

# SIMON FRASER UNIVERSITY

## MEMORANDUM

**To:** Senate

**From:** L. Salter  
Chair, SCAP

**Subject:** Proposed Co-op Program  
in Liberal Arts

**Date:** November 9, 1989

Reference: SCUS 89-38  
SCAP 89-45

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Action undertaken by the Senate Committee on Academic Planning/Senate Committee on Undergraduate Studies gives rise to the following motion:

**Motion:**

"That Senate approve and recommend approval to the Board of Governors as set forth in S.89-60 the proposed Co-operate Education Program in Liberal Arts including

New courses	LBRL 101 - 0	Practicum I
	LBRL 201 - 0	Practicum II
	LBRL 301 - 0	Practicum III
	LBRL 401 - 0	Practicum IV"

**PROPOSAL**

**FACULTY OF ARTS  
CO-OPERATIVE EDUCATION PROGRAM IN LIBERAL ARTS**

**RATIONALE:**

The Certificate in Liberal Arts Steering Committee is proposing a Faculty of Arts Co-operative Program in Liberal Arts for the following reasons:

1. Currently, only three departments in the Faculty of Arts (Geography, Psychology, and Sociology/Anthropology) have Co-operative Education programs. However, many students from other departments in the Faculty of Arts who are highly qualified and for whom there are job placements are currently participating in the Co-op program. As a consequence, they are having to use Co-op course numbers from the established Co-op departments. This looks incongruous on their transcripts, makes no sense in terms of their academic programs, and misrepresents their Co-op work experience.
2. It is intended within the next two years to officially establish Co-op programs for most of the departments in the Faculty of Arts. Until this lengthy process is complete, the proposed Liberal Arts Co-op program would serve as an interim measure in providing students with relevant work placement numbers on their transcripts.
3. While other departments may decide to institute Co-operative Education programs, it is likely that a number of smaller departments will not. The proposed program allows their students a vehicle for participating in Co-operative Education.
4. It has been brought to our attention that a significant number of employers seek students with Liberal Arts background and training. Such a program could well attract more employers to the Faculty of Arts Co-op Program.

5. The proposed Liberal Arts Co-op program is designed to complement and reinforce the overall purposes and prerequisites of Co-operative Education in that it provides for:
- minimum cumulative GPA
  - minimum number of credit hours
  - an established curriculum of prerequisites
6. We feel that this program proposal is in keeping with the Liberal Arts thrust at SFU, a thrust we wish to preserve

**FACULTY OF ARTS CO-OPERATIVE EDUCATION PROGRAMME  
IN LIBERAL ARTS**

**CALENDAR ENTRY**

The Co-operative Education Program is available for students who wish to acquire practical experience in conjunction with their studies in departments or programs in the Faculty of Arts. The student normally spends alternate semesters on campus and in paid, study-related jobs.

**REQUIREMENTS:**

In order to be admitted into the Co-operative Education program in the Faculty of Arts, students must have completed 30 semester hours with a minimum cumulative GPA of 3.00. Prior to admission, all students must complete the following:

ENGL 099-2 University Writing or any two 100 Division English Courses and  
PHIL 001-3 Critical Thinking

A quantitative course in your area of interest is strongly recommended. Computer literacy is an asset. See the Faculty of Arts Co-op Coordinator for further information.

**Major Students:**

One course from either set 2 or set 8 of the Liberal Arts Certificate, and at least 12 hours of required lower division courses in the major program.

**Undeclared Majors or Students Without Majors (B.G.S./B.ED):**

The following requirements from the Liberal Arts Certificate Program:

- a course from Set 2,
- a course from Set 4 or 5,
- a course from set 6 or 7,
- a course from set 8 or 9,
- a course from set 10 or 11,
- a course from set 12

**NOTE:** Enrollment in the Liberal Arts Certificate Programme is not required for participation in the Liberal Arts Co-op Programme. However,

students are encouraged to consider completing the Certificate in conjunction with the Co-op Program.

**Transfer Students:**

Transfer students are ordinarily required to spend one semester at SFU before completing a work semester. College transfer students who have participated in co-op programs elsewhere may be credited with the semesters already taken. Those students contemplating transfer to the Faculty of Arts Co-op program at SFU should make early contact with an Admissions Advisor in the Office of the Registrar.

The following are Liberal Arts Co-op courses which must be completed in order to obtain Co-op Accreditation on the Bachelor of Arts Degree:

**LIBERAL ARTS 101-0 Practicum I**

First semester of work experience in the Liberal Arts Co-operative Education program. *Pre-requisites: At least 30 semester hours with a minimum CGPA of 3.00, including ENGL 099-2 and PHIL 001-3. Students should apply to the Faculty of Arts Co-Op Co-ordinator by the end of the third week of the semester preceding the employment semester.*

**LIBERAL ARTS 201-0 Practicum II**

Second semester of work experience in the Liberal Arts Co-operative Education program. *Pre-requisites: Successful completion of Liberal Arts 101-0 and at least 45 semester hours with a minimum CGPA of 3.00. Students should apply to the Faculty of Arts Co-Op Co-ordinator by the end of the third week of the semester preceding the employment semester.*

**LIBERAL ARTS 301-0 Practicum III**

Third semester of work experience in the Liberal Arts Co-operative Education program. *Pre-requisites: Successful completion of Liberal Arts 201-0 and at least 60 semester hours with a minimum CGPA of 3.00. Students should apply to the Faculty of Arts Co-Op Co-ordinator by the end of the third week of the semester preceding the employment semester.*

**LIBERAL ARTS 401-0 Practicum IV**

Fourth semester of work experience in the Liberal Arts Co-operative Education program. *Pre-requisites: Successful completion of Liberal Arts 301-0 and at least 75 semester hours with a minimum CGPA of 3.00. Students should apply to the Faculty of Arts Co-Op Co-ordinator by the end of the third week of the semester preceding the employment semester.*