

S.M. 11/4/68

Paper S-123

Academic Planning

A Proposal to Change the Terms of Reference of the Long Range Academic Planning Committee -----Stan Wong

Move:

that the terms of reference of the Long Range Academic Planning Committee be changed from:

"to provide the means for an exchange of views on long range academic planning between all elements within the University"

to

"all proposals for a new academic program, degree, department, faculty, or research institute must be first submitted to the Long Range Academic Planning Committee before submission to Senate".

Reason:

At present, there is no single body in the University making a thorough examination of new programs and their university-wide implications on academic policy. Since Senate is ultimately responsible for academic development, it should charge one of its committees with the responsibility of making a comprehensive examination of the new program proposals.

By having the Committee examine the proposed programs, Senate will be better able to engage in meaningful debates and also (hopefully) be able to arrive at more informed decisions.

Implications:

a) No new programs can be mounted without the approval of the Committee.

b) The proposal submitted by the Committee to Senate should be fully documented to include estimates of costs, faculty, space, library requirements, and the implications of the program on the University's academic policy.

Operation of the Committee:

a) If the motion is adopted, Senate may decide to consider a re-composition of the Committee in order to make the Committee more responsible to Senate and to ensure a minimum amount of duplication of membership in the Committee with the faculty committees responsible for examining new program proposals.

b) If the motion is adopted, Senate should consider ways to facilitate the smooth functioning of the Committee. For instance, Senate members may wish semesterly-reports from the Committee to keep members abreast of new programs being considered by the Committee and the various faculties.

1 April, 1968

S.M. 1/4/68

Grad. degrees

To: Senate

From: Registrar

Subject: Date of the May Meeting
of Senate.

26 March 1968

It is proposed that the next meeting of Senate be held on Wednesday, May 1, instead of the regular first Monday which would be May 6.

The results of the current examinations will be received in the Office of the Registrar on the morning of May 1. Copies of these records will be forwarded to the various Departments before noon of the same day for final recommendation to the Faculty Curriculum Committees.

The request for an earlier meeting is to enable the Registrar to present the Graduands of the current semester to Senate for the granting of the various degrees. This would enable the Registrar to notify the Graduands by mail that the degree has been granted and invite them to attend the Convocation ceremony on Saturday, May 11.

If Senate should meet at its regular meeting the Graduands would not be advised until May 7 and this would allow only five days, including the day of Convocation, for the notification to reach the Graduand and for him to make plans to attend the Ceremony.

It is also necessary that the printers have a minimum time limit of four working days to complete the printing of the various parchments and after these are received by the Ceremonies Office they must be signed by the four individuals, i.e. Chancellor, President, Dean and Registrar.


D.A. Meyers,
Acting Registrar.