

To: Senate

From: Senate Committee on Graduate Studies  
H.M. Evans, Secretary  
November 13, 1969

SUBJECT: REQUIREMENTS TO CONTINUE IN GRADUATE STUDIES

Paper S.259 was submitted to Senate and referred back for further consideration.

The following was approved by the Senate Committee on Graduate Studies on November 13, 1969, and is submitted to Senate for approval.

//

Requirements to Continue in Graduate Studies

1. Unclassified Students

Unclassified Students - The grade points obtained in undergraduate courses which are required as make-up work before clear admission to a graduate program, will appear on the student's undergraduate transcript and will not be used to calculate the GPA necessary for continuance in the graduate program or for the award of the graduate degree.

2. Students with Clear Admission to a Graduate Program

- i) Each graduate student will have a Supervisory Committee as soon as possible but no later than the middle of the second semester after the student's clear admission to the graduate program. The Supervisory Committee will approve the area of research and the graduate, and undergraduate, courses that the student will be expected to take for credit in keeping with the Calendar requirements for the degree. This information, together with the composition of the Supervisory Committee, will be transmitted by the Chairman of the Departmental Graduate Studies Committee to the Faculty Committee on Graduate Studies for approval no later than the end of the second semester of study. Any subsequent changes in the composition of the Supervisory Committee, area of research or course requirements, will be transmitted by the Chairman of the Departmental Graduate Studies Committee to the Faculty Graduate Studies Committee for approval and the Senate Committee on Graduate Studies for information, with reasons for change.
- ii) If a student takes courses in addition to those that are required for the degree as specified in 2(i) above, those courses will appear on the student's transcript and the grade points obtained in these courses will be counted towards calculation of the CGPA as under 2(iv).
- iii) A student may complete a course(s) for his degree program at another institution of higher learning. For such off-campus work the Supervisory Committee must seek prior approval of the Faculty Graduate Studies Committee. If the course is to be used for credit towards the degree, the student would be required to obtain a grade point of at least 3.0 (or its equivalent).

- iv) Unless specifically exempted by the Faculty Graduate Studies Committee, a student shall be required to maintain a 3.0 cumulative grade point average to continue in the graduate program. This cumulative grade point average will be calculated on all courses taken at Simon Fraser University subsequent to the student's clear admission to the graduate program.
- v) To receive a graduate degree, a student must have a cumulative grade point average of at least 3.0, calculated on all courses taken at this University required for the degree as specified on the student's program by the Supervisory Committee.
- vi) For graduate level courses, taken at Simon Fraser University, the following points values shall apply:

A - 4 points

B - 3 points

P - 2 points

F - 0 points