SIMON FRASER UNIVERSITY

MEMORANDUM

SENATE	

SENATE COMMITTEE ON NON-CREDIT From

5.74-131

REPORT ON COMMITTEE ACTIVITIES -Subject SUMMER 1974

OCTOBER 18, 1974 Date....

"That Senate ratify the course approved by the Senate Committee MOTION: on Non-Credit Instruction for offering during the Fall Semester, 1974, as set forth in S.74-131:

Course Title Offered by Solzhenitsyn and the Soviet Past Continuing Education and Faculty of Arts English 001 - Writing English Department Reading & Study Centre Reading & Study 001 - 8 wks. Reading & Study 001 - 4 wks. Reading & Study Centre English Language Program Reading & Study Centre Rapid Reading Reading & Study Centre Typing Reading & Study Centre Photographer's Eye (advanced) Continuing Education Documentary Film Continuing Education Communication Studies Video Vibes Introductory Japanese Continuing Education Intermediate Japanese Continuing Education Access to Information Library "At Home" & Rehearsal Arts Centre Elementary Dance Arts Centre Intermediate Dance Arts Centre Advanced Dance Arts Centre Super 8mm film Arts Centre 16mm film Arts Centre Introduction to Video Arts Centre Continuing Video Arts Centre Aesthetics of Video Arts Centre Theatre Workshop Arts Centre Lighting Workshop Arts Centre



Sceneshop Skills Arts Centre Audio Technical Skills Arts Centre Madrigal Singers Arts Centre Choir Arts Centre Voice Production & Sight Reading (beginning) Arts Centre Voice Production & Sight Reading (intermediate) Arts Centre Language of Music Arts Centre Beginning Recorder Arts Centre Intermediate Recorder Arts Centre Advanced Recorder Arts Centre Renaissance Ensemble Arts Centre Introduction to APL Computing Centre Introduction to SPSS Computing Centre Intermediate APL Computing Centre Introduction to WYLBUR Computing Centre Introduction to Software packages in the Computing Centre program library Computing Centre Orientation Computing Centre Photographer's Eye - beg. Continuing Education First Aid Health Services Recreation Courses." Recreation Department

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•	SIMON FRASH	ER UNIVERSITY $5.14.13$
	MEMO	RANDUM
SEN	JATE	From SENATE COMMITTEE ON NON-CREDIT
Subject	PORT ON COMMITTEE ACTIVITIES - MER 1974	OCTOBER 18, 1974 Date
· · · · · · · · · · · · · · · · · · ·	the courses listed on the attach the Fall semester, 1974. Course courses are attached, with the ex Classes offered by the Departmen composite submission, a copy of w	n Non-Credit Instruction has approved ed Motion sheet for offering during proposal forms for each of these xception of the General Education Activity t of Recreation. It was agreed that a which is also attached, could be made hese courses are now submitted to Senate
	· · · · · · · · · · · · · · · · · · ·	
	- Andrea State (1997) - Andrea State (1997) - Andrea State (1997)	
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NATE COMMITTEE ON NON-CREDIT INSTRUCTION DURING LATE SUMMER A
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CTIVITIES APPROVED BY SENATE COMMITTEE ON NON-CREDIT INSTRUCTION DURING LATE SU
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CREDIT COURSES AND ACT
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	Proposed By	· Title	Instructor	Description	Date
81NC74	Continuing Education & Facuity of Arts	Solzhenitsyn and the Soviet Past	J.L. Soleckl, Dept of Slavonic Studles, UBC	2 lectures - one day, one eve.	May 29
82NC74	English Dept.	English 001 - Wrlting	D. Savage		Sept 9 - Dec.5
83NC74	Reading & Study Centre	Reading & Study 001 - 8 wks.	001 - 8 wks. various staff members		Sept Dec.
84NC74	Reading & Study Centre	Reading & Study 001 - 4 wks.	- 4 wks. various staff members		Sept Dec.
85NC74	Reading & Study Centre	English Language Program	Various staff members		Sept Dec.
86NC74	Reading & Study Centre	Rapid Reading	various staff members	· ·	Sept Dec.
87NC74	Reading & Study Centre	Typing	various staff members		Sept Dec.
88NC74	Continuing Education	Photographer's Eye (advanced)D. Devenyi	1)D. Devenyl	advanced photography course	Jun.26-Aug. 28
89NC74	Continuing Education	Documentary Film	M.E. Ellot Hurst	film series on documentaries	Sept 8-Dec. 8
94NC74	Communication Studies	Video Vibes	R.J. Bidwell	course on how to use video studio	Fall Semester.
95NC74	Continuing Education	Introductory Japanese	H. Tanaka	THIS COURSE WAS CANCELLED DUE TO LOW ENROLLMENT	OW ENROLLMENT
96NC74	Continuing Education	Intermediate Japanese	H. Tanaka	THIS COURSE WAS CANCELLED DUE TO LOW ENROLLMENT	OM ENROLLMENT
97NC74	Library	Access to Information	L. Thomas & staff	how to use the library	Sept 18-Oct 2
98NC74 a.	Arts Centre Courses	"At Home" & Rehearsal	Purcell String Quartet		Sept 11-Nov 20
<u>م</u>		Elementary Dance		•.	Sept 10-Dec 3
ů	•	Intermediate Dance	Iris Garland		Sept 10-Dec 3
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Proposed by	Title	Instructor	Description	Date
Arts Centre	Advanced Dance			Sept 9-Dec 2
	Super 8mm film			Sept 12-Dec 5
	lómm film	·		Sept 11-Dec 4
ı	Introduction to Video	Brian Guns		Sept 23-Dec 2
	Continuing Video	Brlan Guns		Sept 17-Dec 3
	Aesthetics of Video	Brlan Guns	•	Sept 9-Dec 2
	Theatre Workshop			Sept 9-Dec 6
•	Lighting Workshop	M. Irwin/K. Didrich		Sept 10-Dec 3
	Sceneshop Skills	M. Viksten		Sept 12-Dec 5
	Audio Technical Skills	M. Irwin		Sept 11-Dec 4
	Madrigal Singers	P. Mailing	÷ .	Sept 5-Dec 5
	Choir	P. Mailing		Sept 10-Dac 4
	Voice Production & sight reading (beginning)	P. Mailing		Sept 18-Dec 4
	Voice Production & Sight Reading (intermediate)	P. Walling	•••••	Sept 10-Dec 3
	Language of Music	D. Skulski		Sept 10-Dec 3
	Beginning Recorder	D. Skulskl		Sept 16-Dec 2
· · ·	· · ·	•		
		·	• • •	

	Proposed by	Title	Instructor	Description	Date
÷	Arts Centre	Intermediate Recorder	D. Skulski		Sept 16-Dec 2
3		Advanced Recorder	D. Skulski		Sept 16-Dec 2
>		Renalssance Ensemble	D. Skulski		Sept 17-Dec 3
99NC74	Computing Centre Courses	Introduction to APL	B. Ferguson		0ct 2-0ct 9
ۍ		Introduction to SPSS	J. Yu	one session	Oct 15
. ,	. 1	Intermediate APL	A. Stanley-Jones	ene session	0ct 23
đ.	•	introduction to MYLBUR	J. Yu	one session	0ct 8
ġ.	· · ·	Introduction to Software packages in the program library	E. Dalnow	one session	0ct 1
÷.		computing centre orient- ation	N. Stroppa		Sept 17-18
100NC74	Continuing Education	Photographer's Eye - beg.	D. Devenyi	photography course for beginners	Sept 25-Nov 27
101NC74	Health Services	Flrst Ald	assigned by St. John's Ambulance Assoc.		
102NC74	Recreation Dept.	Recreation courses	various		Sept 16-Nov 18
	• •	• •			
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Course No.

NON-CREDIT GOURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS A	ND RETURN THE FORM TO:
Chairman Senate Committee on Non-Credi c/o Division of Continuing Ed Simon Fraser University Burnaby 2, B.C.	t Instruction ucation
Lecture PROPOSED GOURSE TITLE: <u>Solzhenitsyn and</u> (Please attach a full description of t indicating course content, etc.)	the Soviet Past he course,
<u>SECTION I</u> To be completed for non offered under the auspi of Continuing Education	ces of the Division
Proposed Instructor: Dr. Jan Jozef Sole (Please attach resume, if not regular	sFU faculty)
Publicity Requirements: At the discretion (Please provide details of type of pro e.g. newspaper, general mailing, spec Posters and newspapers	motion required,
Anticipated Course Budget:	
Stipends/Honoraria <u>Dr. J.J. Solecki</u> (Please list names and amounts)	\$ <u>50.00</u>
Travel Expenses: (Where applicable)	\$\$
Miscellaneous Expenses:	\$
	Total \$ <u>50.00</u>
Revenue: Course fees: × \$	\$
Miscellaneous Revenue:	<u> </u>
	Total \$ 50.00 75.00
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	- To be completed for non-credit active under the auspices of the Division of	
	Division proposing the course:	
Proposed In (Please	attach resume, if not regular SFU faculty)
	ourse Title: attach a full description of the course, ting course content, etc.)	
Budget Arra	angements:	
Stipend/H	Honoraria:\$_	
Revenues	(i.e. fees, etc.)\$	<u></u>
Departmer	nt/Division subsidizing course:	
Publicity F	Requirements:	
To be	arranged by Department proposing the cour	se
	arranged through Continuing Education.	
TO BE COMP	LETED FOR ALL NON-CREDIT ACTIVITIES:	
Intended " why is	target" audience: (i.e. specific groups; the course necessary; for whom is it inter	general public; nded; etc.)
Conors	al nublic	
Commenceme	ime period for course: One lecture to be and the evening, sometime during the last twee the period of the period o	e:
Mon	Tues. Wed. Thurs. Fri.	Sat. Sun. 2.9
Time:	from <u>12 noon - 2 ph</u> to	
Location f	Proposed: <u>At the discretion of Continuing</u>	Education. C9
	charged: <u>none</u>	
Enrolment:	Minimu	Im <u>now</u>
	al Requirements: (i.e. space, equipment, e	etc.)
	Ione	
	TE: Persons proposing courses should bear deadline dates for course proposal for	r in mind the

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WAS. Smuth) per Shalo Roberts, Date:<u>April 19, 19</u>74. Signature of Proposer: Date: April 19, 1974. Signature of Instructor Department/Division Autholization: Dean of Arts Office (where applicable) Date: April 19, 1974 NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department oved i 73.4-74 A or Centre Chairperson. For Office Use: Date received: April 22/14 Course No. BINC 74 1._____ Date Submitted to Non-Credit Committee: 2._____ 3. Approved: 17 Rejected: 1.____ 2.____ 3. Reason for rejection: 1._____ 2._____ 3. Action: Evaluation Date: _____ Number of times offered:

Course No. 82 NOT4

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NON-CREDIT COURSE PROPOSAL FORM

	W THE CODM TO
PLEASE COMPLETE THE FOLLOWING DETAILS AND RETUR	N THE FORM TO:
Chairman Senate Committee on Non-Credit Instru c/o Division of Continuing Education Simon Fraser University Burnaby 2, B.C.	ction
PROPOSED COURSE TITLE: <u>English 001-0</u> (Please attach a full description of the cours indicating course content, etc.)	e,
<u>SECTION I</u> To be completed for non-credit offered under the auspices of t of Continuing Education.	activities he Division
Proposed Instructor: <u>David Savage</u> (Please attach resume, if not regular SFU facu	ilty)
Publicity Requirements:	
(Please provide details of type of promotion r e.g. newspaper, general mailing, special mail	ing).
Anticipated Course Budget:	ing).
e.g. newspaper, general mailing, special mail	\$
e.g. newspaper, general mailing, special mail Anticipated Course Budget: Stipends/Honoraria	\$
e.g. newspaper, general mailing, special mail Anticipated Course Budget: Stipends/Honoraria	\$\$
e.g. newspaper, general mailing, special mail Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses:	\$\$
e.g. newspaper, general mailing, special mail Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses:	\$\$ \$\$ \$\$ \$
e.g. newspaper, general mailing, special mail Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses: Tot Revenue:	<pre>ing). \$\$\$</pre>
<pre>e.g. newspaper, general mailing, special mail Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses: Revenue: Course fees: x \$</pre>	<pre>ing). \$\$\$</pre>
<pre>e:g. newspaper, general mailing, special mail Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses: Course fees:</pre>	<pre>ing). \$\$\$</pre>

<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education.
Department/Division proposing the course: <u>English</u>
Proposed Instructor: <u>David Savage</u> (Please attach resume, if not regular SFU faculty)
Proposed Course Title: <u>English 001 - Writing</u> (Please attach a full description of the course, indicating course content, etc.) The principles and practices of expository writing. This course will require two hours class time a week. Budget Arrangements:
Stipend/Honoraria:\$
Povenues (i e fees, etc.) None \$
Department/Division subsidizing course: <u>English Jept</u> .
Publicity Requirements:
To be arranged by Department proposing the course
X To be arranged through Continuing Education.
<u>TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:</u> Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
Proposed time period for course: Fall Trimester 1974
Commencement Date: September 9, 1974 End Date: December 5, 1974
$ \begin{array}{ c c c c c c c c c c c c c c c c c c c$
Location Proposed: Seminar room
Fee to be charged: <u>NONL</u> Minimum
Any Special Requirements: (i.e. space, equipment, etc.)
(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

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	Proposer:	des manno	Date:
Signature of	Instructor: _		Date:
Department/Di (where app)	icable)		Date:
Centr signa	es, or Divisi	by Departments, ons, should bear ivision, Departm son.	the ment
For Office Us Date received Date Submitte	1: June 4	it Committee:	rse No. <u>82 NC74</u> 1. <u>june 14</u>
Date received	1: June 4	it Committee:	
Date received	l: <u> </u>	it Committee: cted: 1, 2	114 2 3
Date received Date Submitte	l: <u>June Y</u> ed to Non-Cred Reje	it Committee: cted: 1, 2 3	114 2 3
Date received Date Submitte Approved:	l: <u> June</u> y d to Non-Cred Reje ejection: 1	it Committee: cted: 1, 2 3	1. <u>june 14</u> 2 3
Date received Date Submitte Approved:	l: <u>June</u> 4 ed to Non-Cred Reje ejection: 1 2	it Committee: cted: 1, 2 3	1. <u>june 14</u> 2 3
Date received Date Submitte Approved:	d to Non-Cred Reje ejection: 1 3	it Committee: cted: 1, 2 3	1. <u>june 14</u> 2 3

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Reading and Study 001 - 8 week section Course Title: Full Description of Course: Reading and Study 001 is a non-credit course for training students in effective methods of reading and study. It consists of a one-hour lecture, onehour tutorial and one-hour lab session per week. Purposeful, flexible reading skills and planned scheduled study techniques are emphasized. Increased reading speed is one aspect of the training, but the main emphasis is on speed of comprehension. A student's present reading skills and study patterns are assessed prior to individual programming. Main areas of emphasis: - rapid reading and comprehension - correlation of lectures and reading material for essays or exam purposes. - critical reading - exam writing - notetaking and listening - concentration and retention Requirements for Entrants: (if any): Registered in present semester at SFU Rationale for the Course: To help students deal effectively with course and degree requirements. For Whom is the Course Intended: Registered SFU students (course is also open to interested Faculty and staff) Proposed Dates, Time and Place of Offerings: First eight weeks of each Semester Jan. - April; May - August; September - December Formal lecture-tutorial time Labs continue for whole semester Time: 9:30 - 3:30 (Each student registers for 3 hours per week - time to be chosen from Non-Credit Programs and Activities Schedule; an example is attached) Place: AQ 3058, AQ 3057, and AQ 3052 Regular Reading and Study staff Proposed Instructors: P.L. Franklin, Director B. Bowman, Assistant to Director Reading Assistant -Reading Assistant - (at present two short) Proposed Student Fee: NIL 350 per semester , Spring and Fall; 200 - Summer Maximum number of students:

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Y3NC 74

(Non-Credit)

Course Title:

Reading and Study 001 - 4 week section

Full Description of Course: Reading and Study 001 is a non-credit course for training students in effective methods of reading and study. It consists of a one-hour lecture, one-hour tutorial and one-hour lab session per week. Purposeful, flexible reading skills and planned scheduled study techniques are emphasized. Increased reading speed is one aspect of the training, but the main emphasis is on speed of comprehension. A student's present reading skills and study patterns are assessed prior to individual programming.

Main areas of emphasis:

- rapid reading and comprehension
- correlation of lectures and reading material for essays or exam purposes
- critical reading
- exam writing
- notetaking and listening
- concentration and retention

<u>Requirements for Entrants</u> (if any): Registered at SFU for present semester or for next semester

Rationale for the Course: as for 8 week course

For Whom is the Course Intended: Especially relevant to special or mature students in their first semester or just prior to their first semester at SFU. - also open to interested faculty, staff and regular students

Proposed Dates, Time and Place of Offerings:

Ninth to twelfth week of each semester - formal lecture-tutorial time - labs continue to end of semester Time: each student registers for two, 1 1/2 hour sessions per week or three 1 hour sessions per week between 9:00 a.m. and 3:00 p.m.

Proposed Instructors:	Reading and Study Staff - P. L. Franklin, Director B. Bowman, Assistant to Director
•	Reading Assistant -(at present one short)

Proposed Student Fee: Free to registered students \$60 to non-registered students

Maximum number of students: 50

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Proposed Cour	se Budget: covered	in regular	fiscal budget	
Ext	enses: Instructor(s) stipend(s)):	•
Tra	vel & Accomodation			-
Rer	tal of Facilities:			
Equ	ipment and Material	.6;		-
Otl	ner expenses (list):	• •		<u> </u>
	TOTA	L COST		•
Anticipated	Revenue: NIL		•	
	Proposed Course:	NIL		
· · · ·	11s of Proposed Cour	rse:		
	gnature of the Autho		posal: A lones.	
		Date	april 19/14	
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(Non-Credit)

Course Title: Read	ding and Study Centre, English Language Program
Full Description of Course:	Reading, Writing & Structure, Pronunciation and Aural Comprehension Skill Improvement for Non- native speakers of English
	Requirements for Entrants (if any): Demonstrated need (assessment)
Rationale for the Course:	To remove language impediments to successful academic performance
For Whom is the Course Inter	nded: Registered students who are non-native speakers of English and some potential Simon Fraser University students who require additional language competency for entrance
Proposed Dates, Time and Pl	ace of Offerings: 3 semesters Jan Apr.; May - Aug.; Sept Dec. at the Reading and Study Centre
Proposed Instructor(s):	Lee Lightfoot Jean Rowe
Proposed Student Fee:	Free to registered students (NON-registered students, \$60)
Maximum number of Stud	lents:35
Proposed Course Budget:	Included in regular Reading and Study Centre Budget
Expenses: Instructor	(s) stipend(s);
Travel & Accomodation	:(for off-
Rental of Facilities:	
Equipment & Materials	• • • • • • • • • • • • • • • • • • • •
Other expenses (list)	
נ	TOTAL COST:
Anticipated Revenue: Student fees:	\$16000
Net Cost of Proposed Cours	se: <u>NIL</u>
Special Details of Propos	ed Course:
Signature of the Aut	hor of the Proposal: 17 June 19/74 - 15
· · ·	Date:

(Non-Credit)

Course Title:	Rapid Reading for the Business and Professional Community
Full Description of Coun	rse: An eight week evening program stressing rate and comprehension in reading for recreation and business
Requirements for Entran	
Rationale for the Cours	e: Enable the business and professional person to process reading material quickly and effectively
For Whom is the Course	Intended: For the business and professional person
Proposed Dates, Time an	d Place of Offering:
1200000	October 1 - november 19174
	7:00 - 9:00 p.m. Place: AQ3057, AQ3058
Proposed Instructor:	Regular Reading and Study Staff \$66
Proposed Student Fee:	\$66 \$69 (includes textbook) 7 6 book fee 30
Maximum number of	students: <u>36</u>
Proposed Course Budget	:
Expenses: Instruc (depend	ctor(s) stipend(s): ds on staff availability)
Travel & Accomoda	tion:
Rental of Facilit	(for off-
Equipment & Mater	ials:
Other expenses (1	ist): Advertising fice Supplies
	TOTAL COST:
• <u>Anticipated Revenue</u> : Student fees:	1,800.00 Car Fu 150.00 Bk Fue
Net Cost of Proposed C	Course:
Special Details of Pro	
Signature of the	Author of the Proposal: <u>At Janus</u> Date: <u>Upril 19144</u>

(<u>Non-Credit</u>)

	(Non-Cred	<u>11</u> ,	
Course Title:	Reading and Study,	Typing Course	
Full Description of Cour	<u>se</u> : Course designed control and about t writer	d to teach keyboard by touch – the operating parts of a type–	
Requirements for Entrant			•
Rationale for the Course	: To enable student (assignments)	ts to type their own papers/th	esis
For Whom is the Course]	Intended: Registere interested Faculty	d SFU students (course also op and staff)	en to
Proposed Dates, Time and	Place of Offerings Programs and Activ Place: AQ3053	: For full semester (see exam ities schedule attached)	ple of
Proposed Instructor:	M. Jones		
Proposed Student Fee:	\$15/semester		
Maximum number of a	students: <u>30 - 40</u>) per semester	
Proposed Course Budget:	included in regula	ar fiscal budget	
Expenses: Instruc	tor(s) stipend(s):	·	-
Travel & Accomodat	ion:		-
Rental of Faciliti	es:		(for off-campus
Active of Subsection		course using re	ented space)
Equipment & Materi	als:	·	_
Other expenses (11	'		_
other expenses (1-	TOTAL COST:		_
Anticipated Revenue:			.
Student fees:	\$450 - \$600		
Net Cost of Proposed Co	ourse:	NIL	
Special Details of Prop		m. Chan.	•
Signature of the A	uthor of the Propos	al:	
	Date:	leptil 19175	

Course No. 88 NC 74

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND	RETURN THE FORM TO:
Chairman Senate Committee on Non-Credit I c/o Division of Continuing Educa Simon Fraser University Burnaby 2, B.C.	
THE PHOTOGRAPHER'S EYE PROPOSED COURSE TITLE: <u>Advanced Creative Photog</u> y (Please attach a full description of the indicating course content, etc.)	raphy (Work Shop II) course,
<u>SECTION I</u> To be completed for non-cr offered under the auspices of Continuing Education.	edit activities of the Division
Proposed Instructor: <u>DENES DEVENYI</u> (Please attach resume, if not regular SFU	faculty)
Publicity Requirements: <u>Contact all previous st</u> (Please provide details of type of promot e.g. newspaper, general mailing, <u>special</u>	ion required,
Anticipated Course Budget:	
Stipends/Honoraria (Please list names and amounts)	\$\$ 481.00
Travel Expenses: (Where applicable)	\$
Miscellaneous Expenses:	\$19.00
Revenue: Course fees: x \$ <u>45.00</u>	Total \$ <u>500.00</u> \$
Miscellaneous Revenue:	\$
· · ·	Total \$
NOTE: Fee to be raised to \$45.00	

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	<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education.
	Department/Division proposing the course:
	Proposed Instructor:
	Proposed Course Title: (Please attach a full description of the course, indicating course content, etc.)
	Budget Arrangements:
	Stipend/Honoraria:\$
	Revenues (i.e. fees, etc.)
	Department/Division subsidizing course:
	Publicity Requirements:
	To be arranged by Department proposing the course
	To be arranged through Continuing Education.
-	TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:
	Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
	All previous Workshop I students (N.B. The course was requested by many)
	Proposed time period for course: <u>10 weeks</u>
	Commencement Date: <u>June 26th</u> End Date: <u>Aug. 28th</u>
	🗌 Mon. 🔲 Tues. Wed. 🗌 Thurs. 🗍 Fri. 🔲 Sat. 🗌 Sun.
	Time: from <u>8 P.M.</u> to <u>10 P.M.</u>
	Location Proposed:(A.Q. 5014)
	Fee to be charged:
	Enrolment: Maximum Minimum
	Any Special Requirements: (i.e. space, equipment, etc.)
	Opaque Projector
	<pre>(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)</pre>

- 2 -

Signature of Proposer:	Date:
Signature of Instructor:	ene Der Date: Than 31
Department/Division Authorizat (where applicable)	Date:
NOTE: Courses sponsored by I	
Centres, or Divisions	, should bear the
signature of the Divis or Centre Chairperson	, bepartment
	Class limited
Includes lectures, uninumstrations and extensive discussion of students' work. Of value to interested amateur and serious professional. Denes Devenyi is a well known Canadian photographer who has had several one-main photographic exhibitions in this country and abroad for which he has won international recognition.	This course is a continuation of the Introductory Workshop which is a prerequisite. Students will be further acquainted with the principles of Gestalt photography. Emphasis will be placed on individual work and style and students will be able to put into practice some of the theories. Group discussion of the work is a major part of this course. There will be some experiments aimed at opening up new areas for the creative student. Discussion of the work of great photographers and current trends is also part of the course. Some specific assignments will be given from time to time.
For Office Use:	
Date received: _	Course No. 88 NC 74
Date received: _	
Date received: _	
Date received: _	Committee: 1. <u>June 14</u> 2 3
Date received: <u>June 4</u> (10) Date Submitted to Non-Credit Approved: Rejecte	Committee: 1. <u>June 14</u> 2 3
Date received: <u>June 4</u> (10) Date Submitted to Non-Credit Approved: Rejecte Reason for rejection:	Committee: 1. <u>June 14</u> 2 3
Date received: <u>June 4</u> June Date Submitted to Non-Credit Approved: Rejecte Reason for rejection: 1	Committee: 1. <u>June 14</u> 2. <u>14</u> 3. <u>14</u> d: 1. <u>14</u> 2. <u>14</u> 3. <u>14</u>
Date received: <u>June 4</u> 10 Date Submitted to Non-Credit Approved: Rejecte Reason for rejection: 12	Committee: 1. <u>June 14</u> 2. <u>2. 3.</u> 3. <u>3. 3.</u> d: 1. <u>2. 3.</u> 3. <u>3. 3.</u>
Date received: <u>June 4</u> 10 Date Submitted to Non-Credit Approved: Rejecte Reason for rejection: 12	Committee: 1. <u>June 14</u> 2. <u>2. 3.</u> d: 1. <u>2. 3.</u> 3. <u>3. 3.</u>

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9-73

Course No. 89 NC 74

NON-CREDIT COURSE PROPOSAL FORM

- 1

Chairman Senate Committee on Non-Credit In	structi	on
c/o Division of Continuing Educat Simon Fraser University	ION	
Burnaby 2, B.C.		
DOCIMENTARY RILM		
ROPOSED COURSE TITLE: DOCUMENTARY FILM (Please attach a full description of the c	ourse,	
indicating course content, etc.) See also	general	accompanying s courses.
ECTION I To be completed for non-cre offered under the auspices of Continuing Education.	dit act of the	ivities Division
Proposed Instructor: M. E. Eliot Hurst (organizer) (Please attach resume, if not regular SFU) faculty	()
Publicity Requirements: Newspaper, etc.		
Publicity Requirements: <u>Newspaper, etc.</u> (Please provide details of type of promoti e.g. newspaper, general mailing, special	on requ mailing	uired, g).
(Please provide details of type of promoti e.g. newspaper, general mailing, special	on requ mailing	uired, g).
(Please provide details of type of promoti e.g. newspaper, general mailing, special Anticipated Course Budget: Stipends/Honoraria 13 discussants @ \$50.00	on requ mailing	\$ 650.00
(Please provide details of type of promoti e.g. newspaper, general mailing, special Anticipated Course Budget:	on requ mailing]).
(Please provide details of type of promoti e.g. newspaper, general mailing, special Anticipated Course Budget: Stipends/Honoraria <u>13 discussants @ \$50.00</u> (Please list names and amounts) <u>AV technician</u>	on requ mailing	; <u>650.00</u>
(Please provide details of type of promoti e.g. newspaper, general mailing, special Anticipated Course Budget: Stipends/Honoraria <u>13 discussants @ \$50.00</u> (Please list names and amounts)	on requ mailing	; <u>650.00</u>
<pre>(Please provide details of type of promoti e.g. newspaper, general mailing, special Anticipated Course Budget: Stipends/Honoraria <u>13 discussants @ \$50.00</u> (Please list names and amounts) <u>AV technician</u> Travel Expenses: (Where applicable) Miscellaneous Expenses: complete film charges</pre>	on requ mailing	; <u>650.00</u>
<pre>(Please provide details of type of promoti e.g. newspaper, general mailing, special Anticipated Course Budget: Stipends/Honoraria <u>13 discussants @ \$50.00</u> (Please list names and amounts) <u>AV technician</u> Travel Expenses: (Where applicable)</pre>	on requ mailing	ς <u>650.00</u> μμα 350 ^{σ∞} ς
<pre>(Please provide details of type of promoti e.g. newspaper, general mailing, special Anticipated Course Budget: Stipends/Honoraria <u>13 discussants @ \$50.00</u> (Please list names and amounts) <u>AV technician</u> Travel Expenses: (Where applicable) Miscellaneous Expenses: <u>complete film charges</u> and freight Revenue:</pre>	mailing 	ς <u>650.00</u> μμα 350 ^{σ∞} ς
<pre>(Please provide details of type of promoti e.g. newspaper, general mailing, special Anticipated Course Budget: Stipends/Honoraria <u>13 discussants @ \$50.00</u> (Please list names and amounts) <u>AV technician</u> Travel Expenses: (Where applicable) Miscellaneous Expenses: <u>complete film charges</u> and freight Revenue: Course fees: x \$</pre>	mailing 	ς <u>650.00</u> μμα 350 ^{σ∞} ς
<pre>(Please provide details of type of promoti e.g. newspaper, general mailing, special Anticipated Course Budget: Stipends/Honoraria <u>13 discussants @ \$50.00</u> (Please list names and amounts) <u>AV technician</u> Travel Expenses: (Where applicable) Miscellaneous Expenses: <u>complete film charges</u> and freight Revenue:</pre>	mailing 	ς <u>650.00</u> μμα 350 ^{σ∞} ς

* This figure is an absolute maximum, costs will probably be much, much lower.

<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education
Department/Division proposing the course:
Proposed Instructor:
Proposed Course Title: (Please attach a full description of the course, indicating course content, etc.)
Budget Arrangements:
Stipend/Honoraria:\$
Revenues (i.e. fees, etc.)\$
Department/Division subsidizing course:
Publicity Requirements:
To be arranged by Department proposing the course
To be arranged through Continuing Education.
TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES: Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.) General community
Proposed time period for course: 13 weeks
Commencement Date: 7th or 8th September End Date: Nov. 30th/Dec. 1st.
Mon. Tues. Wed. Thurs. Fri. X Sat DR X Sun.
Time, from 2 hour sessions, proposed to Gov 2 AQ
Location Proposed: OFF CAMPUS (site to be logated) Burnaby/Coquitlam
Fee to be charged:
Enrolment: Maximum Minimum10
Any Special Requirements: (i.e. space, equipment, etc.) AV Equipment (2, 16 mm. projectors, screens, etc). and television
<pre>(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)</pre>

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Signature of Proposer:	Date:	27/2/24
Signature of Instructor:	Date:	
Department/Division Authorization:		
	Date:	
NOTE: Courses sponsored by Departments,		

- 3 -

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:
Date received: June 3/74 Course No. 89 NC 74
Date Submitted to Non-Credit Committee: 1. June 14/26
2 3
Approved: Rejected: 1 2 3
Reason for rejection: 1. <u>Too newy offerings al same time</u> , <u>budget implications</u> 2 3
Action: Meno sent to Eliot Awet re offering one of Blaney would Discuss. This with ME. Hust.
Evaluation Date: Number of times offered:

DOCUMENTARY FILM

17. 17.

> The "documentary" since earliest film-making has been a somewhat separate art; the boundaries between documentaries and realistic movies is somewhat diffuse however! This course will assume, however, that the documentary film essentially documents the real world perceived by the film-maker in a reasonably everyday situation. That the object of portraying some aspect of real life in a "non-fictional" way is to better communicate to the audience that reality free of chaos, disruption and noise; such entropy is controlled in order to communicate some minimal necessary structure of messages.

The course will trace from earliest beginnings, including newsreels made as early as 1895, the documentary film. Besides well-known documentary film-makers (Grierson, Flaherty, King, and Wiseman), the much envied British and Canadian documentary traditions, specific uses of such films (including propaganda), and the avant garde are examined.

- 1. September 7th. The beginnings
 - Lumière Programme, Fr., 1895, Lumière, 7 mins, b&w, silent.
 - (ii) Inflation, Germany, 1927, Hans Richter, 4 mins, silent.
 - (iii) <u>Le Ballet Méchanique</u>, Fr., 1924, F. Leger, 14 mins, silent.
 - (iv) <u>A propos de Nice</u>, Fr., 1930, Jean Vigo, 38 mins, silent.
 - (v) <u>Rhapsody in two languages</u>, Canada, 1933, Sparling/Assoc. Screen News, 10 mins.
 - (vi) <u>Newsparade, 1938</u>, U.S., 1938, 9 mins, b&w.

Examples will also be included from the following:

- (vii) People on Sunday, Germ., 1920, R. Sjodmak, 89 mins, b&w.
- (viii) Haxan: a history of witchcraft, Sweden, 1918-21, B. Christenson, 125 mins, b&w.
- (ix) Fall of the Romanov Dynasty, Esther Stub, U.S.S.R., 1927, 67 mins, b&w.
- (x) Berlin symphony of a city, W. Ruttmann, Germ., 1927,
- (xi) <u>New Earth</u>, Janis Ivens, Neths., 1934, 30 mins.

Discussant _____

2.	September 14th. Selected documentary directors (a) John Grierson
	 (i) <u>Drifters</u>, 1929, 60 mins, <u>silent</u>, (made for Empire Marketing Board).
	(ii) <u>Night Mail</u> , 1936, 24 mins, (made for G.P.O., with assistance of W.H. Auden and Benjamin Britten).
	(iii) <u>Song of Ceylon</u> , 1934, 40 mins.
	Excerpts will also be included from the new N.F.B. documentary, <u>Grierson</u> !
3.	September 21st. Selected documentary directors (b) R.J. Flaherty
	(i) <u>Louisiana Story</u> , U.S., 1948, 78 mins, b&w.
	and excerpts from -
	(ii) <u>Nanook of the North</u> , Canada, 1922, 92 mins, b&w.
	(iii) <u>The Land</u> , U.S., 1941, 42 mins, b&w.
	Discussant
4.	<u>September 28th</u> . <u>Selected documentary directors</u> (c) <u>Allan King</u>
	(i) <u>Come on children</u> , Canada, 1973, 92 mins, col.
	(ii) <u>Private world of James Jones</u> , U.S., 1968, 30 mins, b&w.
	and excerpts from -
	(iii) <u>Warrendale</u> , Canada, 1966, 100 mins, b&w.
	(iv) <u>A married couple</u> , Canada, 1969, 95 mins, b&w.
	<pre>(v) <u>Will the real Norman Mailer please stand up</u>, U.K. (B.B.CT.V.), 1970, 58 mins, col.</pre>
	Discussant
5.	<u>October 5th</u> . <u>Selected documentary directors</u> (d) <u>Frank Wiseman</u>
	(i) <u>Basic Training</u> , 1971, 89 mins, b&w.
	and excerpts from -

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		(ii)	<u>Essene</u> , 1972, 86 mins, b&w.			
		(iii)	<u>High School</u> , 1969, 75 mins, b&w.			
·'		(iv)	<u>Hospital</u> , 1971, 84 mins, b&w.			
		(v)	Law and Order, 1969, 81 mins, b&w.			
		If it is possible to get hold of a copy, <u>Titticut Follies</u> will be shown.				
		Discus	sant			
	6.	<u>Octobe</u>	<u>r 12th</u> . <u>Lindsay Anderson and the British</u> <u>School of the 1950's</u> .			
		(i)	<u>O Dreamland</u> ! L. Anderson, 13 mins, b&w, 1954.			
		(ii)	Thursday's Children, L. Anderson, 20 mins, b&w, 1954.			
		(iii)	Momma don't allow, Tony Richardson, 22 mins, B&w, 1956.			
		(iv)	<u>Together</u> , Lorenza Mazzetti, 1956, 52 mins, (excerpts)			
		(v)	<u>Morning in the Streets</u> , B.B.CT.V. Northern Film Unit, 25 mins, b&w, 1960.			
		(vi)	<u>Terminus</u> , John Schlesinger, 1961, 35 mins, b&w (excerpts).			
		Discus	sant			
	7.	Octobe	er 19th. The N.F.B. Tradition - part 1.			
		(i)	<u>Mail Early for Christmas</u> , Norman McLaren, 1941, 2 mins, colour.			
		(ii)	<u>Churchill's Island</u> , Stuart Legg, 1941, 20 mins, b&w.			
		(iii)	<u>Proudest Girl in the World</u> , Julian Hoffman, 1943, 2 mins, b&w.			
-		(iv)	<u>Romance of Transportation</u> , Tom Daly, 1953, 11 mins, b&w or colour.			
		(v)	<u>Paul Tomcowicz</u> , Roman Kroitor, 1954, 10 mins, b&w.			
		(vi)	<u>Blinkity Blank</u> , Norman McLaren, 1955, 5 mins, colour & b&w.			
_		Discu	ssant: Jan Clemans, National Film Board.			

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October 26th. The N.F.B. Tradition - Part 2.

- (i) <u>City of Gold</u>, Colin Low/Wolf Koenig, 1957, 20 mins, b&w.
- (ii) Lonely Boy, 1961, 27 mins.
- (iii) Universe, Colin Low, 1961, 30 mins.
- (iv) <u>Very Nice, Very Nice</u>, Arthur Lipsett, 1961, 10 mins, b&w.
- (v) Angel, Derek May, 1966, 7 mins, b&w.
- (vi) <u>Carousels</u>, Bernard Longpré, 1967, 8 mins, colour.
- (vii) <u>Rise and Fall of the Great Lakes</u>, William Mason, 1968, 17 mins, colour.
- (viii) Walking, Ryan Larkin, 1968, 5 mins, colour.
- (ix) Ballad of Crowfoot, Willie Dunn, 1968, 10 mins, b&w.
- (x) Evolution, Michael Mills, 1971, 13 mins, colour.
- (xi) Ballet Adagio, Norman McLaren, 1973, 10 mins, colour.
- (xii) Balablok, Bretislav Pojar, 1973, 10 mins, colour.

Discussant: Mark Slade, National Film Board.

- 9. <u>November 2nd</u>. <u>Specific uses of the documentary</u> (a) historic/ahistoric recreations.
 - (i) <u>Culloden</u>, P. Watkins, B.B.C.-T.V., 1964, 72 mins, b&w.
 - (ii) <u>Diary of a Harlem Family</u>, Gordon Parks, U.S., 1968,
 20 mins, b&w.

(iii) <u>Zero for conduct</u>, Jean Vigo, Fr., 1933, 44 mins. and excerpts from -

(iv) Brian's Song, Buss Kulik, U.S., 1972, 75 mins, colour.

(v) Faces, John Cassavetes, U.S., 1968, 129 mins, b&w.

Discussant _____

- 10. <u>November 9th</u>. <u>Specific uses of the documentary</u> (b) Propaganda.
 - (i) <u>Future Shock</u>, U.S.
 - (ii) <u>A fable for friendship</u>, J. Trnka/UNESCO, Czech, 1958, 10 mins, col.
 - (iii) <u>News Parade, 1942</u>, U.S. 1942, Universal, 9 mins, b&w.
 - (iv) <u>Nosotros Venceramos</u>, Jon Lewis, U.S., 1971, 11 mins, b&w.
 - (v) <u>The World is Rich</u>, Paul Rotha, U.K., 1947, 35 mins, b&w.
 - (vi) La Paz, Anon. Argentine, 1968, 5 mins, b&w.

and excerpts from

- (vi) Triumph of the Will, Leni Riefenstahl, Germany 1934-6, 120 mins, b&w.
- (vii) World of Plenty, Paul Rotha, U.K., 1943, 46 mins, b&w.
- (viii) <u>Kommando 52</u>, Walter Heyrowski, E.Germany, 1965, 34 mins, b&w.
- (ix) Kino Pravda, 1922, D. Vertov, U.S.S.R., 18 mins, b&w.
- (x) Cuba Va! Felix Greene, U.K., 1971, col, 76 mins.
- (xi) You don't have to buy war, Mrs. Smith, Another mother for peace, U.S., 1970, 30 mins, b&w.
- (xii) <u>Viva frelino</u>, Mozambique, Neths. T.V., 1969, 30 mins, col.
- (xiii) <u>Witnesses</u>, Internal Defense Aid, U.K., 1971, 30 mins, col.
- (xiv) <u>Finally got the news</u>, Stewart Bird, 1970, 55 mins, col.

Discussant

- 11. November 16th. Specific uses of the documentary (c) The Poetic.
 - (i) <u>Grey's Elegy</u>, U.K., 193-

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- 5 -

- (ii) <u>A Child's Christmas in Wales</u>, Lightener/ D. Thomas, U.K., 1963, 28 mins, b&w.
- (iii) Palissades, Guy Potignat, Fr., 1962, 14 mins, col.
- (iv) <u>Guernica</u>,
- (v) Espolio, Birney, Canada, 1970, 4 mins, col.
- and excerpts from -
- (vi) Mén<u>ilmontant</u>, Kirsanov, Fr., 1924, 35 mins.
- (vii) Denise Levertov and Charles Olson, N.E.T., U.S., 1965, 30 mins, b&w.

Discussant

- 12. <u>November 23rd</u>. <u>Specific uses of the documentary</u> (d) The Event.
 - (i) <u>Echoes Pink Floyd (Pink Floyd at Pompeii</u>), Germ./Fr., 1972, D. D'Adrien Maben, 90 mins, colour.

and excerpts from -

- (ii) <u>The Tacoma Narrows Bridge</u>, U.S.A., 1942, 22 mins.
- (iii) Johnny Cash, Robert Elfstrom, U.S., 1969, 94 mins, colour.
- (iv) The Making of Butch Cassidy and the Sun Dance Kid, R.L. Crawford, U.S., 1969, 52 mins, colour.

Discussant

- 13. November 30th. "The avante garde" of yesterday and today.
 - (i) <u>A test of violence</u>, Stuart Cooper, U.S., 1969, 18 mins, b&w.
 - (ii) <u>Un Chien Andalou</u>, Bunuel/Dali, Fr., 1928, 23 mins, b&w.
 - (iii) Entr'acte, René Clair, Fr., 1924, 22 mins, silent.
 - (iv) <u>Abel Gance: Hier et Demain</u>, Nelly Kaplan, Fr., 1963, 28 mins, b&w/colour.
 - (v) <u>A Day with the Boys</u>, Clu Gulager, U.S., 1970 18 mins, colour.

- (vi) <u>New York, New York</u>, Frances Thompson, U.S., 1958, 15 mins, col.
- (vii) <u>Sirène</u>, R. Servais, Belgium, 1963, 17 mins, b&w.
- (viii) <u>L'Homme Seul</u>, P. Ledoux, Belgium, 1963, 17 mins,

and excerpts from -

- (ix) <u>The Blood of a Poet</u>, Jean Cocteau, Fr., 1930, 63 mins, b&w.
- (x) <u>Dynamite Chicken</u>, Ernie Pintoff, U.S.A., 1970, 120 mins, colour.
- (xi) Penny Arcade (Captain Flash vs. the Bat), H. Huwitz, U.S., 1965, 45 mins.

Discussant

The Video Vibes class in intended to introduce and familiarize anyone who is interested in how to use the Video Studio located in the Communication Studies Department of S.F.U.. It is more a practical course on operation of equipment with a sprinkling of the theoretical.

The course is open to anyone on campus with priority on CMNS Studies students. Once they have shown their competency in running the system, a diploma with a gold, silver, blue, or red star (depending on how well they do) will be issued to them and they are free to use the facilities thereafter.

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This non-credit workshop is offered as an aid to students who wish to use the departments equipment in conjunction with their courses.

Course No. 94 NC 74

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND	RETURN THE FURM TU:
Chairman Senate Committee on Non-Credit I c/o Division of Continuing Educa Simon Fraser University Burnaby 2, B.C.	
PROPOSED COURSE TITLE: <u>VIDEO VIBES</u> (Please attach a full description of the indicating course content, etc.)	course,
<u>SECTION I</u> To be completed for non-cr offered under the auspices of Continuing Education.	
Proposed Instructor: <u>R.J. BIDWELL</u> (Please attach resume, if not regular SFL	faculty)
(Please attach resume, if not regular SFL	
(Please attach resume, if not regular SFL Publicity Requirements: (Please provide details of type of promot e.g. newspaper, general mailing, special	ion required,
Publicity Requirements: (Please provide details of type of promot	ion required,
Publicity Requirements: (Please provide details of type of promot e.g. newspaper, general mailing, special	ion required,
Publicity Requirements: (Please provide details of type of promot e.g. newspaper, general mailing, special Anticipated Course Budget: Stipends/Honoraria	ion required,
Publicity Requirements: (Please provide details of type of promot e.g. newspaper, general mailing, special Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses:	ion required,
Publicity Requirements: (Please provide details of type of promot e.g. newspaper, general mailing, special Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses:	ion required,
Publicity Requirements: (Please provide details of type of promot e.g. newspaper, general mailing, special Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable)	ion required, mailing). \$ \$ \$ \$
Publicity Requirements: (Please provide details of type of promot e.g. newspaper, general mailing, special Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses:	ion required, mailing). \$ \$ \$ \$

<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education.					
Department/Division proposing the course: <u>Communication Studies</u>					
Proposed Instructor: <u>R.J. Bidwell (Tech - SFU staff)</u> (Please attach resume, if not regular SFU faculty)					
Proposed Course Title: <u>Video Vibes</u> (Please attach a full description of the course, indicating course content, etc.)					
Budget Arrangements:					
Stipend/Honoraria:\$					
Revenues (i.e. fees, etc.)\$					
Department/Division subsidizing course:					
Publicity Requirements:					
To be arranged by Department proposing the course					
To be arranged through Continuing Education.					
TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:					
Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)					
open to anyone desiring knowledge of video in a studio situation with priority on CMNS students					
Proposed time period for course: <u>2 hrs./wk</u>					
Commencement Date: <u>3rd wk. of every sem</u> ester End Date:					
🗶 Mon. 🗌 Tues. 🗌 Wed. 🗌 Thurs. 🗶 Fri. 🔲 Sat. 🔲 Sun.					
Time: from <u>10:30</u> to <u>12:30</u>					
Location Proposed: <u>Classroom Block 6212, 6213, 6214</u>					
Fee to be charged: <u>Nil</u>					
Enrolment: Maximum <u>25</u> Minimum <u>-</u>					
Any Special Requirements: (i.e. space, equipment, etc.)					
Nil					
<pre>(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)</pre>					

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Signature of Proposer: Signature of Instructor: Department/Division Authorization: (where applicable) NOTE: Courses sponsored by Departments, Date: Da

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:							
Date received: _	June 4/14	Course No. <u>94-NC 14</u>					
Date Submitted t	o Non-Credit Committe	ee: 1. <u>June 14(74</u> 2. <u> </u>					
Approved:	Rejected: 1 2 3						
Reason for rejection:							
	•						
Action: Menne	sent recommending of	campu fee be charged					
		Number of times offered:					

9-73

SIMON FRASER UNIVERSITY

MEMORANDUM

To Kay Pearson, Secretary, Senate Committee on Non-Credit	From Hiroshi Tanaka
Instruction, Division of	Department of Geography, SFU
Continuing Education Subject Introductory Japanese	Date June 4, 1974
Fall, 1974	

This course is intended to familiarize students with simple conversational skills and to introduce them to Japanese culture through language practice, discussion and films.

<u>Week</u>	Exercise	<u>Film(</u> 20 minutes)
1	Hiragana & Katakana	The Language of Japan
2	Greetings & Salutations	A Journey to Western Japan
3	Basic Sentence Structure	Folk Songs of Japan
4	Wa & Ga	Journey Through Japan
5	Counting	Traditional Music
6	Finding Locations	Festival Japan
7	Eating	Four Seasons of Japan
8	Shopping	Two Weeks in Japan
9	More Locations	Ka buk 1
10	Making Friends	Culinary Art of Japan

Text: attached (2 horis)

Course No.

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95 NC 74

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND F	ETURN THE FORM TO:
Chairman Senate Committee on Non-Credit Ir c/o Division of Continuing Educat Simon Fraser University Burnaby 2, B.C.	
PROPOSED COURSE TITLE: INTRODUCTORY - (Please attach a full description of the c	MURSE
indicating course content, etc.)	
<u>SECTION I</u> To be completed for non-cre offered under the auspices of Continuing Education.	
Proposed Instructor: HIROSHI TA	
(Please attach resume, if not regular SFU	faculty)
Publicity Requirements: <u>Newspaper</u> , pos (Please provide details of type of promoti e.g. newspaper, general mailing, special	on required,
Anticipated Course Budget:	
Stipends/Honoraria	\$
(Please list names and amounts)	
Travel Expenses: (Where applicable)	Ś
e e e e e e e e e e e e e e e e e e e	T
Miscellaneous Expenses:	\$
Miscellaneous Expenses:	\$ Total \$
Miscellaneous Expenses: Revenue: Course fees: 7 x \$ 15 °	\$ Total \$ \$
Revenue	\$ Total \$ \$ \$
Revenue: Course fees: 7 x \$ 15 °	\$ Total \$ \$ \$ Total \$

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	• • •	2 -		
SECTION II -	To be completed for under the auspices	non-credit of the Divis	activities <u>NOT</u> ion of Continui	offered ng Educat
Department/Divis	ion proposing the d	course:	: 	
Proposed Instruc (Please attac	ctor: ch resume, if not re	egular SFU fa	culty)	<u> </u>
Proposed Course (Please attac indicating o	Title: ch a full descriptio course content, etc	on of the cou .)	rse,	
Budget Arrangem	ents:			
Stipend/Honor	aria:		_ \$	
Revenues (i.e	. fees, etc.)		_ \$	
Department/Di	vision subsidizing	course:		
Publicity Requi	rements:			
🗍 To be arra	nged by Department	proposing the	course	
	nged through Contin			
TO BE COMPLETED	FOR ALL NON-CREDIT	ACTIVITIES:		
Intended "targe why is the c	t" audience: (i.e. ourse necessary; fo who have had m	specific grou r whom is it	meendel, erer	blic;)
	eriod for course: _	•		
Commencement Da	te: Sept 25	Enc	Date: Nov.	27
	s. 🛛 Wed. 🗌 Thu	rs. 🗍 Fri.	🗌 Sat. 🔲 S	un.
Time: from	<u>7.30 pm</u>	to C	7 30	
Location Propos	ed:7105	cc / S.F.		
Ene to be charge	ed:	· · · · · · · · · · · · · · · · · · ·		
Forolment.	Maximum20	M	inimum 10	
	juirements: (i.e. sp			
Any special Rec		projector	· ·	

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

Signature of Proposer: <u>Horanaka</u> Date: June 4 74
Signature of Instructor: <u>He (Danaka)</u> Date: <u>June 4</u> 14
Department/Division Authorization: <u>Continuing Education</u> (where applicable) Date: Tobe June 4 74
NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.
For Office Use:
Date received: June 5/74 Course No. 95 No.74
Date Submitted to Non-Credit Committee: 1. Jule 14
3
Approved: Rejected: 1 2 3
Reason for rejection: 1
2
3
Action:
Evaluation Date: Number of times offered:

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SIMON FRASER UNIVERSITY

MEMORANDUM

То.,	Kay Pearson, Secretary, Senate Committee on Non-Credit Instruction, Division of	From	Hiroshi Tanaka Department of Geography SFU
Subject	Continuing Education Intermediate Japanese Fall, 1974	Date	June 4, 1974

This course is intended for those who have had some introduction to the Japanese language and have acquired simple conversational skills. A continuation of the Introductory Japanese Language course offered through Continuing Education, Simon Fraser University, the ten weekly sessions are designed to further the student's facility in verbal cummunication.

<u>Week</u>	Exercise	Film(20 minutes)
1	Review of Introductory Japanese	Toward a New Tomorrow
2 .	Interrogation	Mt. Fuji
3	Negation	Agriculture Today in Japan
4	Possessive	Touring Japan
5	Adjectives	Akiko
F	Adjectives as Predicate	The Architecture of Japan
7	In, On, Under	Bunraku
8	Behind, In front of	Japan newly Discovered
9 · ·	Negation of Adjectives	Industrial Japan
10	Compound Sentences with But and And	Japan, Season by Season .

Text: not yet completed.

Course No. <u>96 NC 74</u>

NON-CREDIT COURSE PROPOSAL FORM

- 1 -

PLEASE COMPLETE THE FOLLOWING DETAILS AND F	ETURN THE FORM TO:
Chairman Senate Committee on Non-Credit Ir c/o Division of Continuing Educat Simon Fraser University Burnaby 2, B.C.	
PROPOSED COURSE TITLE: Intermediate	Japanese
(Please attach a full description of the c indicating course content, etc.)	ourse,
<u>SECTION I</u> To be completed for non-cre offered under the auspices of Continuing Education.	dit activities of the Division
Proposed Instructor: Hiroshi T (Please attach resume, if not regular SFU	-anaka faculty)
Publicity Requirements: News paper, pa (Please provide details of type of promoti e.g. newspaper, general mailing, special	on required, mailing).
Anticipated Course Budget:	
Stipends/Honoraria (Please list names and amounts)	\$
Travel Expenses: (Where applicable)	\$
Miscellaneous Expenses:	\$
Revenue: ? x \$ 15 ° Course fees: x \$	Total \$ \$
Miscellaneous Revenue:	\$
	Total \$

<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Educa	ation.
Department/Division proposing the course:	
Proposed Instructor: (Please attach resume, if not regular SFU faculty)	
Proposed Course Title: (Please attach a full description of the course, indicating course content, etc.)	
Budget Arrangements:	
Stipend/Honoraria:\$	
Revenues (i.e. fees, etc.)\$	
Department/Division subsidizing course:	
Publicity Requirements:	
To be arranged by Department proposing the course	
To be arranged through Continuing Education.	
TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:	
Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.) For those wishing to compare basic conversational s	skills
Proposed time period for course: 10 Weeks	
Commencement Date: Sept 26 End Date: Nov. 28	
Mon. Tues. Wed. A Thurs. Fri. Sat. Sun.	
Time: from $7:30 \text{ pm}$ to $9:30$	
Location Proposed:	
Fee to be charged: $\# 15^{\circ}$	
Enrolment: Maximum <u>20</u> Minimum	
Any Special Requirements: (i.e. space, equipment, etc.)	
16 ^{mm} movie projector	
(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)	41

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For Office Use:	
Date received:	Course No. <u>96 NC 74</u>
Date Submitted to Non-Credit Committe	e: 1. <u>June (4</u> 2 3
Approved:	
Reason for rejection: 1 2 3	
Action:	
	Number of times offered:

Course No. 97NC74

NON-CREDIT COURSE PROPOSAL FORM

- 1 -

 PLEASE COMPLETE THE FOLLOWING DETAILS AND RE	ETURN	THE FORM TO:
Chairman Senate Committee on Non-Credit Ins c/o Division of Continuing Educat Simon Fraser University Burnaby 2, B.C.		ion
PROPOSED COURSE TITLE: <u>ACCESS TO I</u> (Please attach a full description of the co indicating course content, etc.)	<u>NFORMA</u> Durse,	TION
<u>SECTION I</u> To be completed for non-crea offered under the auspices of of Continuing Education. L. Thomas, Asst. Univ. L Proposed Instructor: <u>acts as co-ordinator and</u>	of the ibrari	Division an for Collections opening lecture;
(Please attach resume, if not regular SFU f Publicity Requirements: <u>Posters prepared by St</u> (Please provide details of type of promotic e.g. newspaper, general mailing, special m	<u>uđ. So</u> on requ nailing	Librarians lecture <u>c.* as req</u> uired. Jired, g).
Money for posters is taken from Library b Anticipated Course Budget: No additional outl Library budget for Stipends/Honoraria <u>NA</u> (Please list names and amounts)	ay, ab	sorbed by annual
Travel Expenses: (Where applicable) NA	-	\$
Miscellaneous Expenses: Posters (8)	_	\$_20.00
Revenue: Course fees: <u>NA</u> x \$	Total	\$ <u>0</u> \$
Miscellaneous Revenue: NA	- Total	\$ \$

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<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education.
Department/Division proposing the course: <u>UNIVERSITY LIBRARY</u>
Proposed Instructor: <u>L. Thomas and other Collection Librarians</u> (Please attach resume, if not regular SFU faculty)
Proposed Course Title: <u>ACCESS TO INFORMATION</u> (Please attach a full description of the course, indicating course content, etc.)
Budget Arrangements:
Stipend/Honoraria: <u>NA</u> \$
Revenues (i.e. fees, etc.) NA \$\$
Department/Division subsidizing course: <u>NA</u>
Publicity Requirements:
XX To be arranged by Department proposing the course
To be arranged through Continuing Education.
TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:
Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
Open to registered students, and faculty or staff. Intended for undergrad: primarily.
Proposed time period for course: <u>1 hr. 5 sessions held on Mondays and Wed</u> - nesdays, beginning on the Wednesday of the second week of each semester. Commencement Date: <u>Sept. 18, 1974</u> . End Date: <u>October 2,1974</u> .
X Mon.Tues.X Wed.Thurs.Fri.Sat.Sun. $12:30$ 1:301:30Linefrom3:30to
Time: from 1:30 Location Proposed: Room 4002, 4th floor of the Library
Fee to be charged: <u>NONE</u> Fee to be charged: <u>NONE</u> Minimum c.25
Enrorment: Maximum <u>- 01200</u>
Any Special Requirements: (i.e. space, equipment, etc.)
NONE
<pre>(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)</pre>

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Signature of Proposer: L. Themas	Date: 6 Je 14
Signature of Instructor: L. Thomas	Date: 6 Je 74 Date: 6 Je 74
Department/Division Authorization: (where applicable) NOTE: Courses sponsored by Departments,	Date:
Centres, or Divisions, should bear th signature of the Division, Department or Centre Chairperson.	
For Office Use:	
Date received: June 1/74 Course	No. 97NC 74
Date Submitted to Non-Credit Committee: 1	June 14
3	
Approved: Rejected: 1 2 3	
Reason for rejection: 1	
23.	
Action:	
	of times

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9-73

W499 "At Home" and Rehearsal

This is a specific workshop, organized to utilize the talents of the Purcell String Quartet during their term of residency at Simon Fraser. At advertised times, on their return from giving school concerts, concerts and community residencies, they are available to meet with music lovers on campus. As these are not regular dates, the Quartet will adapt these meetings to the needs of those assembled. If non-playing music lovers comprise the group, the Quartet will rehearse and discuss points of style and interpretation. If string players are present, the Quartet will coach in the basics of string playing.

The Workshop only takes string players as instrumentalists and will play the string quartet repertoire as well as embracing "chamber music" in all concepts pre- and post-Haydn.

The emphasis in the Workshop may vary from meeting to meeting and will usually comprise the study of varying styles, fingering, bowing, and ensemble problems.

Due to the size of the area usually scheduled, and its fire regulations, the Workshop will be limited to 15 instrumentalists.

Course No. 743-W499

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAI Chairman Senate Committee on Non-C c/o Division of Continuin Simon Fraser University Burnaby 2, B.C.	redit Instruction
PROPOSED COURSE TITLE: <u>"At Home" and Re</u> (Please attach a full description indicating course content, etc.)	of the course,
	non-credit activities uspices of the Division tion.
Proposed Instructor:	lar SELL faculty)
(Please attach resume, if not regu	
Publicity Requirements: (Please provide details of type of e.g. newspaper, general mailing,	promotion required,
Publicity Requirements: (Please provide details of type of e.g. newspaper, general mailing, Anticipated Course Budget:	promotion required,
Publicity Requirements: (Please provide details of type of e.g. newspaper, general mailing,	promotion required,
Publicity Requirements: (Please provide details of type of e.g. newspaper, general mailing, Anticipated Course Budget: Stipends/Honoraria	promotion required,
Publicity Requirements: (Please provide details of type of e.g. newspaper, general mailing, Anticipated Course Budget: Stipends/Honoraria	promotion required,
Publicity Requirements: (Please provide details of type of e.g. newspaper, general mailing, Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses:	promotion required, special mailing). \$
Publicity Requirements: (Please provide details of type of e.g. newspaper, general mailing, Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses:	promotion required, special mailing). \$
Publicity Requirements: (Please provide details of type of e.g. newspaper, general mailing, Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable)	promotion required, special mailing). \$
Publicity Requirements: (Please provide details of type of e.g. newspaper, general mailing, Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses: Revenue:	promotion required, special mailing). \$

47

- 1 -

<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education.
Department/Division proposing the course: <u>Centre for Communications and the Ar</u> ts
Proposed Instructor: <u>Purcell String Quarter</u> (Please attach resume, if not regular SFU faculty)
Proposed Course Title: <u>"At Home" and Rehearsal</u> (Please attach a full description of the course, indicating course content, etc.)
Budget Arrangements:
Stipend/Honoraria:\$
Revenues (i.e. fees, etc.)\$
Department/ Division subsidizing course: <u>Centre for Communications and the Arts</u>
Publicity Requirements:
XX To be arranged by Department proposing the course
To be arranged through Continuing Education.
TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:
Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
Students, Staff, and Faculty
Proposed time period for course: <u>Sept 11,18,25,Oct 2,9,16,23,Nov 13,20</u>
Commencement Date: End Date:
🗌 Mon. 🔲 Tues. 🖾 Wed. 🗌 Thurs. 🗌 Fri. 🔲 Sat. 🗌 Sun.
Time: from <u>5 p.m.</u> to <u>8 p.m.</u>
Location Proposed: To be announced
Fee to be charged: <u>No charge</u>
Enrolment: Maximum <u>& 15</u> Minimum
Any Special Requirements: (i.e. space, equipment, etc.)
Music stands, armless chairs
(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15_ For the Summer semester: February 15.)

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- 3 Date: Signature of Proposer: Date: Signature of Instructor: Department/Division Authorization: K (where applicable) Date: 11 544,1974 NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson. 1 1 For Office Use: Date received: _____ Course No. _____ Date Submitted to Non-Credit Committee: 1._____ 2._____ . . 3. Rejected: 1.____ Approved: 2._____ 3.____ Reason for rejection: 1._____ 2. 3. ' _____ Action: Number of times Evaluation Date: _____ offered: ;

Dance is the mother of the arts. The impulse to express one's feelings in the dance is instinctive and universal. It was of primary importance in primitive societies to evoke and appease the gods. Throughout history, dance as a recreation and expressive art form has enriched the cultural life of the people as well as being of great benefit to the individual participant.

The modern dance is an art form of our times. Formed from innovations in the early part of this century, it does not rely heavily on outworn traditions. Students of the modern dance are encouraged to make their own dances and hence, to expand their creative potential.

W202 Elementary Dance

Aims to introduce the student to dance technique and expand the individual's movement vocabulary.

W204 Intermediate Dance

Continues the development of the body as an instrument of expression. Elements of the Cunningham and Nikolais warm-up techniques are used. Exploration of the interrelationships of movement and space.

W205 Advanced Dance

Development beyond W204 level.

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98NC74(6)

. Course No.

743-W202

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS	AND RETURN THE FORM TO:
Chairman Senate Committee on Non-Cred c/o Division of Continuing E Simon Fraser University Burnaby 2, B.C.	
PROPOSED COURSE TITLE: Elementary Da (Please attach a full description of indicating course content, etc.)	nce the course,
<u>SECTION I</u> To be completed for non offered under the ausp of Continuing Education	ices of the Division
Proposed Instructor: (Please attach resume, if not regular	SFU faculty)
Publicity Requirements: (Please provide details of type of pro e.g. newspaper, general mailing, spec Anticipated Course Budget:	
Stipends/Honoraria	¢
(Please list names and amounts)	Ÿ
Travel Expenses: (Where applicable)	\$
Miscellaneous Expenses:	\$
	Total \$
Revenue: Course fees: x \$	
Miscellaneous Revenue:	\$
	Total \$

	<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education.
	Department/Division proposing the course: <u>Centre for Communications and the Arts</u>
	Proposed Instructor: <u>to be announced</u> (Please attach resume, if not regular SFU faculty)
	Proposed Course Title: <u>Elementary Dance</u> (Please attach a full description of the course, indicating course content, etc.)
	Budget Arrangements: see covering memo
	Stipend/Honoraria:
	Revenues (i.e. fees, etc.)
	Department/Division subsidizing course: <u>Centre for Communications and the Arts</u>
	Publicity Requirements:
	x To be arranged by Department proposing the course
	To be arranged through Continuing Education.
L	TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES: Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
	students, faculty, staff
	Proposed time period for course: Dec 3
	Commencement Date: End Date:
	🗌 Mon. ᇌ Tues. 🗌 Wed. 🕵 Thurs. 🗌 Fri. 🔲 Sat. 🗌 Sun.
	Time: from <u>7:00</u> to <u>8:30 p.m.</u>
	Location Proposed:
	Fee to be charged: <u>\$24 non-tibrary card holders only</u>
	Enrolment: Maximum <u>35</u> Minimum
	Any Special Requirements: (i.e. space, equipment, etc.)
	(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15 For the Summer semester: February 15.)

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Signature of Proposer:Date: 7th fue 14
Signature of Instructor: Date:
Department/Division Authorization: Mun fand (where applicable) Date: June 7/14
NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:	
Date received: <u>June 7/74</u> Co	ourse No. <u>98NC74</u>
Date Submitted to Non-Credit Committee:	1. June 14
· · · · ·	23
Approved: Rejected: 1 2 3	
Reason for rejection: 1. <u>Not-sufficient of camp</u> 2.	our access blity.
3	
Action:	
	nber of times Fered:

Course No.

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS	AND RETURN THE FORM TO:
Chairman Senate Committee on Non-Cred c/o Division of Continuing Ec Simon Fraser University Burnaby 2, B.C.	
PROPOSED COURSE TITLE: Intermediate (Please attach a full description of	
indicating course content, etc.)	
<u>SECTION I</u> To be completed for non offered under the ausp of Continuing Education	ices of the Division
Proposed Instructor: (Please attach resume, if not regular	SFU faculty)
Publicity Requirements: (Please provide details of type of pro	
e.g. newspaper, general mailing, spe	cial mailing).
Anticipated Course Budget:	cial mailing).
e.g. newspaper, general mailing, spe	<pre>cial mailing)\$</pre>
e.g. newspaper, general mailing, spe Anticipated Course Budget: Stipends/Honoraria	<pre>omotion required, cial mailing). \$</pre>
e.g. newspaper, general mailing, spe Anticipated Course Budget: Stipends/Honoraria	<pre>omotion required, cial mailing). \$</pre>
e.g. newspaper, general mailing, spec- Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses:	<pre>omotion required, cial mailing). \$</pre>
e.g. newspaper, general mailing, spec Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable)	cial mailing). \$ \$ \$
e.g. newspaper, general mailing, spec Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable)	cial mailing). \$ \$ \$
e.g. newspaper, general mailing, spec Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses: Revenue:	cial mailing). \$ \$ \$ \$ Total \$ \$

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98 NCT4(c) W204

<u>SECTION II</u> - To be completed for non-credit active under the auspices of the Division of	of contineing cooperation
Department/Division proposing the course: <u>Centre for C</u>	Communications and the Arts
Proposed Instructor: <u>Iris Garland and person to be annour</u> (Please attach resume, if not regular SFU facult	y)
Proposed Course Title: <u>Intermediate Dance</u> (Please attach a full description of the course, indicating course content, etc.)	see covering memo
Budget Arrangements:	and attachment
Stipend/Honoraria:	
Revenues (i.e. fees, etc.)\$	
Department/Division subsidizing course: <u>Centre for</u>	Communications and the Arts
Publicity Requirements:	
To be arranged by Department proposing the cou	irse
To be arranged through Continuing Education.	
	te: Dec 3
🗌 Mon. 🙀 Tues. 🗌 Wed. 🕵 Thurs. 🗍 Fri. 🗌	
Time: from <u>4:30</u> to <u>7:00 p</u>	
Location Proposed: <u>Theatre</u>	
Fee to be charged: <u>\$40 non-library card hol</u> ders only	· · ·
Enrolment: 'Maximum <u>35</u> Minim	
Any Special Requirements: (i.e. space, equipment,	etc.)
(NOTE: Persons proposing courses should bea deadline dates for course proposal f submitted to the Senate Committee on Instruction: For the Fall semester For the Spring semest For the Summer semest	Non-Credit : June 15 55 :er: October 15.

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- 3 -Date: Signature of Proposer: ____ Date: Signature of Instructor: But Department/Division Authorization: Mun (where applicable) Date: June 7/74 NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson. For Office Use: June 7/74 Course No. 98NC74 Date received: 1._____ Date Submitted to Non-Credit Committee: 2._____ 3._____ Rejected: 1.____ Approved: 2._____ 3.____ Reason for rejection: 1._____ 2._____ 3. Action: Number of times Evaluation Date: offered:

9**-**73

98 100 NC 74(d) 743-W205

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Course No.

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DET		
Chairman Senate Committee on Non- c/o Division of Continu Simon Fraser University Burnaby 2, B.C.		
PROPOSED COURSE TITLE: <u>Advance</u> (Please attach a full description indicating course content, etc.	of the course,	
marcaring course content, etc.		
<u>SECTION I</u> To be completed for offered under the of Continuing Edu	r non-credit activ auspices of the Div ation.	ities vision
Proposed Instructor:		-
(Please attach resume, if not re	ular SFU faculty)	
(Please attach resume, if not re	f promotion require	ed,
(Please attach resume, if not re Publicity Requirements: (Please provide details of type	f promotion require	ed,
(Please attach resume, if not re Publicity Requirements: (Please provide details of type e.g. newspaper, general mailing	f promotion require	ed,
(Please attach resume, if not re Publicity Requirements: (Please provide details of type e.g. newspaper, general mailing Anticipated Course Budget: Stipends/Honoraria	f promotion require	ed,
<pre>(Please attach resume, if not re Publicity Requirements: (Please provide details of type e.g. newspaper, general mailing Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses:</pre>	f promotion require special mailing). \$	ed,
<pre>(Please attach resume, if not re Publicity Requirements: (Please provide details of type e.g. newspaper, general mailing Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses:</pre>	f promotion require special mailing). \$	ed,
<pre>(Please attach resume, if not re Publicity Requirements: (Please provide details of type e.g. newspaper, general mailing Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses:</pre>	of promotion require special mailing). \$	ed,
<pre>(Please attach resume, if not re Publicity Requirements: (Please provide details of type e.g. newspaper, general mailing Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses: Revenue:</pre>	<pre> if promotion require special mailing).</pre>	ed,

<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education
Department/Division proposing the course: Centre for Communications and the Art
Proposed Instructor: <u>to be announced</u> (Please attach resume, if not regular SFU faculty)
Proposed Course Title: <u>Advanced Dance</u> (Please attach a full description of the course, indicating course content, etc.)
Budget Arrangements: see covering memo
Stipend/Honoraria:
Revenues (i.e. fees, etc.)
Department/Division subsidizing course: <u>Centre for Communications and the Ar</u>
Publicity Requirements:
x To be arranged by Department proposing the course
To be arranged through Continuing Education.
TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:
Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
students, faculty, staff
Proposed time period for course: Dec 2
Commencement Date: Sept 9 End Date: Dec 2
x Mon. Tues. x Wed. Thurs. Fri. Sat. Sun.
Time: from <u>4:30</u> to <u>7:00 p.m.</u>
Location Proposed: <u>Theatre</u>
Fee to be charged: <u>\$40 non-library card hold</u> ers only
Enrolment: Maximum <u>35</u> Minimum
Any Special Requirements: (i.e. space, equipment, etc.)
(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

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K	1- 1- Tu
Signature of Proposer:	une 14
Signature of Instructor:Date:	
Department/Division Authorization: <u>New Mid</u> (where applicable) Date: Date:	
NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.	<u>mi 1)</u> 7

 For Office Use:
Date received: <u>June 7/74</u> Course No. <u>98</u>
Date Submitted to Non-Credit Committee: 1
2 3
Approved: Rejected: 1 2 3
Reason for rejection:
1 2
3
Action:
Evaluation Date: Number of times offered:

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9-73 - 59

With the simultaneous invention of the motion picture camera by the

Frenchman Marey and an Englishman William Freise-Green in 1889, and the spectacular improvement in the methods of projection in the year 1895, Cinema was born. A creative problem that arose with motion pictures can be traced back to the character of the invention. Technical improvements in communication facilitate the distribution of existent art forms, but the motion picture camera and projector introduced questions regarding what is photographed and projected - questions which could not be referred to previous artistic experience and which are still not fully answered.

The Film Workshops are not merely a means of imparting technical knowledge to the "student" but also provide a forum for the exploration of such questions. One of the 1972/73 students was commented upon in a recent letter by Serge Losique, Director of the Conservatory of Cinematographic Art as follows:

"...the young intelligent filmmaker at Simon Fraser University and his name is Christopher Aikenhead. There is no student in this country who know to handle better camera and to create film than him."

The general approach will include:

Original concept Preparation of script Budgeting Planning - personnel, actors, sets, props, costumes, lighting, colour/monochrome, shooting schedule, etc. Choice of equipment and filmstock Shooting Lighting - studio/on location Sound recording Working on the sound track Art work and animation Editing Obtaining prints with final sound-on-film Answer Print

W301 Super Sum Pilm

The student of this introductory production-oriented Workshop will be exposed to all elements of practical film-making in Super Sum. The participant will learn about the film medium in general, while engaged in making his/her own, or a group project film in Super Sum. This experience will involve the student in the conceptual, preparatory, production and post-production stages of the film-making process. The student will be expected to complete his/her film in the time schedule assigned by the Resident.

Admission should be by permission of the Resident through personal interview with each applicant. Early application is required. This workshop is limited to 15.

78 ₩NC 74 (e) 743-W301

Course No.

NON-CREDIT COURSE PROPOSAL FORM

- 1 -

PLEASE COMPLETE THE FOLLOWING DETAILS	AND RETURN THE FORM TO:
Chairman Senate Committee on Non-Cree c/o Division of Continuing E Simon Fraser University Burnaby 2, B.C.	
PROPOSED COURSE TITLE: Super 8mm Film (Please attach a full description of indicating course content, etc.)	the course,
<u>SECTION I</u> To be completed for no offered under the aus of Continuing Education	pices of the Division
(Planca attach resume if not regula	r SFIL TACHITY)
(Please attach resume, if not regula Publicity Requirements: (Please provide details of type of p e.g. newspaper, general mailing, sp	romotion required,
Publicity Requirements: (Please provide details of type of p	romotion required,
Publicity Requirements: (Please provide details of type of p e.g. newspaper, general mailing, sp Anticipated Course Budget: Stipends/Honoraria	romotion required,
Publicity Requirements: (Please provide details of type of p e.g. newspaper, general mailing, spon Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses:	romotion required, ecial mailing). \$
Publicity Requirements: (Please provide details of type of p e.g. newspaper, general mailing, sp Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable)	romotion required, ecial mailing). \$
Publicity Requirements: (Please provide details of type of p e.g. newspaper, general mailing, spont Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses: Revenue:	romotion required, ecial mailing). \$

<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education.
Department/Division proposing the course: <u>Centre for Communications and the Arts</u>
Proposed Instructor: <u>to be announced</u> (Please attach resume, if not regular SFU faculty)
Proposed Course Title: Super 8mm F11m (Please attach a full description of the course, indicating course content, etc.)
Budget Arrangements: and attachment
Stipend/Honoraria:
Revenues (i.e. fees, etc.)
Department/Division subsidizing course: Centre for Communications and the Arts
Publicity Requirements:
To be arranged by Department proposing the course
To be arranged through Continuing Education.
TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:
Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
students, faculty, staff
Proposed time period for course:
Commencement Date: <u>Sept 12</u> End Date: <u>Dec 5</u>
🗌 Mon. 🔲 Tues. 🗌 Wed. 💌 Thurs. 🔲 Fri. 🔲 Sat. 🗌 Sun.
Time: from <u>1:30</u> to <u>3:30 p.m.</u>
Location Proposed:AQ 3131
Fee to be charged: \$24 non-library card holders only 20% of the total cost of finished film - lab fee
Enrolment: Maximum <u>15</u> Minimum
Any Special Requirements: (i.e. space, equipment, etc.)
film studio and super 8mm film equipment
(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

- 2 -

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Signature of Proposer:
Signature of Instructor: Date:
Department/Division Authorization: Min Brit (where applicable) Date: June 7/74
NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.
For Office Use: 98
Date received: June 7/74 Course No. MC74
Date Submitted to Non-Credit Committee: 1
2 3
Approved: Rejected: 1 2 3
Reason for rejection:
1 2
3
Action:
Evaluation Date: Number of times offered:

9-73

V312 16mm 711m

Previous film experience or W301 is a pre-requisite for application for this workshop. The student of this production-oriented workshop will be expected to have strong motivation, committment, and "free time" as these requirements are dictated by the complexity of film-making in 16mm./ The 16mm film Workshop will provide the participant with an all-round practical knowledge of film production techniques - from original concept to the finished Sound-on-Film Answer Print, as it is normally practised in professional film production in Canada and abroad. Students of this workshop will be engaged in making films as group projects or as personal ones - in the form of Narrative, Documentary or Experimental films developing their creative and craftsmanship abilities simultaneously. Those who wish to specialize in Animation will be able to do so within the available Workshop facilities. The student will be expected to complete his/Ker film in the time schedule assigned by the Resident.

64

Admission should be by permission of the Resident through persuaal interviews and the viewing of film samples of previous work.in Super 8mm or 16mm.. This Workshop is limited to 15. - 1 -

98 ₩ NC 74(f) 743-W312

Course No.

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AN	ND RETURN THE FORM TO:
Chairman Senate Committee on Non-Credit c/o Division of Continuing Edu Simon Fraser University Burnaby 2, B.C.	
PROPOSED COURSE TITLE: 16mm Film (Please attach a full description of the indicating course content, etc.)	ne course,
<u>SECTION I</u> To be completed for non- offered under the auspic of Continuing Education	ces of the Division
Proposed Instructor: (Please attach resume, if not regular	SELL faculty)
Publicity Requirements: (Please provide details of type of o	motion required, ial mailing).
(Please provide details of type of prov e.g. newspaper, general mailing, spec Anticipated Course Budget:	motion required, ial mailing).
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<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education.
Department/Division proposing the course: <u>Centre for Communications and the Arts</u>
Proposed Instructor: <u>to be announced</u> (Please attach resume, if not regular SFU faculty)
Proposed Course Title: 16mm Film (Please attach a full description of the course, indicating course content, etc.) see covering memo
Budget Arrangements: and attachment
Stipend/Honoraria:
Revenues (i.e. fees, etc.)
Department/Division subsidizing course: <u>Centre for Communications and the Arts</u>
Publicity Requirements:
\mathbf{x} To be arranged by Department proposing the course
To be arranged through Continuing Education.
TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:
Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
students, faculty, staff
Proposed time period for course:
Commencement Date: <u>Sept 11</u> End Date: <u>Dec 4</u>
🗌 Mon. 🔲 Tues. 🕱 Wed. 🗌 Thurs. 🗌 Fri. 🔲 Sat. 🗌 Sun.
Time: from 1:30 to 3:30 p.m.
Location Proposed: AQ 3131
Fee to be charged: \$40 non-library card holders only 20% of the total cost of finished film - lab fee
Enrolment: Maximum <u>15</u> Minimum
Any Special Requirements: (i.e. space, equipment, etc.)
film studio and 16mm film equipment
(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15 66 For the Spring semester: October 15. For the Summer semester: February 15.)

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- 3 -	
Signature of Proposer:	Contrate: / Jul 14
Signature of Instructor:	Date:
Department/Division Authorization: Y (where applicable)	Date: June 1/2
NOTE: Courses sponsored by Departmen Centres, or Divisions, should signature of the Division, Dep or Centre Chairperson.	nts, <i>v</i> bear the
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For Office Use:	78
Date received:	Course No. He NC 74
Date Submitted to Non-Credit Committe	e: 1
	23
Approved: Rejected: 1 2 3	
Reason for rejection:	
Action:	
	Number of times offered:

9-73

"The electronic media have unique characteristics and qualities. Electric television photography and sound have natural aspects which separate television from other media. Television is a medium in which we can make. And making, objectify ourselves.

"Only recently has television been thought of as a medium independent of other media. To such an extent as it has been thought of this way previously, the histories of theatre, journalism, motion pictures, and radio have been essentially influential.

"And until only recently, the history of other arts has had little credence of relevance.

"Now it is possible to think in other ways."

"There is no material an artist uses today that is not available to others for other uses. What makes his use of the material different from others' uses is his attitude toward it." 2

Although there will be a basic grounding in the technology and techniques of television production, the workshops will not have as their sole aim the teaching of a technical skill. Rather the video equipment, and the skills required to operate it, will be one of the means in an attempt to discover and expand new ways of using the medium.

The material of video is the electron. The electron is finite and the effects of its movements can be studied upon the surface graphs of oscilloscopes as sine curves and wave forms. Video is concerned with time, storage, delay, synchronisation, amplitude, amplification and modulation.

W351 Introduction to Video

The Workshop will consist of a structured introduction to half-inch portable Sony camera systems and a one-inch studio Phillips plumbicon camera system. The other equippent studied will include: sync generator, switcher, wave forms monitor, audio amplifier and mixer, videotape recorders and editers. There will be an opportunity to practice simple video productions. Field trips are planned to Metromedia, Cable-10, Community 10, B.C. Educational TV at BCIT, etc.

Admission should be by permission of the Resident after personal interviews. Early application required. Maximum 15.

1. Brice Howard, <u>Videospace</u>, National Center for Experiments in Television. 1972,p.9 2. Ibid, p. 26

Course No.

NON-CREDIT COURSE PROPOSAL FORM

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PLEASE COMPLETE THE FOLLOWING DETAILS A	ND RETURN THE FURM TU:
Chairman Senate Committee on Non-Credi c/o Division of Continuing Ed Simon Fraser University Burnaby 2, B.C.	t Instruction ucation
PROPOSED COURSE TITLE: In	troduction to Video
(Please attach a full description of t indicating course content, etc.)	
<u>SECTION I</u> To be completed for non offered under the auspi of Continuing Education	ces of the Division
Proposed Instructor: (Please attach resume, if not regular	SELL faculty)
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Publicity Requirements: (Please provide details of type of pro e.g. newspaper, general mailing, spec	motion required,
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Publicity Requirements: (Please provide details of type of pro e.g. newspaper, general mailing, spec Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses:	motion required, ial mailing). \$
Publicity Requirements: (Please provide details of type of pro e.g. newspaper, general mailing, spec Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses:	motion required, ial mailing). \$
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Publicity Requirements: (Please provide details of type of pro e.g. newspaper, general mailing, spec Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses: Revenue:	motion required, ial mailing). \$ \$ \$

78 ₩₩NC74(g) 743-W351

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<u>SECTION II</u> -	under the a	eted for non- uspices of th	ne Division o	or continuin	y Education.
Department/Div			e: <u>Centre for</u>	Communications	and the Arts
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Proposed Course (Please att indicating	e Title: I ach a full de course conte	ntroduction to scription of nt, etc.)			<u></u>
Budget Arrange			· •		overing memo
Stipend/Hono	raria: e. fees, etc.)	\$		-
Department/D	ivision subsi	dizing cours	e: <u>Centre for</u>	Communications	and the Arts
Publicity Requ					
	anged by Depa anged through			rse	
TO BE COMPLETE	D FOR ALL NOM	N-CREDIT ACTI	VITIES:		
	et" audience: course necess ts, faculty, sta	sary; for who	fic groups; m is it inte	general pub nded; etc.)	lic; .
Proposed time.				<u></u>	
Commencement [:e: <u>Dec 2</u>	
🗶 Mon. 🚺 Tu	ies. 🗌 Wed.	🗌 Thurs.	🗌 Fri. 🔲	Sat. 🚺 Su	n.
Time: fro	om <u>12:30</u>		to <u>2:30 p.m</u>	L	
Location Propo	osed: <u>AQ 3135</u>			. <u></u>	
Fee to be char	ged: <u>\$24 non</u> <u>\$10 lab</u> Maximum	fee		um	
Enrolment:					
Any Special Re	i i				
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(NOTE :	Persons prop deadline dat submitted to Instruction:	es for course the Senate For the Fa For the S	committee on	Non-Credit : June 15. er: October	- 70

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3 Date: Signature of Proposer: _ Signature of Instructor: Date: 2 rid Department/Division Authorization: Nun (where applicable) nen 7 Date: NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson. For Office Use: 98 June 7/711 Course No. tos NC74 Date received: Date Submitted to Non-Credit Committee: 1._____ 2._____ 3. Rejected: 1.____ Approved: 2.____ 3. Reason for rejection: 1._____ 2._____ 3._____ Action: _____ Number of times Evaluation Date: _____ offered:

W352 Continuing Video

Suitable experience or W351 is a pre-requisite for application for this course. The Workshop participants will be expected to expand their community contacts from field trips, and will be encouraged to find new ways of "distributing" the original video works they will devise and develop during the semester. The major emphasis in the Workshop (while recognizing the merits of traditional TV studio practices) will be in the creative use of video in the "artistic" (the challenge of generating and organising new types of electronic imagery), "social" (the use of video as an instrument in the process of social change) and "psychological" (the use of video in exploring interpersonal relationships, participant/ observer problems etc.) fields.

Admission should be by permission of the Resident after personal interviews. Early application required. Maximum 15.

W353 Aesthetics of Video

No pre-requisites would be required for this workshop, which will discuss Video's relation to the other arts/media in an attempt to obtain definitions and criteria in the search for an aesthetic.

Video tapes will be screened and discussed. Admission by permission of the Resident. Maximum enrollment 20.

Course No.

48 70-1NC-74(K) 743-W352

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND	RETURN THE FORM TO:
Chairman Senate Committee on Non-Credit In c/o Division of Continuing Educat Simon Fraser University Burnaby 2, B.C.	
PROPOSED COURSE TITLE: <u>Continuing Video</u> (Please attach a full description of the o indicating course content, etc.)	course,
<u>SECTION I</u> To be completed for non-cre offered under the auspices of Continuing Education.	edit activities of the Division
Proposed Instructor: (Please attach resume, if not regular SFU	faculty)
Publicity Requirements: (Please provide details of type of promot e.g. newspaper, general mailing, special	ion required, mailing).
Anticipated Course Budget:	
Stipends/Honoraria (Please list names and amounts)	\$
Travel Expenses: (Where applicable)	\$
Miscellaneous Expenses:	\$
Revenue:	Total \$
Course fees:x \$	<u> </u> \$
Miscellaneous Revenue:	\$
;	Total \$

- 2 -
<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education
Department/Division proposing the course:
Proposed Instructor: <u>Brian Cuns</u> (Please attach resume, if not regular SFU faculty)
Proposed Course Title: <u>Continuing Video</u> (Please attach a full description of the course, indicating course content, etc.)
Budget Arrangements: see covering memo and attachment
Stipend/Honoraria:
Revenues (i.e. fees, etc.)
Department/Division subsidizing course: Centre for Communications and the Ar
Publicity Requirements:
To be arranged by Department proposing the course
To be arranged through Continuing Education.
TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:
Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
students, faculty, staff
Proposed time period for course:

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Proposed time per	iod for course:	
Commencement Date	Sept 17	End Date: Dec 3
Mon. X Tues.	🗌 Wed. 🔲 Thurs. 🗌]Fri. 🗌 Sat. 🗌 Sun.
Time: from	1:30 to	3:30 p.m.
Location Proposed	. AQ 3135	
Fee to be charged	: \$40 non-library card hol \$10 lab fee	ders only
Enrolment: Ma	aximum <u>10</u>	Minimum
Any Special Requi	rements: (i.e. space, ec	uipment, etc.)
Video Studio, Stud	io 1" equipment – portapak ½	equipment
dea	dline dates for course p mitted to the Senate Cor truction: For the Fal For the Spr	nmittee on Non-Credit 🦷 🌱 🗛

Signature of Proposer: Marcubate: 7 June 74
Signature of Instructor: Date:
Department/Division Authorization: <u>Mine Bure</u> (where applicable) Date: <u>Mine 7/</u> 74
NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.
For Office Use:
Date received: Course No. 1991 NC 74
Date Submitted to Non-Credit Committee: 1
2 3
Approved: Rejected: 1 3
Reason for rejection:
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Action:	<u>.</u>	
Evaluation Date:	Number of times offered:	

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Course No.

98 ₩₩₩ NC7Y(1) 743-₩353

NON-CREDIT COURSE PROPOSAL FORM

- 1 -

PLEASE COMPLETE THE FOLLOWING D	ETAILS AND RETURN THE FORM TO:
Chairman Senate Committee on N c/o Division of Conti Simon Fraser Universi Burnaby 2, B.C.	on-Credit Instruction nuing Education ty
PROPOSED COURSE TITLE: <u>Aest</u> (Please attach a full descript indicating course content, et	hetics of Video ion of the course, c.)
<u>SECTION I</u> To be completed offered under t of Continuing E	for non-credit activities he auspices of the Division ducation.
Proposed Instructor: (Please attach resume, if not	regular SFU faculty)
Publicity Requirements: (Please provide details of typ e.g. newspaper, general maili	e of promotion required, ng, special mailing).
Anticipated Course Budget:	
Stipends/Honoraria (Please list names and amounts	\$
Travel Expenses: (Where applicable)	\$
Miscellaneous Expenses:	
	\$
	\$ Total \$
Revenue: Course fees: x \$	
Revenue:	Total \$ \$
Revenue: Course fees:x \$	Total \$ \$

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<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education
Department/Division proposing the course: <u>Centre for Communications and the Arts</u>
Proposed Instructor: <u>Brian Guns</u> (Please attach resume, if not regular SFU faculty)
Proposed Course Title: <u>Aesthetics of Video</u> (Please attach a full description of the course, indicating course content, etc.) see covering memo
Budget Arrangements: and attachment
Stipend/Honoraria:
Revenues (i.e. fees, etc.)
Department/Division subsidizing course: <u>Centre for Communications and the Arts</u>
Publicity Requirements:
x To be arranged by Department proposing the course
To be arranged through Continuing Education.
TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:
Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
students, faculty, staff
Proposed time period for course:
Commencement Date: <u>Sept 9</u> End Date: <u>Dec 2</u>
🛪 Mon. 🗌 Tues. 🗌 Wed. 🗌 Thurs. 🗌 Fri. 🔲 Sat. 🗌 Sun.
Time: from <u>4:30</u> to <u>6:30 p.m.</u>
Location Proposed: <u>AQ 3135</u>
Fee to be charged: <u>\$8 non-library card holders only</u>
Enrolment: Maximum <u>15</u> Minimum
Any Special Requirements: (i.e. space, equipment, etc.)
<pre>(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)</pre>

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- 3 -
Signature of Proposer: Date:
Department/Division Authorization: <u>Nume Name</u> (where applicable) Date: <u>June 1/7/</u>
NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.
For Office Use:
Date received: June 7/74 Course No. KSNC 74
Date Submitted to Non-Credit Committee: 1
23
Approved: Rejected: 1 2 3
Reason for rejection:
1 2
3
Action:
Evaluation Date: Number of times offered:

9-73

THEATRE

Another of the arts that can be traced back conturies, Theatre has evolved along a multitude of paths. The present Canadian theatrical pedagogic situation is somewhat typical of many aspects of Canadian life, wiz. caught betwixt and between the British way of Theatre Schools and the ubiquitous University Drama Department of the USA. Canada has her National Theatre School and a number of University Drama Departments, but doesn't seem to have made up her mind whether this compromise is better or worse than total adherence to either extreme, or indeed is a liveable compromise?

The Theatre Workshop at Simon Fraser has taken the compromise to its heart in having professional theatre persons teaching non-credit workshops at a university. Our approach is backed by Theodore Shankl where he explains that the various elements contributing to a performance, such as the acting and directing, the scenic design and the sound and light effects, all can be identified (and hence, studied) as separate entities, but that these aspects of drama actually derive meaning only when they are expressed in concert, through the means of performances and, necessarily, before audiences.

There is an attempt in the Workshop to unify the "students" into a theatre "Company". There is a desire to take away the separation of areas and develop the theatrical faculties of all "Company" members.

W501 Theatre Workshop

The Workshop vill explore:

Voice Movement Masks Design Backstage Production work

1 Theodore Shank, The Art of Dramatic Art, Dickenson, Belmont, California, 1969 Chapter 2. 1 -

98 150NC74(j) 743-W501

Course No.

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLE	TE THE FOLLOWING DETAIL	S AND RETURN THE FORM	TO:
Sen c/o Sim	irman ate Committee on Non-Cr Division of Continuing non Fraser University naby 2, B.C.	edit Instruction Education	
(Please atta	TITLE: <u>Theatre Worksho</u> the a full description o course content, etc.)	f the course,	
<u>SECTION I</u>	To be completed for offered under the au of Continuing Educat	non-credit activities spices of the Divisior ion.	1
Proposed Instru (Please atta	ictor: ich resume, if not regul	ar SFU faculty)	<u></u>
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<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education.
Department/Division proposing the course: <u>Centre for Communications and the Arts</u>
Proposed Instructor:to be announced (Please attach resume, if not regular SFU faculty)
Proposed Course Title: <u>Theatre Workshop</u> (Please attach a full description of the course, indicating course content, etc.)
Budget Arrangements:
Stipend/Honoraria:
Revenues (i.e. fees, etc.)
Department/Division subsidizing course: <u>Centre for Communications and the Arts</u>
Publicity Requirements:
To be arranged by Department proposing the course
To be arranged through Continuing Education.
TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:
Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.) students, faculty, staff
Proposed time period for course:
Commencement Date: <u>Sept 9</u> End Date: <u>Dec 6</u>
Mon. Tues. Wed. Thurs. Tri. Sat. Sun.
Time: from <u>4:30</u> to <u>7:00 p.m.</u>
Location Proposed: <u>Concrete Theatre/Theatre 115</u>
Fee to be charged: <u>\$24 non-library card hol</u> ders only
Enrolment: Maximum Minimum
Any Special Requirements: (i.e. space, equipment, etc.)
(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October T5. 81 For the Summer semester: February 15.)

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Signature of Proposer:	Date: 77 Juc 74-
Signature of Instructor: Department/Division Authorization: Mui B	Date:
(where applicable)	Date: June 1/74
NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the	

signature of the Division, Department or Centre Chairperson.

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For Office Use:	Q 0
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Approved: Rejected: 1 2 3	
Reason for rejection:	-
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Skill Workshope

The objective of the Skill Workshpps is to provide the student with a range of specific skills which will enable him to be freer artistically in the design and execution of the particular art form that he has chosen.

The Skill Workshops are mainly intended for those persons who are enrolled or have been enrolled in one of the Centre for Communications and the Arts workshops. From time to time, however, other students may be admitted by permission of the instructor.

W451 Lighting Workshop: Group A - Lighting Crew Skills

This Workshop is to provide students with the working techniques and language of stage lighting crews. Specific items to be taught include:

> Stage light optics theory Differing types of lights and their functional variations Maintenance techniques Hanging and plugging routines Patch-board usage Focussing routines Basic light console pperation Reading lighting plots Follow-spot operation

There will be two hours a week on specific instruction, and 8 hours practical on-the-job training as a member of a work crew preparing the lighting for a Centre for Communications and the Arts' presentation.

Persons should wear old clothes or a coverall. There will be a limitation of 15 persons per workshop, due to size of facilities.

Group B - Lighting Operation Skill&

The Lighting Operation Skills Workshop will endeavour to provide the student with a method of stage light operation which could be applicable enywhere with any production. To facilitate this the Workshop will provide specific skills in the operation of the Strand LC board which will be used to illustrate the general method of operation.

Specific skills to be taught:

Light plot organisation principles Mechanical aids to organizing - control systems Data Collection Data analysis and organization Cue sheet symbols and preparation Rehearsal routines Performance routines Operating peculiarities and techniques

Oroup A must be taken before carolling in group 3.

Two hours a week are constitued for specific instruction which, upon completion of assigned exercises and tests, will be followed by supervised operation of two approved shows of sufficient complexity to require an extensive application of the skills taught. The student will then bean an "approved operator" and be able to operate Centre for Communications and the Arts productions without supervision.

The complexity and size of the facilities limits the number of students at any one time in this Workshop to 5.

W551 Audio Technical Skills

The objective of this workshop is to provide the student with skills in Gudio tape creation and operation to the level of his interest and the capability of audio equipment available.

Specific skills to be taught:

Basic theory of audio recording and reproductive systems: monophonic, stereophonic, and quadraphonic
Use of tape recorders, record players, microphones, mixers, a Futney synthesizer and any signal process equipment available.
Use of various tapes
Tape editing techniques
The interfacing of film and video equipment with audip systems

Two hours a weak of specific instruction is the commitment of this course, and various projects will be suggested to advance the learning and practice of audio skills.

The limitation in size and equipment in our audio studio require that we put a limit of 10 students par Workshop, with assistance throughout the rest of the week on projects, on a case-to-one instructor-student basis.

W571 Sceneshop Skills

The objectives of the Secondahop Skills Workshop will be to provide the student with a basic knowledge of safety in the use of the shop power tools, and with basic scenery-making skills.

Specific skills to be taught:

The safe use and operation of hand-held circular saws, table circular eaws, radial atm saws, band saws, press and jointer. Familiarity with various scene-making materials Flat construction Platform construction

Preference is given to those persons enrolled in the Theatre Workshop.

Old clothes or a carpentry smock should be worn. Time commitment will be 2 hours a week of specific instruction, and the students will be required to have an intensive involvement in the construction of at least two sets per semester - the specific skills required for the solution to the problems inherent to the set design and construction will be taught either during the workshop period or on a one-to-one basis at other times in the week.

For reasons of safety and the size of the facility, the number of students must be limited to 10 per workshop.

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Course No. 743-W541

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAIL	
Chairman Senate Committee on Non-Cr c/o Division of Continuing Simon Fraser University Burnaby 2, B.C.	
PROPOSED COURSE TITLE: Lighting Works (Please attach a full description o indicating course content, etc.)	nop f the course,
<u>SECTION I</u> To be completed for offered under the au of Continuing Educat	non-credit activities spices of the Division ion.
Proposed Instructor: (Please attach resume, if not regul	
Publicity Requirements:	
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Publicity Requirements: (Please provide details of type of e.g. newspaper, general mailing, s	promotion required,
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Publicity Requirements: (Please provide details of type of e.g. newspaper, general mailing, s Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses:	promotion required, pecial mailing). \$
Publicity Requirements: (Please provide details of type of e.g. newspaper, general mailing, s Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses:	promotion required, pecial mailing). \$
Publicity Requirements: (Please provide details of type of e.g. newspaper, general mailing, s Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses: Revenue:	promotion required, pecial mailing). \$

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	<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education
	Department/Division proposing the course: Centre for Communications and the Arts
	Proposed Instructor: <u>Michael Irwin/Kenneth Didrich</u> (Please attach resume, if not regular SFU faculty)
	Proposed Course Title: Lighting Workshop (Please attach a full description of the course, indicating course content, etc.)
	Budget Arrangements: and attachment
	Stipend/Honoraria:
	Revenues (i.e. fees, etc.)
	Department/Division subsidizing course: <u>Centre for Communications and the Arts</u>
	Publicity Requirements:
	To be arranged by Department proposing the course
	To be arranged through Continuing Education.
L	TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:
	Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
	students, faculty, staff
	Proposed time period for course:
	Commencement Date: <u>Sept 10</u> End Date: <u>Dec 3</u>
	Mon. 🛪 Tues. 🗍 Wed. 🗌 Thurs. 🗌 Fri. 🗌 Sat. 🗌 Sun.
	Time: from <u>4:30</u> to <u>6:30 p.m.</u>
	Location Proposed: <u>Theatre</u>
	Fee to be charged: <u>no charge</u>
	Enrolment: Maximum <u>15</u> Minimum
	Any Special Requirements: (i.e. space, equipment, etc.)
	(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

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R And S
Signature of Proposer: Marcul Date: 1 June 14
Signature of Instructor: Date:
Department/Division Authorization: Dur prid (where applicable) Date: Dur 1/4
NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:	-
Date received: June 7/74 Cou	Irse No. THENCTY
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Approved: Rejected: 1 2 3	
Reason for rejection:	
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Course No.

NON-CREDIT COURSE PROPOSAL FORM

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	S AND RETURN THE FORM TO:
Chairman Senate Committee on Non-Cre c/o Division of Continuing Simon Fraser University Burnaby 2, B.C.	
PROPOSED COURSE TITLE: (Please attach a full description of indicating course content, etc.)	<u>Sceneshop Skills</u> F the course,
<u>SECTION I</u> To be completed for a offered under the aug of Continuing Educat	non-credit activities spices of the Division ion.
Proposed Instructor: (Please attach resume, if not regula	ar SFU faculty)
Publicity Requirements:	
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<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Educat
Department/Division proposing the course: <u>Centre for Communications and the A</u>
Proposed Instructor: <u>Martin Viksten</u> (Please attach resume, if not regular SFU faculty)
Proposed Course Title: <u>Sceneshop Skills</u> (Please attach a full description of the course, indicating course content, etc.)
Budget Arrangements: see covering ment
Stipend/Honoraria:
Revenues (i.e. fees, etc.)
Department/Division subsidizing course: <u>Centre for Communications and the d</u>
Publicity Requirements:
X To be arranged by Department proposing the course
To be arranged through Continuing Education.
TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:
<pre>Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.) students, faculty, staff</pre>
Proposed time period for course:
Commencement Date: <u>Sept 12</u> End Date: <u>Dec 5</u>
🗌 Mon. 🔲 Tues. 🗌 Wed. 🖪 Thurs. 🗌 Fri. 🔲 Sat. 🗌 Sun.
Time: from <u>4:30</u> to <u>6:30 p.m.</u>
Location Proposed:
Fee to be charged: <u>no charge</u>
Enrolment: Maximum <u>10</u> Minimum
Any Special Requirements: (i.e. space, equipment, etc.)
(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

Signature of Propose	er: Date:
Signature of Instruc	ctor: Date:
Department/Division (where applicable	Authorization: Juin Baind) Date: June),
Centres, or	nsored by Departments, Divisions, should bear the f the Division, Department
For Office Use:	
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Date received: Date Submitted to N Approved: Reason for rejectio 1 2 3	June T/TY Course No. MC74 on-Credit Committee: 1. 2. 2. 3. 3. Rejected: 1. 2. 3. 3. 3. on: 3. 3.

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Course No.

NON-CREDIT COURSE PROPOSAL FORM

	RETURN	THE FORM TO:
Chairman Senate Committee on Non-Credit II c/o Division of Continuing Educa Simon Fraser University Burnaby 2, B.C.		ion
PROPOSED COURSE TITLE: <u>Audio</u> (Please attach a full description of the o indicating course content, etc.)	Technica course,	l Skills
<u>SECTION I.</u> - To be completed for non-cro offered under the auspices of Continuing Education.	edit ac of the	tivities Division
Proposed Instructor: (Please attach resume, if not regular SFU Publicity Requirements: (Please provide details of type of promot e.g. newspaper, general mailing, special	ion req	uired,
Anticipated Course Budget: Stipends/Honoraria		\$
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Stipends/Honoraria (Please list names and amounts) Travel Expenses:		\$ \$ \$
Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses:	 Total	
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SECTION II -	To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education
Department/Divi	ision proposing the course: <u>Centre for Communications and the Arts</u>
	uctor: <u>Michael Irwin</u> ach resume, if not regular SFU faculty)
(Please atta	e Title: <u>Audio Technical Skills</u> ach a full description of the course, course content, etc.) see covering memo
Budget Arranger	
Stipend/Hono	raria:\$
Revenues (i.e	e. fees, etc.) \$
Department/D	ivision subsidizing course: <u>Centre for Communications and the Arte</u>
Publicity Requ	irements:
x To be arr	anged by Department proposing the course
To be arr	anged through Continuing Education.
TO BE COMPLETE	D FOR ALL NON-CREDIT ACTIVITIES:
	et" audience: (i.e. specific groups; general public; course necessary; for whom is it intended; etc.)
	students, faculty, staff
Proposed time	period for course:
Commencement D	
Mon. Tu	ies. 🗽 Wed. 🗌 Thurs. 🗌 Fri. 🗌 Sat. 🗌 Sun.
Time: fro	to <u>6:30 p.m.</u>
Location Propo	osed: <u>Theatre Audio Studio</u>
Fee to be char	ged: <u>no charge</u>
Enrolment:	Maximum Minimum
	equirements: (i.e. space, equipment, etc.)

NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

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Signature of Proposer: Dete: 24	
Signature of Instructor:	
Department/Division Authorization: hum paid (where applicable) Date: hum	 7/79
NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.	
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For Office Use: 98	
Date received: <u>lune 174</u> Course No. MRNC74	
Date Submitted to Non-Credit Committee: 1	<u></u>
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Approved: Rejected: 1 2 3	·
Reason for rejection: 1	
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Action:	
Evaluation Date: Number of times offered:	

MUSIC - VOCAL AND INSTRUMENTAL WORKSHOPS

Vocal Workshops

The voice is a musical instrument, but with the additional power of framing words and allying these with its tones.

The singer, and the training he undergoes, has to take account of the function of the voice as a tone-producing instrument with a word-producing apparatus attached, and its function as word-producing instrument with a tone-production apparatus attached. The song is an artistic compromise between these two functions.

No songlass people have ever been discovered. Some Australian aboriginal tribes are said to be without musical instruments, but even they have well-developed songs. The development of song amongst European races was greatly influenced by certain institutions. The Christian church early made use of song, motivated it, and then from time to time sought to control it. In fact the growth of a large corpus of church song led to the estal'lishment in Rome of an official school of song around 320 A.D. The prohibition of congregational singing by the Council of Laodicia in 367 A.D. increased the importance of trained choirs and gave further impetus to the movement for the definite cultivation of singing.

Since those times, many and varied vosal forms and styles have been developed. Our vocal workshops and avour to give: a grounding in the techniques of voice production and sight-reading, a basic grounding in group singing and a more specialized experience in the performance-oriented Madrigal Singers. These workshops are described in more detail in the attached forms.

W401 Medrigal Singers

The word "madrigal" as the title of a musical composition, is found from the late 13th and early 14th centuries, when in Italy it was applied to secular and unaccompanied vocal compositions for 2 or 3 voices, in the simple harmony of the day.

The re-emergence of the word in its musical sense (it had come to be used poetically) came in the 16th century, when the Flemish composers, who abounded in Italy, and the Italian composers themselves wrote secular unaccompanied choral compositions under the title. The Flemish and Italian madrigal repertories of this period are of great importance. This new genre spread all over Europe rapidly, and became the most important musical form characteristic of the late Renaissance.

In musical style, the madrigal stemmed from the High Renaissance motet (with reference to the simple frottola of the 1480s). It is a characteristically short piece for 4 or more voices consisting of sections in fugal imitation and sections of harmonic setting.

The madrigel reached England in 1588 with the publishing of <u>Musica Transalpina</u>, a collection of Italian Madrigals with the words translated into English. The English madrigals which developed from that point to the mid 17th century are a mine of poetry. The setting of the notes to the words has almost invariably been done with high skill; not only are changes of moods closely reflected, but definite point is given to every expression of the poet, so far as possible. The whole corpus of English madrigal poetry was collected by Dr. E. R. Fellowes in one volume in 1920, and from 1913 to 1924 he issued the whole of the music in 30 volumes. The 36 volumes are currently held in the University librarg.

Pre-requisites for this course should be the ability to read musical notation and the concurrent mambership of the choral workshop W402. Admission would be by a successful audition adjudicated by the current Resident or Visiting Artist.

The workshop, while emphasizing the English madrigal and music of the Renaissance will also include works of other times and styles and will emphasize:

Voice Production Diction Phrasing Rhythmic Accuracy Blending A cappella Reading A cappella Singing The preparation of music for performance.

Two or three performances are expected from this performing group per senseter, both on and off-campus.

The Madrigal Singers will be limited to 16 people.

98 HONCTY (n)

Course No.

743-W401

NON-CREDIT COURSE PROPOSAL FORM

	AND RETURN THE FORM TO:
Chairman Senate Committee on Non-Cred c/o Division of Continuing E Simon Fraser University Burnaby 2, B.C.	
PROPOSED COURSE TITLE: MADRIGAL SINGERS (Please attach a full description of indicating course content, etc.)	the course,
<u>SECTION I</u> To be completed for no offered under the ausp of Continuing Educatio	ices of the Division
Proposed Instructor: (Please attach resume, if not regular Publicity Requirements: (Please provide details of type of pr e.g. newspaper, general mailing, spe	omotion required,
Anticipated Course Budget:	č
Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts)	\$\$
Stipends/Honoraria	\$ \$
Stipends/Honoraria (Please list names and amounts) Travel Expenses:	\$ \$
Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable)	\$\$ \$ \$ \$ \$
Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses:	\$\$ \$ Total \$ \$

<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education
Department/ Division proposing the course: <u>Centre for Communications and the Arts</u>
Proposed Instructor: <u>Phyllis Mailing</u> (Please attach resume, if not regular SFU faculty)
Proposed Course Title: <u>Madrigal Singers</u> (Please attach a full description of the course, indicating course content, etc.)
Budget Arrangements: see covering memo
Stipend/Honoraria:
Revenues (i.e. fees, etc.)
Department/Division subsidizing course: Centre for Communications and the Arts
Publicity Requirements:
x To be arranged by Department proposing the course
To be arranged through Continuing Education.
<u>TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:</u> Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
students, faculty, staff
Proposed time period for course: End Date:
Location Proposed: <u>Studio II</u>
Fee to be charged: <u>No charge</u>
Enrolment: Maximum <u>16</u> Minimum
Any Special Requirements: (i.e. space, equipment, etc.) Risers, Piano
<pre>(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)</pre>

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Signature of Proposer: Date: The Dat
Signature of Instructor: Date:
Department/Division Authorization: Juin March (where applicable) Date: June 1/24
NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:			0.0
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W402 Choir

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A choir, in our sense of the meaning, is a group of people who have joined together to sing songs in unison, or in parts, simultaneously. The Choral Workshop is meant for those with little experience in music reading and singing. It is advised that this workshop be taken in conjunction with the Voice Production/Sight-Reading Workshop W403, to complement the theoretical with the practival side of vocal work.

A wide variety of music from varying periods will be chosen for practice. Emphasis in this workshop will be on:

Diction Blending of voices Four-part singing A cappelle singing

Euroliment should be limited to 35, as the present facilities and resources of the Centre for Communications and the Arts prohibit a larger enroliment.

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Course No.

74**3-**W402

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE T	HE FOLLOWING DETAILS	S AND RETUR	RN THE FORM TO:	
c/o Div Simon F	n Committee on Non-Cre ision of Continuing raser University 2, B.C.	edit Instru Education	uction	•
PROPOSED COURSE TIT (Please attach a indicating cour	LE: CHOIR full description of se content, etc.)	f the cour	se,	
	o be completed for offered under the au of Continuing Educat	spices of	activities the Division	
Proposed Instructor	esume, if not regul	ar SFU fac	ulty)	
(Please attach r	•••••••••••••••••••••••••••••••••••••••			
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under the auspices of t	-credit activities <u>NOT</u> offered he Division of Continuing Education.
Department/Division proposing the cours	e: <u>Centre for Communications and the Arts</u>
Proposed Instructor: <u>Phyllis Mailing</u> (Please attach resume, if not regula	r SFU faculty)
Proposed Course Title: <u>Choir</u> (Please attach a full description of indicating course content, etc.)	the course,
Budget Arrangements:	see covering memo and attachment
Stipend/Honoraria:	
Revenues (i.e. fees, etc.)	\$\$
Department/ Division subsidizing cours	50: Centre for Communications and the Arts
Publicity Requirements:	
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To be arranged through Continuing	
TO BE COMPLETED FOR ALL NON-CREDIT ACT	IVITIES:
Intended "target" audience: (i.e. spec why is the course necessary; for wh	ific groups; general public; om is it intended; etc.)
Students, faculty and staff	
Proposed time period for course:	
Commencement Date: Sept 10	End Date: <u>Dec 4</u>
Mon. 🗴 Tues. 🕱 Wed. 🗌 Thurs.	🗌 Fri. 🔲 Sat. 🔄 Sun.
Time: from <u>4:30</u>	to <u>6:30 p.m.</u> Tuesday 1:30 p.m. Wednesday
12:30 Location Proposed: <u>Studio II</u>	1:30 p.m. Wednesday
Fee to be charged: <u>\$24 non-library cards</u>	holders only
Enrolment: Maximum <u>35</u>	Minimum
Any Special Requirements: (i.e. space,	equipment, etc.)
deadline dates for cours submitted to the Senate Instruction: For the f	es should bear in mind the se proposal forms to be Committee on Non-Credit Fall semester: June 15. Spring semester: October 15. Summer semester: February 15.) 10

Signature of Proposer: Date: Date:
Signature of Instructor: Date:
Department/Division Authorization: Nuive And (where applicable) Date: June 7/14
NOTE: Courses sponsored by Departments, // Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.
For Office Use:
Date received: Une 7/74 Course No. # NC.74
Date Submitted to Non-Credit Committee: 1
2 3
Approved: Rejected: 1 2 3
Reason for rejection: 1
2
3
Action:
Evaluation Date: Number of times offered:

W403, W404, W406 Voice Production and Sight-Reading

It was stated in the general intruduction that the voice is a unsical instrument with an additional power of framing words and allying these with its tones. Voice production is the study of this musical instrument. This entails a practical study of sound production the vocal chords and glottis) and the resonating agents.

The Voice Production section of the Workshop will emphasize:

Proper breathing Proper posture for singing Positions of tongue, laryns, and related organs and muscles Correct vowel production Resonance and flexibility of tone

Prior to approximately 1025 A.D. sight-reading was not possible. The traditional plainsong of the church was learnt by ear, and so passed down from generation to generation, and the notation was merely sufficient to indicate to the singer which piece of plainsong he was to take from his memorized store, and to remind him of its general shapes. With the invention of the hexachord system, around 1025 A.D., and its successors around the globe, sight-reading has been taught with varying success. The Cantre for Communcations and the Arts' Voice Production and Sight-Reading Workshop uses facets of three differing approaches to aid the student. The approaches to music learning are by the composers and music educators Kodaly, Orff, and Hindewith.

The Kodaly method teaches a comprehensive and prograssive series of songs and sight-singing exercises designed to promote an understanding of interval add tonality. The certainty of intonation which is achieved by this method forms a sound basis for every type of later musical study. In its earlier stages the method uses the pentatonic scale. Kodaly has described musical literacy, the ability to mentally hear from the printed symbols and to put into symbols any musical thought, as a right that should be as natural as literacy in one's own language.

Carl Orff's approach will also provide an ideal basis for further study. It is mainly an introduction to the fundamentals of rhythm, harmony and melody with the goal making the student rhythmically secure and independent, along with an involvement in ensemble musical production.

The Hindemith text, <u>Elementary Training for Musicians</u>, is exactly what it easy it is. The emphasis of this section of the workshop will be on:

> Building and improving skills of recognizing and reproducing pitches at sight Building and improving rhythmic skills Coordination of skills

It should be noted that the text for the Voice Production section of the Workshop is by Ralph Appelman of Indiana University "The Science of Vocal Pedagogy. A companion series of 5 recordings provide demonstrations of numerous scientific theories and principles presented by Dr. Appelmen. Maximum enrollment is 20, in each workshop.

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Course No.

143-W403

NON-CREDIT COURSE PROPOSAL FORM

1 -

PLEASE COMPLETE THE FOLLOWING DETAILS	
Chairman Senate Committee on Non-Cred c/o Division of Continuing E Simon Fraser University Burnaby 2, B.C.	
PROPOSED COURSE TITLE: VOICE PRODUCTION (Please attach a full description of indicating course content, etc.)	& SIGHT READING - Beginning the course,
<u>SECTION I</u> To be completed for no offered under the ausp of Continuing Educatio	ices of the Division
Proposed Instructor: (Please attach resume, if not regular	SFU faculty)
Publicity Requirements: (Please provide details of type of pr e.g. newspaper, general mailing, spe	comotion required, cial mailing).
(Please provide details of type of pr	comotion required, cial mailing).
(Please provide details of type of pr e.g. newspaper, general mailing, spe	comotion required, cial mailing). \$
(Please provide details of type of pr e.g. newspaper, general mailing, spe 	comotion required, cial mailing). \$
<pre>(Please provide details of type of pr e.g. newspaper, general mailing, spe Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses:</pre>	<pre>scial mailing)\$</pre>
<pre>(Please provide details of type of pr e.g. newspaper, general mailing, spe Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable)</pre>	<pre>scial mailing)</pre>
<pre>(Please provide details of type of pr e.g. newspaper, general mailing, spe Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses: Revenue:</pre>	<pre>scial mailing)</pre>

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	To be completed for no under the auspices of	the Division of C	
Department/Divis	ion proposing the cou	rse: <u>Centre for Comm</u>	unications and the Arts
Proposed Instruc (Please attac	tor: <u>Phyllis Ma</u> h resume, if not regu	iling lar SFU faculty)	
(Diose attac	Title: <u>Voice Production</u> th a full description o course content, etc.)	<u>& Sight Reading - Beg</u> of the course,	inning
Budget Arrangeme	ents:		see memo and attachment
Stipend/Honora	aria:	S	
Revenues (i.e	. fees, etc.)	\$	
Department/ Di	vision subsidizing cou	rse: Centre for Commu	nications and the Arts
Publicity Requi	rements:		
x To be arra	nged by Department pro	posing the course	
	nged through Continuin		
	FOR ALL NON-CREDIT AC		
Intended "targe	t" audience: (i.e. spe ourse necessary; for w	ecific groups; gene whom is it intended	d; etc.)
stude	nts, faculty, staff		
Proposed time p	eriod for course:		
Commencement Da	te: Sept 18		Dec 4
Mon. 🗌 Tue	s. 🔽 Wed. 🗌 Thurs	. 🗌 Fri. 🗌 Sat	. 🔲 Sun.
Time: from		to <u>2:30</u>	
Location Propos	ed: <u>Studio II</u>	` 	
	ed: <u>\$8 non-library card</u>	holders only	
	Maximum <u>20</u>		
	quirements: (i.e. space		
Any special Rec	juri emetres. (1.01 open	-, -, -, -, -,	
(For the	rse proposal torms	-Credit ine 15. October 15. 107

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Date: 7 Fue 74
Signature of Instructor: Date:
Signature of instructor.
Department/ Division Authorization: <u>Mui/Saut</u> (where applicable) Date: <u>June 7/7</u> 4
NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.
For Office Use:
Date received: I/YY Course No
Date Submitted to Non-Credit Committee: 1
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Approved: Rejected: 1 2 3
Reason for rejection:
1
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Action:
Evaluation Date: Number of times offered:

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98 1000-74 (9) 743-W404

Course No.

NON-CREDIT COURSE PROPOSAL FORM

	AND RETURN THE FORM TO:
Chairman Senate Committee on Non-Cred c/o Division of Continuing Ec Simon Fraser University Burnaby 2, B.C.	it Instruction ducation
PROPOSED COURSE TITLE: <u>VOICE PRODUCT</u> (Please attach a full description of indicating course content, etc.)	ION & SIGHT READING - INTERMEDIAT the course,
<u>SECTION I</u> To be completed for no offered under the ausp of Continuing Educatio	ices of the Division
Proposed Instructor: (Please attach resume, if not regular	SFU faculty)
Publicity Requirements: (Please provide details of type of pr	
e.g. newspaper, general mailing, spe	cial mailing).
Anticipated Course Budget:	omotion required, cial mailing).
e.g. newspaper, general mailing, spe	<pre>omotion required, cial mailing). \$</pre>
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e.g. newspaper, general mailing, spe Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses:	omotion required, cial mailing).
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e.g. newspaper, general mailing, spe Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses: Revenue:	<pre>cial mailing)\$\$\$ Total \$ \$</pre>

<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education
Department/Division proposing the course: Centre for Communications & the ARts
Proposed Instructor: Phyllis Mailing
Proposed Instructor:
Proposed Course Title: Voice Production & Sight Reading - Intermediate (Please attach a full description of the course, indicating course content, etc.)
Budget Arrangements: see covering memo and attachment
Stipend/Honoraria:
Revenues (i.e. fees, etc.)
Department/Division subsidizing course: <u>Centre for Communications & the ARts</u>
Publicity Requirements:
x To be arranged by Department proposing the course
To be arranged through Continuing Education.
TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:
Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
students, faculty, staff
Proposed time period for course:
Commencement Date: <u></u>
🗌 Mon. Tues. 🗌 Wed. 🗌 Thurs. 🗌 Fri. 🗌 Sat. 🗌 Sun.
Time: from <u>1:30</u> to <u>2:30 p.m.</u>
Location Proposed: <u>Studio II</u>
Fee to be charged: <u>\$8 non-library card holders only</u>
Enrolment: Maximum <u>20</u> Minimum
Any Special Requirements: (i.e. space, equipment, etc.)
(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. 110 For the Summer semester: February 15.)

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A A THE 74
Signature of Proposer: Date: 1 June 1
Signature of Instructor: Date:
Department/Division Authorization: Juni Dura (where applicable) Date: June 7/74
NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department

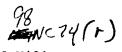
or	Centre	Chai	irperson.
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For Office Use:	98
Date received: June 7/74 Co	burse No. DUC74
Date Submitted to Non-Credit Committee:	1
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Approved: Rejected: 1 2 3	
Reason for rejection: 1	
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Action:	
	mber of times fered:

9-73 **111**

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Course No.

74**3-**₩406

NON-CREDIT COURSE PROPOSAL FORM

Chairman Senate Committee on Non-Credit Instruction C/o Division of Continuing Education Simon Fraser University Burnaby 2, B.C. PROPOSED COURSE TITLE: LANGUAGE OF MUSIC (Please attach a full description of the course, indicating course content, etc.) SECTION I To be completed for non-credit activities offered under the auspices of the Division of Continuing Education. Proposed Instructor: (Please attach resume, if not regular SFU faculty) Publicity Requirements: (Please provide details of type of promotion required, e.g. newspaper, general mailing, special mailing). Anticipated Course Budget: Stipends/Honoraria	PLEASE COMPLETE TH	E FOLLOWING DETAILS	AND RETURN THE FORM TO:
PROPOSED COURSE TITLE: (Please attach a full description of the course, indicating course content, etc.) SECTION I. - To be completed for non-credit activities offered under the auspices of the Division of Continuing Education. Proposed Instructor:	Senate C c/o Divi Simon Fr	ommittee on Non-Cre sion of Continuing aser University	
offered under the auspices of the Division of Continuing Education. Proposed Instructor: (Please attach resume, if not regular SFU faculty) Publicity Requirements: (Please provide details of type of promotion required, e.g. newspaper, general mailing, special mailing). Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses: Revenue: Course fees: Anticellaneous Revenue: \$	(Please attach a	t: full description of	
<pre>(Please attach resume, if not regular SFU faculty) Publicity Requirements: (Please provide details of type of promotion required, e.g. newspaper, general mailing, special mailing). Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts)</pre>	of	fered under the aus	pices of the Division
(Please provide details of type of promotion required, e.g. newspaper, general mailing, special mailing). Anticipated Course Budget: Stipends/Honoraria	Proposed Instructor: (Please attach re	sume, if not regula	r SFU faculty)
Stipends/Honoraria \$	Publicity Requiremen	ts:	
<pre>(Please list names and amounts) Travel Expenses: (Where applicable)</pre>	(Please provide d e.g. newspaper,	etails of type of p general mailing, sp	romotion required, ecial mailing).
(Where applicable) \$	e.g. newspaper,	general mailing, sp	romotion required, ecial mailing).
Revenue: Total \$ Course fees: x \$ Miscellaneous Revenue: \$	e.g. newspaper, Anticipated Course B Stipends/Honoraria	general mailing, sp udget:	romotion required, ecial mailing). \$
Revenue:	e.g. newspaper, Anticipated Course B Stipends/Honoraria (Please list name Travel Expenses:	general mailing, sp udget: s and amounts)	romotion required, ecial mailing). \$
Miscellaneous Revenue:\$	e.g. newspaper, Anticipated Course B Stipends/Honoraria (Please list name Travel Expenses: (Where applicable	general mailing, sp audget: s and amounts)	ecial mailing). \$
	e.g. newspaper, Anticipated Course B Stipends/Honoraria (Please list name Travel Expenses: (Where applicable Miscellaneous Expe Revenue:	<pre>general mailing, sp udget: s and amounts)</pre>	ecial mailing). \$ \$ \$ Total \$
Total \$	e.g. newspaper, Anticipated Course B Stipends/Honoraria (Please list name Travel Expenses: (Where applicable Miscellaneous Expe Revenue: Course fees:	<pre>general mailing, sp dudget: s and amounts)</pre>	ecial mailing). \$ \$ \$ Total \$ \$ \$
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<u>SECTION II</u> - To be completed for non-credit activit under the auspices of the Division of	Continuing Education.
Department/Division proposing the course: <u>Centre for Co</u>	mmunications and the Arts
Proposed Instructor: <u>David Skulski</u> (Please attach resume, if not regular SFU faculty)	
Proposed Course Title: <u>Language of Music</u> (Please attach a full description of the course, indicating course content, etc.)	see covering memo
Budget Arrangements:	and attachment
Stipend/Honoraria:	
Revenues (i.e. fees, etc.)	<u> </u>
Department/Division subsidizing course: Centre for Com	munications and the Arts
Publicity Requirements:	
x To be arranged by Department proposing the cours	e
To be arranged through Continuing Education.	
TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:	
Intended "target" audience: (i.e. specific groups; ge why is the course necessary; for whom is it intend	neral public; ed; etc.)
students, faculty and staff	
Proposed time period for course:	Dec. 2
Commencement Date: Sept 10 End Date:	,
🗌 Mon. 🗽 Tues. 🗌 Wed. 🔲 Thurs. 🗌 Fri. 🔲 Sa	at. 🗌 Sun.
Time: from <u>5:30</u> to <u>6:30 p.m.</u>	· _ · _ ·
Location Proposed:Studio II	
Fee to be charged:\$8 non-library card holders only	
Any Special Requirements: (i.e. space, equipment, etc	c.)
· · ·	

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.) 113

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1 A. 700
Signature of Proposer: Date: Date:
Signature of Instructor:
Department/Division Authorization: Nice Baud
(where applicable) Date: June 7/74
NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:	9B
Date received:	
Date Submitted to Non-Credit Committe	e: 1
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Approved: Rejected: 1 2 3	· · · · · · · · · · · · · · · · · · ·
Reason for rejection:	
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Action:	
Evaluation Date:	Number of times offered:

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9-73 **114**

Instrumental Workshops

Recorder Workshops W410, W411, W413

A variety of instruments are included under the heading of Recorder; however, they all have in common the fact that they are flutes of the whistle-mouthpiece, end-blown type, as distinct from those of the side-blown type, which are the true flutes.

The fipple flutes, or recorders, have had an enormous role in musical life for centuries. Specimins made from sheep bones have been found in burial mounds and dated as early as the Iron Age. The enormous popularity of the recorder during the 16th and 17th centuriés is realised when one recalls the frequent references to it in English literature (Shakespeare, Milton, Pepys, etc.). Henry VIII was a recorder player and possessed 76 recorders, as well as 78 transverse flutes.

During the 18th century the instrument fell into disuse, and it should be noted that no instrument of this type has formed any regular part of an orchestra since the days of Bach and Handel, although occasional appearances in later scores can be found,, Handel sometimes demanded as many as four recorders in his orchestral pieces. Actual recorders are, however, now revived, as a feature of the movement for the bringing into use again of the 16th and 17th century English and other music. From the late 1920s, recorders have been in common use in many countries, particularly Great Britain and Germany.

Both solo and concerted recorder music is now available in large quantities, and one of the recorder's advantages is, that of all the true musical instruments, this is the cheapest, and the easiest to learn.

There exists for treble recorder such works as 4 Sonatas by Handel and 6 by Daniel Purcell, 3 by Telemann, and many by lesser composers.

The three workshops planned are for beginners, intermediate and advanced students. This is one area where the Centre is able to offer progressive workshops, and while all the workshops emphasize the following areas of instruction, the level or intensity in each area will vary according to the capacity of the students:

> Rudiments of music Breath control Articulation Fingering

The Advanced Workshop will also emphasize:

The history of the recorder Instrumental techniques in playing the descent, treble, alto, tenor, or bass recorders Tone production Musical style in differing periods Modern and ancient recorder literature Ensemble playing Members will be limited to 25 in the beginning and 25 in the intermediate course, and 15 in the advanced, in order that the Resident or Visiting Artist has some individual contact with each of the students.

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Course No.

14.7

98 #5NC 74 (S) 743-W410

NON-CREDIT COURSE PROPOSAL FORM

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PLEASE COMPLETE THE FOLLOWING DETAILS	AND RETURN T	HE FORM IU:
Chairman Senate Committee on Non-Cred c/o Division of Continuing E Simon Fraser University Burnaby 2, B.C.	it Instructi	
ROPOSED COURSE TITLE: BEGINNING RECORDS (Please attach a full description of indicating course content, etc.)	TR the course,	
SECTION I To be completed for no offered under the ausp of Continuing Educatio	fices of the	ivities Division
Proposed Instructor:		<u></u>
(Please attach resume, if not regular	- SFU faculty	
(Please attach resume, if not regular	omotion requ	iired,
(Please attach resume, if not regular Publicity Requirements: (Please provide details of type of pr	omotion requ	iired,
(Please attach resume, if not regular Publicity Requirements: (Please provide details of type of pr e.g. newspaper, general mailing, spe	omotion requ	iired,
(Please attach resume, if not regular Publicity Requirements: (Please provide details of type of pr e.g. newspaper, general mailing, spe Anticipated Course Budget: Stipends/Honoraria	omotion requ	iired,
(Please attach resume, if not regular Publicity Requirements: (Please provide details of type of pr e.g. newspaper, general mailing, spe Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts)	romotion requestion requestion requestion requestion requestion requestion requestion requestion requestion requ	iired,
<pre>(Please attach resume, if not regular Publicity Requirements: (Please provide details of type of pr e.g. newspaper, general mailing, spe Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses:</pre>	romotion requestion requestion requestion requestion requestion requestion requestion requestion requestion requ	\$\$
<pre>(Please attach resume, if not regular Publicity Requirements: (Please provide details of type of pr e.g. newspaper, general mailing, spe Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses:</pre>	romotion requests	\$\$
<pre>(Please attach resume, if not regular Publicity Requirements: (Please provide details of type of pr e.g. newspaper, general mailing, spe Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses: Revenue:</pre>	romotion requestion requestion requestion requestion requestion requestion requestion requestion requestion requ	\$\$

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<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education.
Department/ Division proposing the course: <u>Centre for Communications and the Arts</u>
Proposed Instructor: <u>David Skulski</u> (Please attach resume, if not regular SFU faculty)
Proposed Course Title: <u>Beginning Recorder</u> (Please attach a full description of the course, indicating course content, etc.)
Budget Arrangements: see covering memo
Stipend/Honoraria:
Revenues (i.e. fees, etc.)
Department/Division subsidizing course: Centre for Communications and the Arts
Publicity Requirements:
In the arranged by Department proposing the course
To be arranged through Continuing Education.
TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:
Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
students, faculty, staff
Proposed time period for course:
Commencement Date: <u>Sept 16</u> End Date: <u>Dec 2</u>
🗴 Mon. 🗌 Tues. 🗌 Wed. 🗌 Thurs. 🗌 Fri. 🔲 Sat. 🗌 Sun.
Time: from <u>4:30</u> to <u>5:30 p.m.</u>
Location Proposed:
Fee to be charged: \$8 non-library card holders only
Enrolment: Maximum 25 Minimum
Any Special Requirements: (i.e. space, equipment, etc.)
armless chairs, music stands
(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.) 118

Signature of Proposer: Date: 7th fue 74
Signature of Instructor: Date:
Department/Division Authorization: <u>hui Band</u> (where applicable) Date: <u>Mur 7/14</u>
NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:	98
Date received:	Course No. MC 74
Date Submitted to Non-Credit Committe	ee: 1
,	23
Approved: Rejected: 1 2 3	
Reason for rejection:	· · ·
1 2	
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Action:	
Evaluation Date:	Number of times offered:

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98 MR 74/(t) 743-W411

Course No.

NON-CREDIT COURSE PROPOSAL FORM

	AND RETURN THE FORM T
Chairman Senate Committee on Non-Cred	dit Instruction
c/o Division of Continuing E	Education
Simon Fraser University Burnaby 2, B.C.	
	ordor
PROPOSED COURSE TITLE: Intermediate Rec (Please attach a full description of	the course.
indicating course content, etc.)	,
SECTION I To be completed for no offered under the ausp	on-credit activities
of Continuing Education	on.
Proposed Instructor:	
(Please attach resume, if not regula	r SFU faculty)
Dublicity Doquiromonts,	
(Please provide details of type of p	romotion required,
Publicity Requirements: (Please provide details of type of pl e.g. newspaper, general mailing, spo	romotion required, ecial mailing).
(Please provide details of type of please, newspaper, general mailing, spo	romotion required, ecial mailing).
(Please provide details of type of please, newspaper, general mailing, spe	romotion required, ecial mailing).
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e.g. newspaper, general mailing, spo Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts)	romotion required, ecial mailing). \$
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<pre>(Please provide details of type of please, newspaper, general mailing, specific spectrum and an an</pre>	<pre>ecial mailing)</pre>
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<pre>(Please provide details of type of pl e.g. newspaper, general mailing, sp Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses: Revenue: Course fees: x \$</pre>	<pre>ecial mailing)</pre>

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SECTION II -	To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education
Department/ Div	ision proposing the course: <u>Centre for Communications and the Arts</u>
Proposed Instru (Please atta	ach resume, if not regular SFU faculty)
I (Please atta	e Title: <u>Intermediate Recorder</u> ach a full description of the course, course content, etc.)
Budget Arrange	ments: see covering memo
Stipend/Hono	raria:
Revenues (i.	e. fees, etc.)\$
Department/-D	ivision subsidizing course: <u>Centre for Communications and the Arts</u>
Publicity Requ	irements:
X To be arr	anged by Department proposing the course
To be arr	anged through Continuing Education.
	D DOD ALL NON CREDIT ACTIVITIES.
	D FOR ALL NON-CREDIT ACTIVITIES:
Intended "targ why is the	et" audience: (i.e. specific groups; general public; course necessary; for whom is it intended; etc.)
studer	nts, faculty, staff
Proposed time	period for course:
Commencement D	Pate: <u>Sept 16</u> End Date: <u>Dee 2</u>
🗙 Mon. 🚺 Tu	es. 🗌 Wed. 🗌 Thurs. 🗌 Fri. 🗌 Sat. 🗌 Sun.
Time: fro	to <u>6:30 p.m.</u>
Location Propo	osed: <u>Studio II</u>
Fee to be char	ged: <u>\$8 non-library card holders</u> only
Enrolment:	Maximum Minimum
Any Special Re	equirements: (i.e. space, equipment, etc.)
ari	mless chairs, music stands
(NOTE:	Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.) 121

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- 2 -

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3 TH Date: Signature of Proposer: Date: Signature of Instructor: il Department/Division Authorization: (where applicable) Date: un NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:	Gβ
Date received: <u>June 7/74</u> Course No.	#NC14
Date Submitted to Non-Credit Committee: 1	
2 3	
Approved: Rejected: 1 2 3	
Reason for rejection:	
1 2	
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Action:	
Evaluation Date: Number of ti offered:	imes

- 1 -

98 ₩1×1×1×4(u) 743-W413

Course No.

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AN	ND RETURN THE FORM TO:
Chairman Senate Committee on Non-Credit c'o Division of Continuing Edu Simon Fraser University Burnaby 2, B.C.	t Instruction ucation
PROPOSED COURSE TITLE: <u>Advanced Recorder</u> (Please attach a full description of th indicating course content, etc.)	ne course,
<u>SECTION I</u> To be completed for non- offered under the auspic of Continuing Education	ces of the Division
Proposed Instructor: (Please attach resume, if not regular :	SFU faculty)
Publicity Requirements: (Please provide details of type of provide details of type of provide e.g. newspaper, general mailing, spec	motion required,
Anticipated Course Budget:	
Stipends/Honoraria (Please list names and amounts)	\$\$
Travel Expenses: (Where applicable)	\$
Miscellaneous Expenses:	\$
Revenue: Course fees:x \$	Total \$ \$
Miscellaneous Revenue:	\$
	Total \$

<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education
Department/ Division proposing the course: <u>Centre for Communications and the Art</u> s
Proposed Instructor: <u>David Skulski</u> (Please attach resume, if not regular SFU faculty)
Proposed Course Title: <u>Advanced Recorder</u> (Please attach a full description of the course, indicating course content, etc.)
Budget Arrangements:
Stipend/Honoraria:
Revenues (i.e. fees, etc.)
Department/ Division subsidizing course: <u>Centre for Communications and the Arte</u>
Publicity Requirements:
x To be arranged by Department proposing the course
To be arranged through Continuing Education.
TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:
Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
students, faculty, staff
Proposed time period for course:
Commencement Date: <u>Sept 16</u> End Date: <u>Dec 2</u>
🗙 Mon. 🔲 Tues. 🗌 Wed. 🗌 Thurs. 🗌 Fri. 🗌 Sat. 🗌 Sun.
Time: from <u>7:30</u> to <u>9:30 p.m.</u>
Location Proposed:
Fee to be charged: <u>\$24 non-library card hold</u> ers only
Enrolment: Maximum <u>15</u> Minimum
Any Special Requirements: (i.e. space, equipment, etc.)
armless chairs, music stands
(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. 12 For the Summer semester: February 15.)

- 3 -
K - Q 714 1 . 74
Signature of Proposer: Date: Date: Date:
Signature of Instructor: Date:
Department/Division Authorization: New Band (where applicable) Date: June 1/2/
NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.
· · ·
For Office Use:
Date received: Course No
Date Submitted to Non-Credit Committee: 1
2 3
Approved: Rejected: 1 2 3
Reason for rejection:
1 2
3
Action:
Evaluation Date: Number of times offered:

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Ensemble Vorkshops

W491 Renaissance Engemble

The Renaissance, with its combination of humanism and its new emphasis on joie de vivre, brought a renewed and discriminated study of all forms of art. As the movement looked back to Greek civilisation for its inspiration, music was of necessity included. Indeed music was considered to be one of, if not the highest of the arts. The early 16th century Italians named Michelangelo Buonarroto "Il Divino". Only one other man in that time was so honoured: Franseco Canova da Milano, a lutinist and composer. His compositions ware strictly for the lute, and this might give some indication as to the position that music and musicians weld in the ayes of the Italians of the Renaissance.

A vast body of musical literature of all types and form has been left from this time. This literature was written for a variety of musical instruments: many different string instruments, wind instruments and keyboard instruments of both types. Along with the recent revival of interest in the recorder has been a revival of interest in other instruments of the Renaissance time including Krumhorns, lutes, viols, harpsichords, cornetts, sackbutts, etc.

The purpose of the workshop will be to study and play music of the Renaissance period using facsimiles of the appropriate instruments in the appropriate combinations. The music of the period 1450 - 1600 includes dances. sacred music, chamber music and vocal music in transcription.

The major emphasis of the workshop will be upon a study of the historical styles and the problems of ensemble performances. This workshop should be limited to a maximum of 15 persons, which is necessitated by the performance characteristics of the music of the time.

98 ₩₩₩₩ 743-₩491

Course No.

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS	AND RETURN THE FORM TO:
Chairman Senate Committee on Non-Crec c/o Division of Continuing E Simon Fraser University Burnaby 2, B.C.	
PROPOSED COURSE TITLE: Renaissance Enser	mble
(Please attach a full description of indicating course content, etc.)	the course,
<u>SECTION I</u> To be completed for no offered under the ausp of Continuing Education	pices of the Division
Proposed Instructor.	·
Proposed Instructor: (Please attach resume, if not regula	r SFU faculty)
Proposed instructor: (Please attach resume, if not regular Publicity Requirements: (Please provide details of type of pl e.g. newspaper, general mailing, spe	romotion required,
(Please attach resume, if not regula Publicity Requirements: (Please provide details of type of p	romotion required,
(Please attach resume, if not regula Publicity Requirements: (Please provide details of type of pl e.g. newspaper, general mailing, spe	romotion required,
(Please attach resume, if not regula Publicity Requirements: (Please provide details of type of type of provide details of type	romotion required,
<pre>(Please attach resume, if not regular Publicity Requirements: (Please provide details of type of type of provide details o</pre>	romotion required, ecial mailing). \$
<pre>(Please attach resume, if not regular Publicity Requirements: (Please provide details of type of of type</pre>	romotion required, ecial mailing). \$
<pre>(Please attach resume, if not regular Publicity Requirements: (Please provide details of type of of type</pre>	romotion required, ecial mailing). \$
<pre>(Please attach resume, if not regular Publicity Requirements: (Please provide details of type of of type</pre>	romotion required, ecial mailing). \$

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<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education
Department/ Division proposing the course: <u>Centre for Communications and the Arts</u>
Proposed Instructor: <u>David Skulski</u> (Please attach resume, if not regular SFU faculty)
Proposed Course Title: <u>Renaissance Ensemble</u> (Please attach a full description of the course, indicating course content, etc.)
Budget Arrangements: see covering memo
Stipend/Honoraria:
Revenues (i.e. fees, etc.)
Department/Division subsidizing course: Centre for Communications and the Arts
Publicity Requirements:
x To be arranged by Department proposing the course
To be arranged through Continuing Education.
TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:
Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
Proposed time period for course:
Commencement Date: <u>Sept 17</u> End Date: <u>Dec 3</u>
🗌 Mon. 🕱 Tues. 🗌 Wed. 🛄 Thurs. 🗌 Fri. 🔲 Sat. 🔲 Sun.
Time: from <u>7:30</u> to <u>9:30 p.m.</u>
Location Proposed:Studio II
Fee to be charged: <u>No charge</u>
Enrolment: Maximum <u>15</u> Minimum
Any Special Requirements: (i.e. space, equipment, etc.)
armless chairs, music stands
(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

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Date: Signature of Proposer: Signature of Instructor: Date: Sa mt Department/Division Authorization: (where applicable) Uл Date: NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department

- 3 -

or Centre Chairperson.

For Office Use: Date received:	98 Course No. <u>₩NC74</u>
Date Submitted to Non-Credit Committe	ee: 1
	23
Approved: Rejected: 1 2 3	
Reason for rejection:	
2.	
Action:	
Evaluation Date:	Number of times offered:

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Course No. <u>99NC 74(a)</u>

NON-CREDIT COURSE PROPOSAL FORM

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	ID RETURN THE FORM TO:
Chairman Senate Committee on Non-Credit c/o Division of Continuing Edu Simon Fraser University Burnaby 2, B.C.	Instruction cation
PROPOSED COURSE TITLE: <u>JNTRODUCTION TO</u> (Please attach a full description of th indicating course content, etc.)	ADL ne course,
<u>SECTION I</u> To be completed for non- offered under the auspic of Continuing Education.	ces of the Division
Proposed Instructor: (Please attach resume, if not regular S	SFU faculty)
Publicity Requirements: (Please provide details of type of pror e.g. newspaper, general mailing, spec	notion required, ial mailing).
(Please provide details of type of pror e.g. newspaper, general mailing, spec	notion required, ial mailing).
(Please provide details of type of pror e.g. newspaper, general mailing, spec	notion required, ial mailing). \$
(Please provide details of type of pror e.g. newspaper, general mailing, spec Anticipated Course Budget: Stipends/Honoraria	notion required, ial mailing). \$\$
(Please provide details of type of pror e.g. newspaper, general mailing, spec Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses:	ial mailing). \$
<pre>(Please provide details of type of pror e.g. newspaper, general mailing, speci Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses:</pre>	ial mailing). \$ \$ \$ Total \$
e.g. newspaper, general mailing, speci Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses:	ial mailing). \$ \$ \$

<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education
Department/Division proposing the course: <u>COMPUTING CENTRE</u>
Proposed Instructor: <u>BOB FERGUSON ACADEMIC SERVICES COMPUTING</u> (Please attach resume, if not regular SFU faculty) CENTRE
Proposed Course Title: <u>INTRODUCTION TO APL</u> (Please attach a full description of the course, indicating course content, etc.)
Budget Arrangements:
Stipend/Honoraria: <u>N/A</u> \$`
Revenues (i.e. fees, etc.) $\frac{N/A}{4}$ \$
Department/Division subsidizing course: <u>COMPUTING CENTRE</u>
Publicity Requirements:
To be arranged by Department proposing the course
X To be arranged through Continuing Education.
 TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:
Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.) Any one in the tum university
Proposed time period for course: Two persions, two hours lach
Commencement Date: Det 2 Wed End Date: Oct 9 Wed
🗌 Mon. 🔲 Tues. 🔀 Wed. 🔲 Thurs. 🗌 Fri. 🔲 Sat. 🗌 Sun.
Time: from <u>1=30 pm</u> to <u>3:30 pm</u>
Location Proposed: Computing Centre Seminar Room
Fee to be charged:A
Enrolment: Maximum <u>20</u> Minimum
Any Special Requirements: (i.e. space, equipment, etc.)
A/V services ~ \$ 25, some Computer time and
(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. 131 For the Summer semester: February 15.)

Signature of	Proposer:	Johnson	tor NSTroppe - eiguson	Date:_	6/6/74
Signature of	Instructor	P.C.F	Eiguson	Date:	4
Department/D	ivision Auth	orizatior	1:		

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(where applicable)

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Date: _____

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:	
Date received:	Course No. <u>99NC74</u>
Date Submitted to Non-Credit Committee	. <u>June of</u>
	2 3
Approved: Rejected: 1 2 3	
Reason for rejection:	
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Action:	
	Number of times offered:

Course No. 99NC74(6)

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NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND	RETURN THE FORM TO:
Chairman Senate Committee on Non-Credit c/o Division of Continuing Educ Simon Fraser University Burnaby 2, B.C.	Instruction ation
PROPOSED COURSE TITLE: <u>Anta INTRODUCTION</u> (Please attach a full description of the indicating course content, etc.)	<u>I TO SPSS</u> course,
<u>SECTION I</u> To be completed for non-c offered under the auspice of Continuing Education.	redit activities s of the Division
Proposed Instructor: (Please attach resume, if not regular SF	U faculty)
Publicity Requirements: (Please provide details of type of promo e.g. newspaper, general mailing, specia	tion required, 1 mailing).
Anticipated Course Budget:	
Stipends/Honoraria (Please list names and amounts)	\$\$
Travel Expenses: (Where applicable)	\$
Miscellaneous Expenses:	\$
	Total \$
Revenue: Course fees: x \$	\$
Miscellaneous Revenue:	\$
	Total \$

- 1 -

	<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Education
	Department/Division proposing the course: <u>COMPUTINET CENTRE</u>
	Proposed Instructor: JOHN YU. ACADEMIC SERVICES, COMPUTING CENTRE (Please attach resume, if not regular SFU faculty)
:	Proposed Course Title: <u>INTRODUCTION</u> TO SPSS (Please attach a full description of the course, indicating course content, etc.)
	Budget Arrangements:
	Stipend/Honoraria:\$\$
	Revenues (i.e. fees, etc.) <u>N/A</u> \$
	Department/Division subsidizing course: <u>COMPUTING CENTRE</u>
	Publicity Requirements:
	To be arranged by Department proposing the course
	🔀 To be arranged through Continuing Education.
	TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:
	Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
	any one in the university
	Proposed time period for course: <u>One Ressure</u> & houss
	Commencement Date: Oct 15 Tues End Date:
	Mon. 🛛 Tues. 🗌 Wed. 🗌 Thurs. 🗌 Fri. 🔲 Sat. 🗌 Sun.
	Time: from $1:30 \text{ pm}$ to $3:30 \text{ pm}$
	Time: from <u>1:30 pm</u> to <u>3:30 pm</u> Location Proposed: <u>Computing Centre Seminar Room</u>
	Fee to be charged: N/A°
	Enrolment: Maximum <u>20</u> Minimum
	Any Special Requirements: (i.e. space, equipment, etc.)
	Some duplicating
	<pre>(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15 For the Summer semester: February 15.)</pre>

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lino hBate: Signature of Proposer: Date: Signature of Instructor: Department/Division Authorizat(ion: (where applicable) . Date:

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:	
Date received: <u><u>June</u> 10/74 Date Submitted to Non-Credit Committee</u>	Course No. <u>99NC 74</u>
Date Submitted to Non-Credit Committee	
	2 3
Approved: Rejected: 1 2 3	
Reason for rejection	
1 2	
3.	
Action:	
	Number of times offered:

⁹⁻⁷³ **135**

Course No. <u>99NC 74 (c.</u>)

NON-CREDIT COURSE PROPOSAL FORM

FLEASE COMPLETE	HE FOLLOWING DETAILS A		
c/o Div Simon F	n Committee on Non-Credi ision of Continuing Ed raser University 2, B.C.	t Instruction	on
PROPOSED COURSE TIT (Please attach a indicating cour	LE: <u>INTERMEDIATE A</u> full description of t se content, etc.)	PL- he course,	
	o be completed for nor ffered under the auspi f Continuing Educatior	ces of the	ivities Division
Proposed Instructor	: esume, if not regular	SFU faculty	·)
(Please attach r	esume, in nee regulation		
(Please attach r Publicity Requireme (Please provide		motion requ	ired,
(Please attach r Publicity Requireme (Please provide	nts: details of type of pro general mailing, spec	motion requ	ired,
(Please attach r Publicity Requireme (Please provide e.g. newspaper,	nts: details of type of pro general mailing, spec Budget: a	motion requ	ired,
(Please attach r Publicity Requireme (Please provide e.g. newspaper, Anticipated Course Stipends/Honorari	nts: details of type of pro general mailing, spec Budget: a mes and amounts)	motion requ	ired,
(Please attach r Publicity Requireme (Please provide e.g. newspaper, Anticipated Course Stipends/Honorari (Please list nam Travel Expenses: (Where applicab	nts: details of type of pro general mailing, spec Budget: a mes and amounts)	omotion requ cial mailing	ired,
<pre>(Please attach r Publicity Requireme (Please provide e.g. newspaper, Anticipated Course Stipends/Honorari (Please list nam Travel Expenses: (Where applicab Miscellaneous Exp</pre>	nts: details of type of pro- general mailing, spec Budget: a mes and amounts) e)	omotion requ cial mailing	ired,
<pre>(Please attach r Publicity Requireme (Please provide e.g. newspaper, Anticipated Course Stipends/Honorari (Please list nam Travel Expenses: (Where applicab Miscellaneous Exp Revenue:</pre>	nts: details of type of pro- general mailing, spec Budget: a mes and amounts) e)	omotion required to the second	\$\$
<pre>(Please attach r Publicity Requireme (Please provide e.g. newspaper, Anticipated Course Stipends/Honorari (Please list nan Travel Expenses: (Where applicab Miscellaneous Exp Revenue: Course fees:</pre>	nts: details of type of pro- general mailing, spec Budget: a mes and amounts) e) enses:	omotion required in the second	\$\$

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<u>SECTION II</u> - To be completed for non-credit activities <u>NOT</u> offered under the auspices of the Division of Continuing Educati	on.
Department/Division proposing the course: <u>COMPUTING</u> CENTRE	-
Proposed Instructor: <u>ART STANLEY-JONES ACADEMIC SERVICES COMPUTING CENTI</u> (Please attach resume, if not regular SFU faculty)	<u>R</u> E
Proposed Course Title: <u>INTER MEDIATE</u> APL (Please attach a full description of the course, indicating course content, etc.)	
Budget Arrangements:	
Stipend/Honoraria:N/A\$	
Revenues (i.e. fees, etc.) <u>N/A</u> \$	
Department/Division subsidizing course: COMPUTING CENTRE	
Publicity Requirements:	
To be arranged by Department proposing the course	
To be arranged through Continuing Education.	
TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:	
Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.) Aungone in the university	
Proposed time period for course: <u>One Alexander</u> 2 hours	<u></u>
Commencement Date: Oct 23 Wed End Date: Oct 23	
🗌 Mon. 🔲 Tues. 🔀 Wed. 🛄 Thurs. 🛄 Fri. 🔲 Sat. 🗌 Sun.	
Time: from <u>1-30 pm</u> to <u>3-30 pm</u>	
Time: from <u>1=30 pm</u> to <u>3=30 pm</u> Location Proposed: Computing Centre Leminar Room	<u> </u>
Fee to be charged:A	
Enrolment: Maximum <u>20</u> Minimum	
Any Special Requirements: (i.e. space, equipment, etc.)	
A/V services -\$25 " Computer time and duplicating	<u> </u>
(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be	13'

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LoppoDate: 6/ Signature of Proposer: Date: Signature of Instructor

Department/Division Authorization: (where applicable)

Date:

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:
Date received: $\frac{10/74}{10/74}$ Course No. $\frac{99NC74}{10/74}$
2 3
Approved: Rejected: 1 2 3
Reason for rejection:
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Action:
Evaluation Date: Number of times offered:

Course No. <u>97NC74(d)</u>

NON-CREDIT COURSE PROPOSAL FORM

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PLEASE COMPLETE THE FOLLOWING DETAILS	AND RETURN THE FORM TO:
Chairman Senate Committee on Non-Cred c/o Division of Continuing E Simon Fraser University Burnaby 2, B.C.	lit Instruction ducation
PROPOSED COURSE TITLE: <u>INTRODUCTION</u> TO (Please attach a full description of indicating course content, etc.)	WYLBUR the course,
<u>SECTION I</u> To be completed for no offered under the ausp of Continuing Educatio	pices of the Division
Proposed Instructor: (Please attach resume, if not regular	· SFU faculty)
Publicity Requirements: (Please provide details of type of pr e.g. newspaper, general mailing, spe	omotion required,
Publicity Requirements: (Please provide details of type of pr e.g. newspaper, general mailing, spe	omotion required,
Publicity Requirements: (Please provide details of type of pr	omotion required,
Publicity Requirements: (Please provide details of type of pr e.g. newspaper, general mailing, spe Anticipated Course Budget: Stipends/Honoraria	omotion required,
Publicity Requirements: (Please provide details of type of pr e.g. newspaper, general mailing, spe Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses:	comotion required, ecial mailing). \$
Publicity Requirements: (Please provide details of type of pr e.g. newspaper, general mailing, spe Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses: Revenue:	romotion required, ecial mailing). \$
Publicity Requirements: (Please provide details of type of pr e.g. newspaper, general mailing, spe Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses:	romotion required, ecial mailing). \$
Publicity Requirements: (Please provide details of type of pr e.g. newspaper, general mailing, spe Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses: Revenue:	romotion required, ecial mailing). \$

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- 2 -To be completed for non-credit activities <u>NOT</u> offered SECTION II under the auspices of the Division of Continuing Education. Department/Division proposing the course: COMPUTING CENTRE Proposed Instructor: JOHN YU, ACADEMIC SERVICES COMPUTING CENTRE (Please attach resume, if not regular SFU faculty) Proposed Course Title: INTRODUCTION TO WYLBUR (Please attach a full description of the course, indicating course content, etc.) Budget Arrangements: Stipend/Honoraria: Revenues (i.e. fees, etc.) Department/Division subsidizing course: COMDUTING CENTRE Publicity Requirements: _____ To be arranged by Department proposing the course 🔀 To be arranged through Continuing Education. TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES: Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.) 11hiblistis 140 anet one in 2 Proposed time period for course: The hours Ressim End Date: Ver Commencement Date: ___ lues | Sun. Fri. L Sat. Thurs. Wed. X Tues. Mon. 3.30 pm to 1:30 from m. Time: ominan Location Proposed: ADM A Fee to be charged: 20 Minimum Maximum Enrolment: Any Special Requirements: (i.e. space, equipment, etc.) 00 Limo. licalm Confules Ime Persons proposing courses should bear in mind the (NOTE: deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit For the Fall semester: June 15. Instruction: 140 For the Spring semester: October 15. For the Summer semester: February 15.)

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18 to 1. rohha Date: Signature of Proposer: Date: Signature of Instructor: Department/Division Authorizat/jon: (where applicable) Date: NDIE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department Cor Centre Chairperson. For Office Use: Course No. 99NC74 The ine 10, Date meeived: Date Submitted to Non-Credit Committee Rejected: 1. 2 Reason for rejection: 1. 2. 3. mes n Date: Number of E١ offered

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Course No. <u>99NC74(R)</u>

NON-CREDIT COURSE PROPOSAL FORM

	RETURN THE FORM TO:
Chairman Senate Committee on Non-Credit c/o Division of Continuing Educa Simon Fraser University Burnaby 2, B.C.	
PROPOSED COURSE TITLE: <u>INTRODUCTION TO MAJOR SOFTWARE PACKAG</u> (Please attach a full description of the course, indicating course content, etc.) IN THE PROGRAM WBRARY	
<u>SECTION I</u> To be completed for non-c offered under the auspice of Continuing Education.	redit activities s of the Division
Proposed Instructor: (Please attach resume, if not regular SF	IL faculty)
Publicity Requirements:	
(Please provide details of type of promo	tion required
e.g. newspaper, general mailing, specia	1 mailing).
e.g. newspaper, general mailing, specia	1 mailing).
e.g. newspaper, general mailing, specia 	1 mailing).
e.g. newspaper, general mailing, specia	1 mailing).
e.g. newspaper, general mailing, specia Anticipated Course Budget: Stipends/Honoraria	1 mailing).
e.g. newspaper, general mailing, specia Anticipated Course Budget: Stipends/Honoraria	1 mailing). \$ \$
e.g. newspaper, general mailing, specia Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses:	\$\$
e.g. newspaper, general mailing, specia Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses:	1 mailing). \$ \$ \$
e.g. newspaper, general mailing, specia Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses:	1 mailing). \$ \$ \$ Total \$
e.g. newspaper, general mailing, specia Anticipated Course Budget: Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses: Revenue:	1 mailing). \$ \$ \$ Total\$ \$\$

142

SECTION II . - . To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education. Department/Division proposing the course: COMPUTINE CENTRE Proposed Instructor: <u>ERNIE DAINOW</u>, <u>ACADEMIC SERVICES</u>, <u>Computing</u> (Please attach resume, if not regular SFU faculty) CENTRO INTRODUCTION TO MAJOR SOFTWARE PACKAGES Proposed Course Title: IN THE PROGRAM LIBRARY (Please attach a full description of the course, indicating course content, etc.) Budget Arrangements: Stipend/Honoraria: _____N/A \$_____ Revenues (i.e. fees, etc.) <u>N/A</u> Department/Division subsidizing course: COMPUTING CENTRE Publicity Requirements: To be arranged by Department proposing the course To be arranged through Continuing Education. TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES: Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.) anyone at SFU Two hours Proposed time period for course: me Altion, Commencement Date: Oct 1. June End Date: 🗌 Mon. 🔀 Tues. 🗌 Wed. 🗌 Thurs. 🗌 Fri. 🔲 Sat. 🗌 Sun. to 5:30 pm 1:30 Jonry from Time: Location Proposed: Computing Centre Seminar Koom_ Fee to be charged: 20 Minimum Maximum Enrolment: Any Special Requirements: (i.e. space, equipment, etc.) some duplicating of material Person's proposing courses should bear in mind the (NOTE: deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit 143 For the Fall semester: June 15. Instruction: For the Spring semester: October 15. For the Summer semester: February 15.)

3 Nino Stroppa Signature of Proposer: now Date: Signature of Instructor: Department/Division Authorization: (where applicable) Date: _____ NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson. For Office Use: June 10/74 Course No. 99NC74 Date received: Date Submitted to Non-Credit Committee: 1. <u>Tune 14</u> 2._____ 3. Rejected: 1.__ Approved: 2. 3. Reason for rejection: 1. . 2. • :* 3. Action: Number of times Evaluation Date: offered:

9-73

Course No.

99NC74(F)

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETA	ALLS AND RETURN THE FORM TO:
Chairman Senate Committee on Non- c/o Division of Continui Simon Fraser University Burnaby 2, B.C.	
PROPOSED COURSE TITLE: COMPUTING	CENTRE ORIENTATION
(Please attach a full description indicating course content, etc.)	n of the course,
<u>SECTION I</u> To be completed for offered under the of Continuing Educ	or non-credit activities auspices of the Division cation.
Proposed Instructor: (Please attach resume, if not reg	gular SFU faculty)
Publicity Requirements: (Please provide details of type of e.g. newspaper, general mailing,	of promotion required, , special mailing).
Anticipated Course Budget:	
Stipends/Honoraria (Please list names and amounts)	\$\$
Travel Expenses: (Where applicable)	\$
Miscellaneous Expenses:	\$
Revenue:	Total \$
Course fees: x \$	\$\$
Miscellaneous Revenue:	\$
	Total \$

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- 2	
	I'm stinition NOT offered
under the auspices of	on-credit activities <u>NOT</u> offered the Division of Continuing Education.
Department/Division proposing the cou	Irse: <u>COMPUTING CENTRE</u>
Proposed Course Title: <u>CompuTING</u> (Please attach a full description indicating course content, etc.)	<u>CENTRE ORIENTATION</u> of the course,
Budget Arrangements:	
Stipend/Honoraria:N//	¥\$
Revenues (i.e. fees, etc.)	1 \$
Department/Division subsidizing co	urse: <u>COMPUTING CENTRE</u>
Publicity Requirements:	
To be arranged by Department pr	oposing the course
🔀 To be arranged through Continui	
TO BE COMPLETED FOR ALL NON-CREDIT A	CTIVITIES:
Intended "target" audience: (i.e. sp why is the course necessary; for	ecific groups; general public; whom is it intended; etc.)
New Computer resers, especia	ly faculty members
Proposed time period for course: 2	ressions, one hour each
Commencement Date: Sept 17, Wed	End Date: Sept 18, 1hurs
🔲 Mon. 🔀 Tues. 🖄 Wed. 🔲 Thurs	
Time: from <u>3:30 pm</u>	to <u>430pm</u>
Location Proposed: Computing Com	tre Seminar soon.
Fee to be charged: N/A	
Enrolment: Maximum <u>20</u>	Minimum
Any Special Requirements: (i.e. spac	e, equipment, etc.)
some duplication of materials	and some computer time
(NOTE · Persons proposing cour	rses should bear in mind the
deadline dates for cou submitted to the Senat	e Committee on Non-Credit
Instruction: For the For the	Fall semester: June 15. 14 Spring semester: October 15. Summer semester: February 15.)

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3 thehus Signature of Proposer: Signature of Instructor: ____ Department/Division Authorization: (where applicable) 6/6 Date: NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson. For Office Use: Date received: June 10/14 Course No. <u>99NC74</u> 1. <u>_____</u> 14____ Date Submitted to Non-Credit Committee: 2._____ 3. Rejected: 1.____ Approved: 2.____ 3. Reason for rejection: 1._____ 2._____ 3._____ • Action: Evaluation Date: _____ Number of times offered:

Course No. 100NC.7

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO: Chairman Senate Committee on Non-Credit Instruction c/o Division of Continuing Education Simon Fraser University Burnaby 2, B.C. PROPOSED COURSE TITLE: The PHOTOGRAPHEN'S (Please attach a full description of the course, indicating course content, etc.) To be completed for non-credit activities SECTION I. offered under the auspices of the Division of Continuing Education. Proposed Instructor:)en (Please attach resume, if not regular SFU faculty) Publicity Requirements: (Please provide details of type of promotion required, e.g. newspaper, general mailing, special mailing). Anticipated Course Budget: $\mathbf{b} \mathbf{O} \mathbf{O}$ Stipends/Honoraria (Please list names and amounts) Travel Expenses: (Where applicable) Miscellaneous Expenses: Total Revenue: Course fees: _____× \$____ Miscellaneous Revenue: Total

148

	- 2 -	
SECTION II -	To be completed for non-o under the auspices of the	credit activities <u>NOT</u> offered e Division of Continuing Educat
Department/Divis	sion proposing the course	:
Proposed Instruc (Please attac	ctor: ch resume, if not regular	SFU faculty)
Proposed Course (Please attac indicating	Title: ch a full description of t course content, etc.)	the course,
Budget Arrangem	ents:	
Stipend/Honor	aria:	\$
Revenues (i.e	. fees, etc.)	\$\$
Department/Di	vision subsidizing course	:
Publicity Requi	rements:	
🗌 To be arra	nged by Department propos	ing the course
To be arra	nged through Continuing E	ducation.
Laterded litera	FOR ALL NON-CREDIT ACTIV et" audience: (i.e. specif course necessary; for whom	ic groups; general public;
Proposed time n	period for course:	10 weaks
76 Seneric 125	man	74 End Date:
Mon. Tue] Fri. 🗌 Sat. 🗌 Sun.
Time: from		o lopm.
Location Propos		•
Fee to be charg	\$2	
Enrolment:	Maximum	Minimum
Any Special Rec	quirements: (i.e. space, e	equipment, etc.)
	For the Spi	proposal forms to be

Date: the 10/74 Signature of Proposer: 4 Date: Signature of Instructor: Department/Division Authorization: (where applicable) Date: NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson. For Office Use: Course No. 100 NC 74 Date received: June 12/74 1. June 14 Date Submitted to Non-Credit Committee: 2._____ 3. Rejected: 1. Approved: \sim 2. 3. Reason for rejection: 1._____ 2. 3._____ Action: Number of times Evaluation Date: offered: 150

101-NC-74

(Non-Credit)

Course Title: First Aid

Full Description of Course: Course of instruction presents full range of basic First Aid methods presented by new multi-media technique. Entire course is presented in four, 2-hour sessions, enabling each group to complete the training in one week.

Requirements for Entrants: Registered students at Simon Fraser University.

Rationale for Course: (1) Provide training to people on campus to enable them to respond to crisis situations (2) Provide background and knowledge for teaching purposes (PDP).

For Whom is the Course Intended: Students.

Proposed Dates, Time and Place of Offering: Tues.-Fri.; 3:30 - 5:30; Room 401 (PDP), June June, 25-28, July 2-5, 9-12, 14-19

Proposed Instructor: Assigned by St. John's Ambulance Assn.

Proposed Student Fee: \$7.50 per person \$7.50 paid by University Services

Maximum Number of Students: 48 per week (192 total)

Proposed Course Budget:

Expenses: Instructor(s) Stipend(s): Responsibility of St. John's Ambulance Assn.

Travel and Accomodation: NIL

Rental of Facilities: NIL

Equipment and Materials: Supplied by St. John's Ambulance Assn.

Other Expenses: NIL

Anticipated Revenue: NIL

Net Cost of Proposed Course: NIL

Signature of Author of the Proposal

Date

Approved

DEPARTMENT OF RECREATION

General Education Activity Classes

week of September 16 to week of November 18
progressive instruction for 10 weeks unless otherwise noted
instruction offered free to students, faculty & staff
register at the Gym (1st Floor) - September 5-13, 8:30 a.m. - 4:30 p.
classes are popular, so early registration is advised

AQUATICS

Beginning Swim Tues./Thurs. 1:30-2:20 p.m. POOL	R. Dit	mars
Intermediate Swim Tues./Thurs. 2:30-3:20 p.m. POOL	S. Car	tor
Competitive Swim Mon. thru Fri. 8:30-9:30 a.m.	P. Sav	aqe
NESS		ŧ ."

FITNESS

Adult Fitness (exercises plus jog or swim) Mon: thru Fri.*12:30-1:30 p.m.	POOL DECK	G. McKay
Beginning Yoga (8 weeks) Mon./Wed. 4:00-5:00 p.m.	313 ROTUNDA	B. Nelson
Intermediate Yoga (8 weeks) Mon./Wed. 2:30-3:45 p.m.	313 ROTUNDA	B. Nelson
Weight Training Friday 12:30-1:20 p.m.	WEIGHT ROOM	J. Kootnekott
Circuit Training Mon.thru Thur. 12:30-1:20 p.m.	WEIGHT ROOM	J. Pond
SPORTS & GAMES		· · · ·
Golf Mon./Wed. 10:30-11:20 a.m.	GYM	E. Allen
Gymnastics Tuesday 8:00-11:00 p.m.	GYM	V. Dougherty
COMBATIVES		
Beginning Fencing Monday 1:30-2:20 p.m.	GYM	Т. Н. Вас
Intermediate Fencing Monday 2:30-3:20 p.m.	GYM	Т. Н. Вас
Karate (Kyukashinka) Tues./Thurs. 7:30-9:30 p.m.	313 ROTUNDA	R. Sittrop et
		· · · · · · · · · · · · · · · · · · ·

152

102 NC 74

OUTDOOR PROGRAM

WHISTLER CABIN WEEKEND - September 14-15

Depending on weather and interest shown, guided hikes, climbs and can trips will operate from the SFOC cabin at Whistler; or just stay in the cabin.

MOUNTAINEERING - Pre-requisite - SFOC membership

Elements of hiking, camping, mountaineering

Tues. Sept. 17	7:00-9:00 p.m.	5030 AQ	
Thurs. Sept. 19	6:00-8:00 p.m.	5030 AQ	Rope Management Clinic
Sept. 21/22			Snow School
Tues. Sept. 24	7:00-9:00 p.m.	5030 AQ	Seminar
Thurs. Sept. 26	6:00-dusk		Rock Climbing
			Mountain Weekend
Sept. 28/29			and the second

CANOEING - Pre-requisite - SFOC membership 1. Flatwater (meet at SFOC Equipment Room) F. Tilgne:

N. Heath :

- Sept. 30, Oct. 1, 2, 3 5:30 7:30 p.m.
- 2. Leaders Course (meet at SFOC Equipment Room)

Sept. 24, 26, Oct. 8, 10 plus above course 5:30 - 7:30 p.m.

SAILING - Pre-requisite - SFOC membership M. Isaak Organizational meeting Wednesday, September 11 at 4:30 p.m. at the SFOC Equipment Room under pool.

<u>CROSS-COUNTRY SKIING</u> - Pre-requisite - SFOC membership F. Tilgnon Depending upon snowfall, a class may be offered in late November and December. Organizational meeting Wednesday, November 13 at 4:30 p.m. in Room 3154 AQ. Instruction will definitely be offered in Spring semester, 1975.

153

SKIN DIVING(4 weeks; NAUL Certification)E. BrittTUESDAYS - September 17 - October 8\$20 fee covers ocean dive expensesLecture6:00 - 8:00 p.m.3159AQPractical8:30 -10:30 p.m.

SCUBA(6 weeks: NAUI Certification)J. Hart\$20 fee covers ocean dive expensesGroup 1 - October 15 - November 19Lecture6:00 - 8:00 p.m. TUES. 3159AQPractical8:30 -10:30 p.m. TUES. POOLGroup 2 - October 15 - November 21

Group 2 - October 15 - November 21 Lecture 6:00 - 8:00 p.m. TUES. 3159AQ Practical 8:30 -10:30 p.m THUR. POOL

Pre-requisite: NAUI Skin Diving Course, or equivalent, plus SCUBA Club membership.

SPORT DIVING (NAUI Certification)

R. Kearney

Pre-requisite: Qualified Diver and SCUBA Club Member. Six ocean dives to different environments.

Limit: 10 students.

Students responsible for own wetsuit rental and travel expenses. Organizational meeting on Wednesday, September 18, at 4:30 p.m. at the SFOC Equipment Room.

The Department of Recreation also sponsors the following programs. For details, call local 3675 or check at the Gym.

- 1. Club sports;
- 2. Intramurals;
- 3. General Recreation;
- 4. Family Recreation (with instruction, Sunday afternoons);
- 5. Children's Recreation (instruction, Saturday mornings).

154