
The Agenda was approved as distributed.
2. Approval of the Minutes of the Open Session of September 18, 1995
The Minutes were approved as distributed.
3. Business Arising from the Minutes
There was no business arising from the Minutes.
4. Report of the Chair
 - i) Paper S.95-55 - Election Report - Senate Committees - For Information
A report showing the results of elections to Senate Committees conducted by Senate in October was received by Senate for information.
5. Report of Committees
 - a) Senate Committee on Academic Planning/Senate Committee on Enrolment Management and Planning
 - i) Paper S.95-56 - New Student Intake Targets for 1995/96

Moved by D. Gagan, seconded by C. Jones

"that Senate approve and recommend approval to the Board of Governors a proposed increase of 200 fully funded FTE undergraduate students and 100 fully funded FTE graduate students in the 1996/97 fiscal year"

Senate was provided with brief background information with regard to the proposal and was given assurance that the proposed increases were dependent on being fully funded.

Brief discussion took place with respect to funding in relation to graduate students, and mechanisms to prevent over enrolment in any one Department/School or program.

Question was called, and a vote taken.

MOTION CARRIED

b) Senate Committee on Academic Planning/Senate Committee on Undergraduate Studies

i) Paper S.95-57 - Undergraduate Curriculum Revisions - Faculty of Applied Sciences

Moved by D. Gagan, seconded by R. Marteniuk

"that Senate approve and recommend approval to the Board of Governors, as set forth in S.95-48, the proposed undergraduate curriculum revisions for the Faculty of Applied Sciences as set forth in S.95-57 as follows:

S.95-57a	School of Communication
S.95-57b	School of Computing Science
S.95-57c	School of Engineering Science
S.95-57d	School of Kinesiology"

Reference was made to the vector information for the new course - CMNS 200, and inquiry was made as to whether or not there was in fact a laboratory hour associated with the course. Since the information was not readily available, B. Lewis indicated he would obtain the information for Senate.

Discussion ensued about the variance of vector information published in the Calendar and comment was made that it would be useful if Departments were required to publish vector information uniformly in the Calendar.

Concern was expressed about prerequisite changes which have an impact on enrolments and courses in other Faculties, and inquiry was made about the process for consultation and exchange of information. Senate was provided with a brief summary of the procedures followed, and it was pointed out that it is SCUS's responsibility prior to forwarding changes to SCAP and Senate to ensure that consultation and the correct process has been followed .

Question was called, and a vote taken.

MOTION CARRIED

Senate received information that, acting under delegated authority, the Senate Committee on Undergraduate Studies approved a variety of revisions to existing courses.

c) Senate Library Committee/Library Penalties Appeal Committee

i) Paper S.95-58 - Annual Report - For Information

Concern was expressed about the lack of information in the report from the Library Appeals Committee, and suggestion was made that it would be useful

to receive details concerning the type of appellant (faculty, staff, student), the amount of the fine, and the circumstances under which fines are denied or waived. A suggestion that this request be sent back to the committee so the information can be provided in next year's report was noted by B. Clayman, Chair of the Senate Library Committee.

d) Senate Policy Committee on Scholarships, Awards and Bursaries

i) Paper S.95-59 - Annual Report - For Information

Discussion took place with respect to items such as distribution of awards in relation to gender and tuition waivers.

Reference was made to potential cuts in next year's budget and inquiry was made as to whether or not the Committee has discussed the impact of budget cuts on scholarships and awards. Senate was advised that the value of the Open Scholarship was being discussed at the next meeting. Among the possibilities is the setting in advance of a payment value per credit hour which would be less than the tuition rate per credit hour. Proposals such as this are being looked at in light of anticipated tuition fee increases which would result in higher GPA requirements and distribution of funds to a smaller group of students if criteria remained unchanged. It was pointed out that the scholarship budget has been driven by a formula that took into account the cost of tuition per credit hour; if tuition fees increased, there was a corresponding increase in the awards budget. It was noted that if there is an increase in tuition, it would not be possible to commit all of the additional funding to Open Scholarships.

Referring to page 2 in the section concerning the Shrum International Undergraduate Scholarship, concern was expressed about the statement "...and will be from a country under-represented among Simon Fraser University international undergraduate students" and a suggestion was made to change the wording to "...and will be from a country that has few representatives...". Senate was provided with some background information about the wording and advised that the suggestion will be taken back to the Committee for consideration.

e) Senate Committee on Disciplinary Appeals

i) Paper S.95-60 - Annual Report - For Information

Request was made that, in future, SCAR and Senate not accept such reports without the signature of the Chair of the relevant committee.

The Annual Report was received by Senate for information.

- f) Senate Committee on Agenda and Rules
- i) Paper S.95-61 - SCODA Membership

Moved by K. Arnason, seconded by K. Heinrich

"that Senate approve that the composition of the Senate Committee on Disciplinary Appeals be amended to include for one-year terms of office 2 alternate faculty members (also elected by Senate), and 2 alternate student members (also elected by Senate), so that the potential pool of members to hear a case is increased to 11"

In response to a concern about how the addition of these members will impact quorum and the equality of representation between student members and faculty members, it was pointed out that since these are alternate positions, the actual number of voting members has not changed; only the potential pool of members available to hear a case has been expanded. Senate was provided with brief background information as to why there had been problems scheduling meetings and reaching quorum.

Question was called, and a vote taken.

MOTION CARRIED

- ii) Paper S.95-62 - Participation on Senate Committees

Moved by K. Arnason, seconded by T. Morrison

"that Senate approve the following addition to the Rules of Senate Committees:

If, in the opinion of a committee chair, a member of the committee fails to attend meetings of that committee on a regular basis, the Chair should discuss his/her concern with the member. If there is no resolution through regular attendance, reasons that are acceptable in the short-term, or the resignation of the member, the Chair may submit, through the Secretary of Senate, a written request to SCAR that the member be removed and a replacement sought. SCAR will advise the member of the request and provide the member with the opportunity to respond. SCAR will decide on the action to be taken and so advise the chair and the member."

Discussion took place with respect to the process for appeal and the transfer of information of such cases to Senate.

Amendment moved by T. Morrison, seconded by J. D'Auria

"that a decision by SCAR can be appealed to Senate by either party"

Opinion was expressed that since the motion only removed a committee member because of a lack of attendance, appeals to Senate would not be expected; and since opportunity will be given for the person to respond, an appeal process was already built into the motion.

Question was called on the amendment,
and a vote taken.

AMENDMENT FAILED

Amendment moved by E. Alderson, seconded by F. Karabotsos

"that the following sentence be added to the end of the motion:-
SCAR will report to Senate annually on such matters in
summary form"

Instead of an annual report, suggestion was made that SCAR report such matters as a point of information at the next available Senate meeting. Opinion was expressed that it was inappropriate to identify individual members or the reason why an election is before Senate and therefore the report should be done in summary form annually as the intent of the amendment is to see the extent of the problem and not to be able to identify individual members.

Question was called on the amendment,
and a vote taken.

AMENDMENT CARRIED

Question was called on the main motion,
as amended, and a vote taken.

MAIN MOTION (AS AMENDED)
CARRIED

6. Other Business

i) K. Arnason reported that at the last SCAR meeting a proposed change to the Rules of Senate concerning the designation of a graduate student position on Senate was discussed and he had expected to see a Notice of Motion on the agenda. The status of this issue could not be determined and the issue would be referred to the Secretary of Senate, R. Heath.

ii) K. Arnason reported to Senate that he had visited Departments and advised that everyone appeared to have their course outlines available prior to the start of telephone registration. Course outlines for Business

Administration, Canadian Studies, Communication, Political Science, and Spanish/Latin American Studies were not available at the Academic Resource Office.

iii) In response to an inquiry from T. Morrison as to whether there had been any changes to the update given at the last Senate meeting with respect to the status of the diverse qualifications policy, Senate was advised that expectations are that this issue will appear on the agenda for the next Senate meeting in December.

7. Information

The next regularly scheduled meeting of Senate will take place on Monday, December 4, 1995.

Following a brief recess, the Assembly moved into Closed Session at 8:05 p.m.

N. Heath
Acting Secretary of Senate