For Information

SIMON FRASER UNIVERSITY

MEMORANDUM

To:

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Senate

From:

Nick Heath

Secretary, SAB

Subject:

Senate Appeals Board (SAB)

Date:

March 11, 1997

Annual Report 1996

The Senate Appeals Board met eight times in 1996.

Dates of Meeting in 1996:

January 11, 1996 March 1, 1996 April 9, 1996 June 21, 1996

July 19, 1996 September 6, 1996 October 25, 1996 November 19, 1996

SAB agreed to meet monthly, if there is sufficient business to warrant a meeting.

Membership - 31 December 1996

Chair - Elected by Senate:

Kai-Lee Klymchuk

Chair - elected April 1, 1996

(Alternate Student Member January, 1996 - April 1, 1996)

Faculty Members Elected by Senate:

Stephen Steele

Faculty Member elected January, 1996 Faculty Member elected January, 1996

Martin Hahn Michael Wortis Lee Hanlan

Alternate Faculty Member elected September, 1996 Alternate Faculty Member elected November, 1996

Student Members Elected by Senate

Harry Nip

Student Member elected January, 1996

Vacant

Student Member

Ken Giffen Albert Chan Alternate Student Member elected June, 1996 Alternate Student Member elected November, 1996

Members leaving SAB in 1996

Ralph Jahn Tom Hakemi Student Member January 1996 - May, 1996 Student Member June, 1996 - December 1996

Ednoi Boun

Alternate Student Member February, 1996 - May, 1996

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General

New late course drop procedures went into effect 1 January 1996, greatly reducing appeals for retroactive and selective retroactive course drop. At the same time, admission and readmission appeals, previously handled by SAB, are now adjudicated by the Committee to Review Undergraduate Admissions.

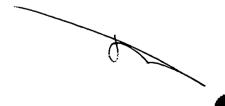
As a consequence, the meetings were short, unlike the marathon meetings of previous years. Attendance at the Senate Appeals Board meetings in 1996 was good and few difficulties were experienced achieving quorum.

Procedure

Each appeal is first screened by the Senate Appeals Board to determine whether Special Circumstances are present. Once this screen has been passed, all appeals are first heard in written form only (Stage 1) and some of them are resolved at that Stage. If the SAB is unable to give a positive judgment at Stage 1, and if the student has requested an inperson hearing, the case is settled at a personal hearing (Stage 2), usually lasting about 10 minutes.

This process resulted in the following action in 1996:

Appeal Type	Cancelled	Resolved at	Resolved at
••	(no special circumstances)	Stage 1	Stage 2
Admission	0	0	11
Readmission	0	0	11
Retroactive withdrawal	1	11	5
Selective Retroactive withdrawal	1	0	6
Transfer Credit	0	0	0
Other	1	0	0
Total	3	1	13



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Admission 1 Readmission 1 Retroactive Withdrawal 2 Selective Retro W/D 2 Transfer Credit 0 Other 0 Total 8	0 0 0 0 0 0	00	0						
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ctive Withdrawal ve Retro W/D er Credit	0 0 0 0 0	c		0	0	0	0	_	30
ve Retro W/D er Credit	0 0 0 0	, ,	0	0	0	0	0	-	15
ve Retro W/D er Credit	0 0 0	1	-	-	0	0	0	7	120
er Credit	0 0 2	0	0	0	-	2	2	6	79
opon on	0 2	0	0	0	0	0	0	0	
over Mode	2	0	0	0	0	0	0	0	0
open node		-	-	-	-	0	6	4	246
Darleione Mado									
Decisions Mode									
Admission									
Sustain 1	0	0	0	0	0	0	0	-	
Deny 0	0	0	0	0	0	0	0	0	
Defer 0	0	0	0	0	0	0	0	0	
Readmission	0	0	0	0	0	0	0		
ri	0	0	0	0	0	0	0	1	
	0	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	0	
Withdrawal	0	0	0	0	0	0	0		
Sustain 2	0	-	0	0	0	0	0	e	
	0	0	0	1	0	0	0		
Defer 0	0	0	+	0	0	0	0	-	
Selective Retro W/D 0	0	0	0	0	0	0	0		
Sustain 1	-	0	0	0	1	0	1	4	
Deny 1	0	0	0	0	0	0	-	2	
Defer 0	-	0	0	0	0	2	0	6	
Transfer Credit 0	0	0	0	0	0	0	0		
Sustain	0	0	0	0	0	0	0	0	
Deny 0	0	0	0	0	0	0	0	0	
Total 8	2	-	-	-	-	6	6	18	
*The appeals considered at the 11 Jan	January 1996 S	SAB meeting	Were	the Stage	2 cases th	that had first	been	considered at Stage	e 1 by the