

## SIMON FRASER UNIVERSITY

## MEMORANDUM

To: Senate

From: Ron Heath  
Senate SecretarySubject: Proposed Changes - Search Committee Date: March 3, 1994  
for Vice-President, Research

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As noted in the attached memorandum from Louise Morgan, Secretary to the Board of Governors, at its meeting of February 23, 1994, the Board approved changes to the membership of the Search Committee for the Vice-President, Research. These changes must now be considered by Senate since, under the University Act, procedures for the recommendation and selection of candidates to this position must be approved by both Senate and the Board. [27.(e)]

The term of Bruce Clayman as Acting Vice-President, Research will end on August 31, 1994 and consequently there is some urgency in finalizing the membership of the search committee.

In order for this to be considered at the March 7, 1994 meeting of Senate, it will be necessary to pass a motion to suspend the rules to allow this to be added to the agenda. The motion to suspend the rules requires an affirmative vote by two-thirds of the voting members present to carry.

**Motion: "that the Rules of Senate be suspended to allow consideration of the motion to change the composition of the Search Committee for the Vice-President, Research with the attached paper (S.94-24) to be added under item 6. - Other Business."**

SIMON FRASER UNIVERSITY

MEMORANDUM

To: Senate

From: Ron Heath  
Senate Secretary

Subject: Membership - Search Committee  
Vice-President, Research

Date: March 3, 1994

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Action undertaken at the Board of Governors gives rise to the following motion:

**Motion:** "That the composition of the membership of the search committee for the Vice-President, Research as set out in S.94-24 be approved".

Secretary's Note: The following is a summary of the proposed changes to the current membership as approved by the Board. Rationale for these changes is included in the attached memorandum from Louise Morgan, Secretary to the Board of Governors.

- 1) The Director, Computing Services has been removed as this position no longer reports to the Vice-President, Research.
- 2) The proposed composition includes 'one employee elected by and from full-time employees who are not faculty members'.
- 3) The proposed composition includes 'the President of the Alumni Association, or designate'.

**TERMS OF REFERENCE FOR THE  
VICE PRESIDENT, RESEARCH, SEARCH COMMITTEE**

1. A Search Committee shall be established and shall be composed of the following members:
  - (a) the President as Chair;
  - (b) the Provost and Vice President, Academic;
  - (c) three Deans selected by the Deans;
  - (d) five faculty members, one elected by and from the respective faculties of Applied Sciences, Arts, Business Administration, Education and Science;
  - (e) one undergraduate student, elected by and from the undergraduate student body; one graduate student, elected by and from the graduate student body;
  - (f) the President of the Faculty Association, or designate;
  - (g) the President of the Student Society, or designate;
  - (h) the University Librarian, or designate;
  - (i) The President of the Alumni Association, or designate;
  - (j) One employee elected by and from full-time employees who are not faculty members.
  
2. The Search Committee shall establish its operating procedures.

## BOARD OF GOVERNORS

### MEMORANDUM

To: Ron Heath, Registrar  
and Secretary of Senate

From: Louise Morgan  
Secretary of Board

Subject: Vice-President, Research,  
Search Committee.

Date: March 1, 1994

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In 1990 the Board of Governors and Senate approved the composition and terms of reference for a Search Committee for the position of Vice-President, Research and Information Systems. Effective September 1, 1990, the position was retitled Vice-President, Research and the "Information Systems" portions of the portfolio were transferred to the Vice-President, Academic. This position has been filled on an acting basis by Dr. Bruce Clayman since September 1, 1993.

At its meeting of February 23, 1994, the Board considered the composition of the Search Committee and approved the deletion of the Director, Computing Services (Computing Services reports to the Vice-President, Academic) to adjust the composition to match the set of reporting responsibilities.

The Board noted that membership of the Search Committee as presented included representation from all constituencies of the University except the employee group and the Alumni Association. The Board was of the opinion that this overlooked valuable and important contributions that could be made by employees and the Alumni Association and that the committee should be an inclusive representative committee. The Board passed the following motion:

*That the composition of the Vice-President, Research, Search Committee be amended to delete the Director, Computing Services, and to add the President of the Alumni Association or designate and one employee elected by and from full-time employees who are not faculty members.*

The composition of the Vice-President, Research, Search Committee, as amended is shown on the attached page. This motion is now forwarded to Senate for its approval so that the search to fill the position on a continuing basis may commence.

/lm  
Attach.

*L. Morgan*