

**SIMON FRASER UNIVERSITY
MEMORANDUM**

To: Senate From: Nick Heath
Secretary, SUAB
Subject: Senate Undergraduate Admissions Board (SUAB) Date: February 18, 1994
Annual Report 1993

SUAB ANNUAL REPORT 1993

During 1993, SUAB met on the following dates:

<u>Date</u>	<u>Nature of Meeting</u>	<u>Attendance - voting members only</u>
February 9, 1993	Regular	6
March 26, 1993	Regular	7
April 27, 1993	End-of-semester	5
August 19, 1993	End-of-semester	6
October 5, 1993	Regular	7
December 24, 1993	End-of-semester	6

Membership:

- J. Osborne Chair
- N. Heath Director of Admissions/Secretary
- J. Flores (February, 1991 - September, 1993)
- P. Poolady (October, 1993)
- T. Pagliacci (September, 1989 - March, 1993)
- T. Morrison (October, 1991 - September, 1993)
- T. Lord (October, 1993)
- S. Wade (October, 1992 - September, 1993)
- R. Dhir (October, 1993)
- K. Hoefflich (October, 1992 - September, 1993)
- D. Bullock (October, 1993)
- C. Asmundson
- S. Stapleton
- A. Lebowitz
- R. Gordon
- R. Rogow
- Z. Rebmman-Huber
- R. Case
- D. Ryeburn
- R. Brooke (August, 1990 - September, 1993)
- D. Boal (October, 1993)
- L. Palmer

End of Semester Evaluation Statistics

SUAB reviewed the outcomes of the academic evaluations of all students taken immediately after grades are processed, at the end of each semester. Members noted with pleasure that the proportion of students in serious academic difficulty had dropped steadily. The reasons for this improvement in overall performance seem to be closely related to the higher admission standards in use since 1988. The data are attached to this report.

The following actions were taken:

General

1) **Ratification of Chair of the Senate Appeals Board**

K. Arnason was ratified on December 24, 1993 as Chair of the Senate Appeals Board.

2) **SUAB 240, SUAB 240A - Irregular Admission Policy**

SUAB recommended and Senate later approved a policy for admitting students to a limited number of courses in the Faculty of Education, with the proviso that they do not displace any regularly-admitted students. The proposal allows for relaxed deadlines, admission requirements and levels of documentation. The students may not be working towards or approved into any SFU credential.

3) **SUAB 241 - Admission from Emily Carr College of Art and Design**

SUAB recommended and Senate later approved a proposal which treats students from the College in the same manner as students from B.C. Community Colleges, i.e. they are admissible on completion of one year of transferable academic study. The University previously had no admission policy for students from this institution.

4) **SUAB 243 - Ineligible to Re-register (ING) Standing**

SUAB reviewed the policy of applying this standing, when students have a very low gpa in one semester, then cannot avoid the ING standing at the end of the next semester, regardless of their performance. It was decided to continue with the current policy.

5) **SUAB 244 - Reports of the Senate Committee on International Students**

SUAB discussed the SCIS report and gave recommendations to SCAP. Most SUAB members favoured the majority report.

6) **SUAB 246 - Minimum Grade for Transfer Credit**

SUAB agreed unanimously that the current practice of granting credit for all passed courses (including D or P grades) should be discontinued and that the minimum grade for transfer should be C. However, it was also agreed that action on this be suspended until the matter had been discussed at the B.C. Council on Admissions and Transfer, since there were implications for the transfer of students within B.C.

7) **SUAB 247 - Transfer Credit for Ungraded Passes**

SUAB took action to limit transfer credit for ungraded passes (e.g. credit/no entry) to those courses which have been articulated for transfer credit and in which all students in the course are graded in a similar manner.

8) **SUAB 248 - B.C. University/SFU Transfer Guide**

Transfer equivalency tables for the courses of other universities to SFU will not be published on paper as requested earlier by SUAB, but will be made available for computer access via CWIS.

9) **SUAB 249 - Request for Special Admission for Field School Participants**

SUAB agreed that the Director of Admissions should exercise discretion in accepting and processing late or under-documented applications from applicants who are seeking entry to one of the overseas Field Schools.

10) **SUAB 250 - Exemption from Grade 11 Language for Hearing-Impaired Applicants**

SUAB determined that the current practice of dealing with disabled students on an individual basis should continue, at least until such time as a university-wide policy on students with disabilities is developed.

11) **SUAB 251 - Canadian Secondary Matriculation Diploma Offered by U.C.C.**

The Diploma was designed by the University College of the Cariboo for overseas schools. SUAB decided to not accept the diploma for admission purposes.

12) **SUAB 252 - Admission Requirements for Direct Admission to Kinesiology**

SUAB considered a motion from the Faculty of Applied Sciences to set requirements for direct admission to Kinesiology. The motion was defeated. After receiving input from SEMP and SCAP, Senate subsequently approved the proposal.

End of Semester Academic Evaluation 87-1 to 93-3

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Standing	Fall Semesters	87-3	88-3	89-3	90-3	91-3	92-3	93-3
Extended/Permanent Withdrawal (PW)		50	30	16	22	12	14	17
Required to Withdraw (RTW)		226	232	187	221	174	158	149
Ineligible to Register- F & N grades (INF)		20	27	20	18	22	13	16
Ineligible to Register - GPA below 1.00 (ING)		31	45	42	33	27	21	16
Ineligible to Register - w/d 3 times (INW)		5	9	14	7	6	5	3
On Academic Probation (OAP)		656	602	1082	846	851	785	766
Continued on Academic Probation (CAP)		150	141	129	117	153	120	110
On Academic Warning (OAW)		424	417	n/a	n/a	n/a	n/a	n/a
Total number of students reported		1562	1503	1490	1264	1245	1116	1077
Enrolment		12404	12693	14323	14551	15299	15239	14841
Total reported as % of total enrolment		12.59%	11.84%	10.40%	8.69%	8.14%	7.32%	7.26%
Total PW, RTW, ING/F/W		332	343	279	301	241	211	201
Total PW, RTW, ING/F/W as % of total enrol.		2.68%	2.70%	1.95%	2.07%	1.58%	1.38%	1.35%

Standing	Spring Semesters	87-1	88-1	89-1	90-1	91-1	92-1	93-1
Extended/Permanent Withdrawal (PW)		42	50	16	12	13	6	12
Required to Withdraw (RTW)		195	264	210	363	273	296	252
Ineligible to Register- F & N grades (INF)		15	15	16	14	20	12	18
Ineligible to Register - GPA below 1.00 (ING)		62	69	59	34	21	16	17
Ineligible to Register - w/d 3 times (INW)		1	6	6	6	3	5	6
On Academic Probation (OAP)		648	646	595	553	540	451	355
Continued on Academic Probation (CAP)		113	165	128	212	166	184	146
On Academic Warning (OAW)		101	84	98	n/a	n/a	n/a	n/a
Total number of students reported		1177	1299	1128	1194	1036	970	806
Enrolment		11108	12093	12359	14096	14613	14370	14148
Total reported as % of total enrolment		10.60%	10.74%	9.13%	8.47%	7.09%	6.75%	5.70%
Total PW, RTW, ING/F/W		315	404	307	429	330	335	305
Total PW, RTW, ING/F/W as % of total enrol.		2.84%	3.34%	2.48%	3.04%	2.26%	2.33%	2.16%

Standing	Summer Semesters	87-2	88-2	89-2	90-2	91-2	92-2	93-2
Extended/Permanent Withdrawal (PW)		27	14	9	4	21	2	8
Required to Withdraw (RTW)		57	49	64	80	69	56	53
Ineligible to Register- F & N grades (INF)		11	5	5	13	8	14	18
Ineligible to Register - GPA below 1.00 (ING)		18	15	22	20	20	10	11
Ineligible to Register - w/d 3 times (INW)		4	4	4	2	7	5	2
On Academic Probation (OAP)		121	171	169	216	197	177	154
Continued on Academic Probation (CAP)		48	68	51	47	78	49	45
On Academic Warning (OAW)		50	29	36	n/a	n/a	n/a	n/a
Total number of students reported		336	355	360	382	400	313	291
Enrolment		6078	6756	7331	7972	9015	8505	8828
Total reported as % of total enrolment		5.53%	5.25%	4.91%	4.79%	4.44%	3.68%	3.30%
Total PW, RTW, ING/F/W		117	87	104	119	125	87	92
Total PW, RTW, ING/F/W as % of total enrol.		1.92%	1.29%	1.42%	1.49%	1.39%	1.02%	1.04%

Office of the Registrar
Simon Fraser University

4.

Proportion of u/g students in serious academic difficulty 1987 -93 - trended

