

SIMON FRASER UNIVERSITY

MEMORANDUM

To: Senate

From: J. Munro, Chair
Senate Committee on
Academic Planning

Subject: Supervisory Committees
SCAP Reference: SCAP 94-59

Date: November 16, 1994

Action undertaken by the Senate Graduate Studies Committee and the Senate Committee on Academic Planning, gives rise to the following motion:

Motion:

"that Senate approve and recommend approval to the Board of Governors the change to Graduate Studies regulation 1.6.4 Supervisory Committee."

SIMON FRASER UNIVERSITY

MEMORANDUM

To: Alison Watt, Secretary
Senate Committee on Academic
Planning

From: B.P. Clayman
Dean of Graduate Studies
and Vice President, Research

Subject: Supervisory Committees

Date: November 1, 1994

The proposed change to Graduate General Regulation 1.6.4 was approved, as follows, by the Senate Graduate Studies Committee at its Meeting on October 31, 1994, and is now being forwarded to the Senate Committee on Academic Planning for approval:

From: 1.6.4 Supervisory Committee

In consultation with the student, the Senior Supervisor shall recommend the composition of the Supervisory Committee. The Committee consists of the Senior Supervisor and, in most cases, at least one other faculty member. For degrees designated by Senate as professional degrees, the other member(s) of the Committee may be other suitable qualified person(s). This recommendation shall be made during the same semester in which the Senior Supervisor is appointed. The composition of the Supervisory Committee, for which the Senior Supervisor is Chair, shall be approved by the Graduate Program Committee and sent to the Dean of Graduate Studies for final approval. It shall be sent to the Faculty Graduate Studies Committee for information.

To: 1.6.4 Supervisory Committee

In degree programs in which there is a requirement for a thesis, a project or extended essays, a Supervisory Committee,

constituted as described below, must be established. For students in other programs, the Senior Supervisor alone may comprise the Supervisory Committee.

In consultation with the student, the Senior Supervisor shall recommend the composition of the Supervisory Committee. The Committee consists of the Senior Supervisor and, in most cases, at least one other faculty member. For degrees designated by Senate as professional degrees, the other member(s) of the Committee may be other suitable qualified person(s). This recommendation shall be made during the same semester in which the Senior Supervisor is appointed. The composition of the Supervisory Committee, for which the Senior Supervisor is Chair, shall be approved by the Graduate Program Committee and sent to the Dean of Graduate Studies for final approval. It shall be sent to the Faculty Graduate Studies Committee for information.



B.P. Clayman
Dean of Graduate Studies
and Vice President, Research

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attach.

SIMON FRASER UNIVERSITY
OFFICE OF THE DEAN OF GRADUATE STUDIES

Memorandum

TO: Senate Graduate Studies Committee

FROM: Bruce P. Clayman
Dean of Graduate Studies
and Vice President, Research

SUBJECT: Supervisory Committees

DATE: October 22, 1994

With the advent of several graduate programs which do not have a thesis, project or extended essays as a required culminating event, we need to consider the needs for supervision of students in such programs. I suggest that they do not require a full supervisory committee as described under Graduate Regulation 1.6.4, but only a single, properly qualified departmental advisor. It makes sense to me to designate that person as the senior supervisor for maximum consistency with the present situation. In some programs that person could be the Graduate Program Chair.

I propose the following change to Regulation 1.6.4 to accomplish this:

Add two new sentences at the start: "*For students in degree programs in which a thesis, project or extended essays is required, a supervisory committee, constituted as described below, must be established. For students in other programs, the senior supervisor alone comprises the supervisory committee.*" The rest of the regulation, including the requirement to form the committee in the same semester as senior supervisor is appointed, remains the same.

This matter will be on the agenda of the next meeting of the Senate Graduate Studies Committee.

Bruce Clayman