

# SIMON FRASER UNIVERSITY

## MEMORANDUM

То:	Senate	From:	J.M. Munro, Chair Senate Committee on Academic Planning
Subject:	Grading in Co-op Work Term	Date:	December 10, 1991

**A.** \_\_\_\_\_

Action undertaken by the Senate Committee on Undergraduate Studies (SCUS Reference 91-45) and the Senate Committee on Academic Planning (SCAP Reference 91-40) gives rise to the following motion:

Motion: "that Senate approve and recommend approval to the Board of Governors the following revision to the grading options for the Co-operative Education Work Term (established in S.78-73, Motion 1.4) as set forth in S.92-2

That work semesters be graded on the basis of P,  $\underline{F}$  or W and that no semester hours of credit be granted for them.<sup>\*\*</sup>

Justification for an 'F' grade assigned for a Co-op Work Semester will be provided to the student in writing."

#### SIMON FRASER UNIVERSITY

#### Memorandum

To: Senate Committee on Undergraduate Studies

From: Doreen Godwin, Director, Co-operative Education

Date: October 4, 1991

Subject: Revision of Co-op Course Grades

The Co-op Program would like to revise S78-73, Motion 1:4 -

"That work semesters be graded on the basis of P or W and that no semester hours of credit be granted for them."

to -

"That work semesters be graded on the basis of P, F, or W and that no semester hours of credit be granted for them."

Experience with Co-op has shown that certain problem situations, such as failure to report to the employer; leaving an employer before the end of term without approval; unsatisfactory student performance; dismissed with cause; or an unsatisfactory work report are controlled solely by the student. A grade of 'F' is needed to indicate the student's failure to meet any of these requirements for a Co-op course. The 'W' grade will continue to be used for problem situations not solely under the student's control.

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Doreen Godwin

DG/pes

### SIMON FRASER UNIVERSITY

#### Memorandum

To: Alison Watt, Secretary, Senate Committee on Academic Planning

From: Doreen Godwin, Director, Co-operative Education

Date: November 18, 1991

Subject: Your memo of 8 November, 1991

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Section 3.3 of the Policy and Procedures Manual will need rewriting to clarify the use of the "fail" grade. Points 4, 5 and 10 will become the basis for a "fail" grade. The student will have to have Co-op approval before being allowed to repeat the course. I cannot imagine approval being given more than once.

Doreen Godwin

DG/pes

c: W. R. Heath