MEMORANDUM

To.....

Subject. CURRICULUM REVISIONS - BUSINESS ADMINISTRATION From. SENATE COMMITTEE ON UNDERGRADUATE

STUDIES

Date. NOVEMBER 14, 1984

Action undertaken by the Senate Committee on Undergraduate Studies at its meeting of November 13, 1984 gives rise to the following motion:

MOTION:

"That Senate approve and recommend approval to the Board of Governors, as set forth in S.84-68, the following changes

Delete BUS. 489-3 Small Groups and Organizations New course BUS. 483-3 Organizations and Careers Students who wish to elect Organizational Behaviour as an area of concentration and who wish to complete the 'Personnel Stream' may take any two of BUS. 481, BUS. 482 and BUS. 483"

MEMORANDUM

To. Mr. R. Heath, Secretary Senate Committee on Undergraduate Studies

Subject. Curriculum Revisions

From...Debbie Walker, Secretary A MUU Faculty of Business AdministrationUndergraduate.Curriculum.Committee...

Scus 84-27

Date....October.22, 1984.....

The Faculty of Business Administration's Undergraduate Curriculum Committee approved the following motion at its meeting of June 4, 1984:

"That Bus. 489-3, Small Groups and Organizations, be deleted and replaced with Bus. 483-3, Organizations and Careers. Students who wish to elect Organizational Behaviour as an Area of Concentration and who wish to complete the 'Personnel Stream' may take any two of Bus. 481, Bus. 482, and Bus. 483."

Would you please place this item on the agenda of the November 13th meeting of the Senate Committee on Undergraduate Studies.

Thànk you.

MEMORANDUM

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- To	D.	Walker	
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From. L. Pinfield

Subject....Changes to Undergraduate Curriculum Date......May. 17, . 1984.....

The faculty in the Organizational Behaviour area of the Faculty of Business Administration wish to modify our undergraduate course offerings. We wish to delete the course BUS 489 <u>Small Groups and</u> <u>Organizations and to replace it with BUS 483</u> <u>Organizations and Careers</u>.

BUS 489 has been offered little in the past and has less relevance for faculty and student interests than the proposed BUS 483. The course content for BUS 483 has been 'tested' when it was first taught in Fall, 1983.under the label of BUS 472 - Seminar in Organizational Behaviour. The proposed new course is of interest to several faculty (McShane, Ross, Wexler, & Pinfield) and complements the existing BUS 481 and BUS 482 sequence.

We propose that students wishing to elect Organizational Behaviour as an Area of Concentration and who wish to complete the 'Personnel Stream' be required to take BUS 481 and BUS 483.

I am enclosing for the information of the Undergraduate Curriculum Committee a copy of the course outline and a reading list as the course was taught in Fall, 1983. We anticipate little change from this format.

LP:ds Encl.

1.11	SENATE COMMITTEE ON UNDERGRADUATE STUDIES		2
	NEW COURSE PROPOSAL FORM		
1.	Calendar Information Departmen	it <u>Business Administratio</u>	<u></u>
	Abbreviation Code: <u>BUS.</u> Course Number: <u>483</u> Credit Ho	ours: <u>3</u> Vector:	
	Title of Course: Organizations and Careers		
	Calendar Description of Course:		
	This course will examine various perspectives on careers. Y the processes by which individuals choose, enter, move throu formal organizations. You will also examine the literature that careers can be managed, either by the individual or by Nature of Course well as the literature which suggests that care SEMINAR Prerequisites (or Special Instructions):	igh, and leave which suggests the organization, as eers occur as a	rces.
	Bus. 372 or Bus. 374 and 60 hours		
	What course (courses), if any, is being dropped from the calend approved: BUS. 489	ar if this course is	
2.	Scheduling		
	How frequently will the course be offered? Twice per year		
	Semester in which the course will first be offered? 85-3 as Bus	. 483	
	Which of your present faculty would be available to make the pr possible? McShane, Wexler, Ross, Pinfield	oposed offering	
3	Objectives of the Course		
4.	The key task will be to review, evaluate and synthesize clusters purposes of: 1) Identifying the key issues associated with a part on organizational careers; 2) Developing broader or deeper (or bo relate to the notion of careers; 3) Designging studies which woul to validate theoretical propositions developed from these synthes <u>Budgetary and Space Requirements</u> (for information only)	cicular perspective oth) theories which ld permit researchers	
•••	What additional resources will be required in the following are	as:	
	Faculty None	• • •	
•	Staff None	•	
	Library NONE		
	Audio Visual NONE		
	Space None		
•	Equipment None		
5.	Approval		
	Date: 0G-22 1984 OCT-22, 1984		
	Robert Rogow ep Thoy		
	Department Chairman Bean	Chairman, SCUS	
S	73-34b:- (When completing this form, for instructions see Memo ch course outline).	randum SCUS 73-34a.	
Arta	ts 78-3		
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Faculty of Business Administration

COURSE OUTLINE

COURSE: Business Administration 472-3

SEMESTER: Fall, 1983

TITLE: Seminar in Organizational Behaviour

INSTRUCTOR: L. Pinfield

Text:

Hall, D.T., <u>Careers in Organizations</u>, Scott, Foresman, 1976.

This course will examine various perspectives on careers. We will study the processes by which individuals choose, enter, move through, and leave formal organizations. We will also examine the literature which suggests that careers can be managed, either by the individual or by the organization, as well as the literature which suggests that careers occur as a consequence of either random events or previously established social forces.

Class sessions will consist mainly of discussions centered around the assigned readings. Individual class members will be asked to summarize and report on readings. The key task however will be to review, evaluate and synthesize clusters of papers for the purposes of:

- 1. Identifying the key issues associated with a particular perspective on organizational careers.
- 2. Developing broader or deeper (or both) theories which relate to the notion of careers.
- 3. Designing studies which would permit researchers to validate theoretical propostions developed from these syntheses.

The seminar will be a collective enterprise in which we will seek to identify what we (think we), know, what we ought to know, and how we might gain knowledge of areas where our understanding is deficient.

Seminar participants will be required to produce two relatively short theory papers during the semester and a more substantial term paper by the end of the semester. Weightings of assignments will be:

Paper #1	20%
Paper #2	20%
Term Paper	40%
Participation	20%

Careers in Organizations

Reading List

Sept. 14 A. Introduction to Course

Hall, D.T. <u>Careers in Organization</u> Scott Foresman, 1976 Chapter 1

Sarason, S.B. et.al. 'Aging and the Nature of Work' in Hill, R.E. et.al. <u>Adult Career Transitions: Current Research</u> <u>Perspectives</u>. Michigan Business Paper #66.

B. Adult Development

Sheehy, G. Passages: <u>Predictable Crises in Adult Life</u>.
Levinson, D.J. et.al. <u>The Seasons of a Man's Life</u>, Knopf, 1978
Erikson, E.H. <u>Childhood and Society</u> (2nd Ed.), Norton, 1963.
Schein, E.H. <u>Career Dynamics</u>. Addison-Wesley, 1978

Chapters 3 and 5 (pp. 27-35; 49-61).

Sept. 21 Career Choice

Hall, D.T. Chapter 2. pp. 10-46.

Sheehy, G. "Pulling Up Roots". pp. 34-73.

Holland, J.L. <u>Making Vocational Choices: A Theory of Careers</u>. Prentice-Hall, 1973.

Porter, Lawler and Hackman, <u>Behavior in Organization</u>, Chapter 5 (pp. 131-159) "Individuals and Organizations Attracting and Selecting Each Other."

Sept. 28 Types of Career

Hall, D.T. Chapter 3 (pp. 47-92)

- Schein, E.H. Career Dynamics: <u>Meeting Individual Organizational</u> Needs. Addison-Wesley, 1978., Chapter 4, pp. 36-48.
- Becker, H.S. 'The Career of the Schoolteacher' in Glasser, B.S. Organizational Careers.
- 'Organizational Career Patterns of Business Leaders', by W. Lloyd Warner and James C. Abbeglen in Glaser, B.S. (ed) <u>Organizational</u> Careers: A Sourcebook for Theory, Aldine, 1968.
- Bailyn, L., "The slow-burn way to the top: some thoughts on the early years of organizational careers" in C. Brooklyn Derr (ed.) Work, Family and the Career. Praegar, 1980.

Kotter, John. The General Managers

'Career Patterns of Manual Workers' by Robert Blauner, in Glaser.

- 'The Chief Executive' by C. Wright Mills in Glaser.
- Lopata, H.Z., 'The Life Cycle of the Housewife". <u>Sociology and</u> <u>Social Research</u>, <u>51</u>, (1966), 5-22.

Roth, J.A. 'The Study of Career Timetables', in Glaser.

Oct. 5 Career Entry & Establishment

Hall, D.T. Chapter 4 (pp. 93-133).

- Aram, J.D. <u>Dilemmas of Administrative Behavior</u> . Prentice-Hall, 1978 esp. Ch. 2 (Individual & Collective Interests Ch. 5 Individual & Group).
- Porter, Lawler & Hackman. <u>Behavior in Organization</u>, Chapter 6: "Adaptation processes: Individuals and organizations learning to accommodate to each other", pp. 160-187.

Sheehy, G. Passages. The Trying Twenties, pp. 84-137.

Wanous, J.P. Organizational Entry. Addison-Wesley, 1980.

Louis, M.R. Surprise & Sense Making: What Newcomers Experience in Entering Unfamiliar Organizational Settings. ASQ. 1980, 25, 226-251.

Oct. 12 Socialization

Hall, D.T. Chapter 4, pp. 93-132.

Schein, E.H. Chapters 7-9, pp. 81-123.

- Feldman, D. 'A Contingency theory of socialization', Administrative Science Quarterly, 1976, 21, 433-452.
- Van Maanen, 'Police socialization: a longitudinal examination of job attitudes in an urban police department', <u>Administrative Science</u> <u>Quarterly</u>. 1975, 20, 207-228.

Berlew and Hall, 'The Socialization of managers: Effects of Expectations on performance', <u>Administrative Science Quarterly</u>, 1966, 11, 207-223.

- Pascale, Richard, 'Fitting New Employees into the Company Culture' Fortune, May 28, 1984.
- Oct. 19 <u>Mid-Career Issues/Career Transitions</u>

Hall, D.T. Chapter 5, pp. 134-149.

Schein, E.H. Chapter 13, pp. 173-186.

Sofer, C. Men in Mid-Career, Cambridge Univ. Press. 1970.

Lawrence, B.S. 'The Myth of the Mid-Life Crisis' in Hill, R.E. et. al. (eds) Adult Career Transitions.

Hill, R.E. & Miller, E.L. 'Job Change & the Seasons of a Man's Life', in Hill, R.E. et.al. (eds) <u>Adult Career Transitions</u>.

Sheehy, G. Passages, 'Deadline Decade', pp. 242-354.

- 3 -

Korman, Abraham, K., Willig-Beman, U., D. Lang, 'Career Success and Personal Failure: Alienation in Professions and Managers'. <u>Academy of Management Journal</u>. 1981, 24, 342-360.

Oct. 26 Careers for Women

Hall, D.T. pp. 33-36.

Sheehy, G. Passages, "But I'm Unique!", pp. 177-241.

Hall, D.T. "A model of coping with role conflict: the role behavior of college-educated women". <u>Administrative Science</u> <u>Quarterly</u>, 1972, 17, 471-436.

O'Leary, 'Some additudinal barriers to occupational aspirations in women". <u>Psychological Bulletin</u>, 1974, 81, 809-826.

Terborg, J.R., "Women in Management: A Research Review", Journal of Applied Psychology, 1977, 62, 647-664.

Smith, C.B. 'Influence of Internal Opportunity Structure & Sex of Worker on Turnover Patterns.' ASQ. 1979, 24, 362-381

Kanter, Rosabeth M.H. Men & Women of the Corporation. Basic. 1976

2 <u>Career Management - Individual Perspective</u>

London, M. & Stumpf, J.A. <u>Managing Careers</u>, Addison Wesley, 1982. Section II 'The Individual's Role in Career Management', pp. 31-101.

Kotter, J.P., Faux, V.A. & McArthur, C.C., <u>Self-Assessment and</u> <u>Career Development</u>, Prentice-Hall, 1978.

Granovetter, M.S., <u>Getting a Job: A Study of Contacts and Careers</u>, Harvard University Press, 1974.

MacCoby, Michael. The Gamesman. Simon & Schuster, 1976. Bantam, 1978.

Bolles, R.N. What Color is your Parachute? Ten Speed Press. 1980.

Dill, W.R., Hilton, T.L. & Reitman. The New Managers. Prentice-Hall, 1962.

. 9 <u>Career Management - Organizational Perspective</u>

London & Stumpf, Chapter 5, pp. 105-158 Chapters 7 & 8 pp. 205-286

Schein, E.H. Part III, pp. 189-256

Digman, L.A., 'How well-managed organizations develop their executives'. Organizational Dynamics, 1978, 7 (2), 63-80.

Nov. 2

Nov. 9

Rosenbaum, J.E. Organization Career Mobility: Promotion Chances in a Corporation during Period s of Growth & Contraction. Am. J. of Sociology 1979, 85, 21-48.

Stewman, S. & Konda, S.L. 'Careers and Organizational Labor Markets: Demographic Models of Organizational Behavior. 1983. Am. J. of Sociology, 88, pp. 637-685.

Nov. 16 Random Careers

Rosenbaum, James E., 'Tournament Mobility: Career Patterns in a Corporation". Administrative Science Quarterly, 1979, 24, 220-241.

March, James C. & James G. March, "Almost random careers: The Wisconsin School Superintendency, 1940-1972". <u>Administrative</u> <u>Science Quarterly</u>, 1977, 22, 377-409.

Seligman, David, 'Luck and Careers". Fortune, Nov. 16, 1981.

Jencks, L. Who Gets Ahead? Basic Books, New York, 1977.

Nov. 23 Plateaued Careers

- Viega, J.F. "Plateaued vs. Non-Plateaued Managers: Career patterns, attitudes and path potential". <u>Academy of Management Journal</u>, 1981, 24, 566-578.
- Ference, T.P., Stoner, J.A.F. & Warren E.K. 'Managing the career plateau'. Academy of Management Review. 1977, 2, 602-612.
- Bailyn, L. 'The slow burn way to the top: some thoughts on the early years of organizational careers'. In C.B. Derr (Ed), Work, family and the career: New frontiers in theory and research. Praeger, 1980, pp. 94-106.
- Dalton, G.W., Thompson, P.H. & Price, R.L. 'The four stages of professional careers - A new look at performance by professionals'. Organization Dynamics. 1977, 6 (1), 17-33.

Nov. 30 Pre-Determined Careers?

- Pfeffer, J. 'Toward an Examination of Stratification in Organizations'. Administrative Science Quarterly. 1977, 22, 553-567.
- Blau, P.M. & Duncan, O.D. <u>The American Occupational Structure</u>. 1967. Wiley.
- Sewell, W.H. 'Inequality of opportunity for higher education'. American Sociological Review. 1971, 36, 793-809.
- Kalleberg, Arne L., Soresen, Aage, B. "The Sociology of Labor Markets", in <u>Annaul Review of Sociology</u>, 1979, 351-379.

Jencks, C. Who Gets Ahead? Basic Boos, New York, 1977.

Dec. 7

Review