

# FOR INFORMATION

**S.89-10**

**SIMON FRASER UNIVERSITY**

## MEMORANDUM

**TO:** SENATE

**FROM:** Senate Committee on  
Academic Planning

**RE:** TASK FORCE ON  
UNIVERSITY SIZE

**DATE:** 17 February, 1989

---

At its meeting of February 15th, 1989, The Senate Committee on Academic Planning approved the dissolution of the Task Force on University Size and voted to replace it with a new subcommittee of SCAP to be called the Senate Committee on Enrollment Management and Planning.

Terms of reference and membership for the new committee are attached for the information of Senate

## TERMS OF REFERENCE

### SENATE COMMITTEE ON ENROLLMENT MANAGEMENT AND PLANNING

#### Responsibilities

1. To oversee the implementation of the recommendations of the Report of the Task Force on University Size.
2. To develop and recommend to SCAP policies for limiting undergraduate enrollment based upon available resources.
3. To establish and recommend to SCAP annual targets for undergraduate headcount enrollment based on academic achievement and potential.
4. To establish and recommend to SCAP annual intake quotas in all undergraduate student admission categories (high school, college transfer, international, mature, etc.).
5. To consider proposals from Faculties for limiting enrollments to Faculties and/or Programs and to make annual recommendations to SCAP.
7. To monitor closely the impact of enrollment limitation measures and recommend appropriate changes as needed, to SCAP for consideration.
8. To examine and make recommendations to SCAP on the expected growth in off-campus enrollments such as Downtown and DISC with a view to maximizing opportunities for students while restricting on-campus registration to an appropriate capacity.

#### Membership

Associate Vice-President Academic, Chair  
Dean of Applied Sciences\*  
Dean of Arts\*  
Dean of Business Administration\*  
Dean of Education\*  
Dean of Science\*  
Registrar  
Director of Analytical Studies  
Senator (Student) appointed by SCAP  
\*(or designate)