

SIMON FRASER UNIVERSITY

MEMORANDUM

To: Senate  
From: Nick Heath, Secretary of SUAB  
Subject: Transfer Credits- Exchange Students  
Date: 18 June 1992

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At its meeting of 24 April 1992, the Senate Undergraduate Admissions Board passed the following motion:

Moved:

***"that the proposal to allow for additional transfer credit for students in formal exchange programs, as described in SUAB 228, be approved, subject to a revision to separate the rationale from the action required, in that paper and that the proposal be forwarded to Senate for its consideration and approval."***

The changes mentioned in the motion have been made in SUAB 228 (revised), which is attached.

nh  
June 1992



SUAB 228 (REVISED)

**SIMON FRASER UNIVERSITY**

**MEMORANDUM**

To: SUAB

From: Ron Heath  
Registrar/Secretary of Senate

Subject: Transfer Credits- Exchange Students

Date: January 20, (24 April revised) 1992

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**Proposal**

This proposal is to enable SFU students, who are participating in formal exchange programs with other universities, to receive transfer credit in excess of normal limits.

- 1) For these purposes, formal exchange program means an approved exchange program between Simon Fraser University and another institution.
- 2) A student must be formally recommended for participation in the exchange program by Simon Fraser University and be approved by the host institution.
- 3) A student accepted for a formal exchange program must obtain approval from his/her major department(s) and Faculty Dean for the overall program of courses to be undertaken, and specifically, each course to be undertaken should be evaluated and articulated by the appropriate unit at this University to determine the acceptability and equivalent course/level.
- 4) For students approved for participation in a formal exchange program, the normal limit of 15 credit hours of upper division transfer credit will be waived. A student approved for participation in a formal exchange program may, with the approval of his/her major department(s) and Faculty Dean, undertake a maximum of 30 upper division credit hours while participating in the program.
- 5) This additional 30 credit hours of upper division transfer credit could be in addition to other transfer credit granted at admission or subsequently. For instance, a student might transfer from a college with 60 semester hours of credit, and after gaining admission to the University, might be approved to participate in one of the University's formal exchange programs, thus bringing the total transfer hours to a possible maximum of 90 semester hours.

**Rationale**

Recently, the University has been undertaking a number of formal exchange programs with universities outside Canada. For the most part, these exchanges are intended primarily for students who will be entering the third year of their academic programs. At the present time, the University has set a maximum of 15 hours of upper division transfer credit. While I suppose an argument could be made that courses taken as a part of a formal exchange program need not be considered as 'transfer credit', they nevertheless are taken at another institution and replace courses and course credits that would otherwise be taken here. Many of our students are admitted on transfer from other institutions. Allowing for additional transfer credit beyond 60 semester hours provides an equal opportunity to both transfer and direct-entry students to participate with full credit in these programs. Full academic approval of these arrangements is required, so no department or faculty need fear that its standards are being compromised.