

# SIMON FRASER UNIVERSITY

S.81-28

## MEMORANDUM

To.....	SENATE	From.....	H. M. EVANS
Subject.....	NOTICE OF MOTION - INTENT TO COMPLETE AGENDA (OPEN AND CLOSED) (For discussion and action on January 12, 1981, if required)	.....	SECRETARY OF SENATE
		Date.....	DECEMBER 29, 1980

The Senate Committee on Agenda and Rules has noted the potential length of the agenda for the Open Session and for the Closed Session scheduled for Monday, January 12. It has noted also the importance of a number of the topics and the limited time available for actions to be undertaken to be effective in the forthcoming year, and in some cases within eighteen months. The Committee therefore has recommended

- i) that the January 12 meeting continue through to completion of the agenda with the usual motions for extension of time, or
- ii) that at an appropriate time on January 12 the meeting be recessed with motion that it reconvene and continue either on the evening of Tuesday, January 13 or Wednesday, January 14.

Under either of these procedures it will be necessary that before completion or before final recess on January 12 that the agenda of the Closed Session be completed. If, therefore, time clearly is pressing on January 12 there will be motion to recess the Open Session to move into Closed Session, with intent to return to the Open Session on January 12, - or if necessary, to reconvene to continue Open Session on either January 13 or 14, dependent upon the greater availability of members on those dates.

A motion which calls for continuation of the meeting on January 13 or 14 will be made if it is clear that such additional time is required to complete adequately the agenda; it is not intended that pressures of time lead to inadequacy of discussion.

Motions, therefore, may be in the following form dependent on the progress on the evening of Monday, January 12, 1981.

MOTION: "That Senate recess the Open Session of January 12 and enter the Closed Session, with the Open Session to be reconvened on completion of the Closed Session, on January 12 to continue with Open Session discussion."

OR

(If the Closed Session has been disposed of)

"That Senate recess the Open Session and reconvene at

[ 7:00 p.m., Tuesday, January 13, 1981

[ 7:00 p.m., Wednesday, January 14, 1981

to continue with Open Session discussion."