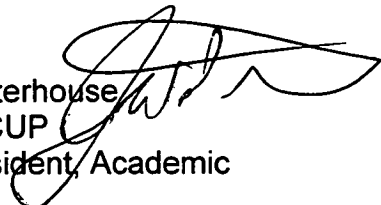


**SIMON FRASER UNIVERSITY**  
**Senate Committee on University Priorities**  
**Memorandum**

**TO:** Senate

**FROM:** John Waterhouse  
Chair, SCUP  
Vice President, Academic



**RE:** Senate Committee on University  
Priorities Annual Report

**DATE:** April 22, 2004

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For Information

On behalf of the Senate Committee on University Priorities (SCUP) I would like to submit to Senate for information the SCUP Annual Report for the period April 2003 – March 2004. SCUP reviewed and approved the document at its April 22, 2004 meeting.

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**Senate Committee on University Priorities  
(SCUP)  
ANNUAL REPORT**

*For the period of April, 2003 – March, 2004*

**I. Principal Responsibilities**

The principal responsibilities of SCUP include:

- The operation of the system of academic planning;
- To recommend the priorities that should be attached to the central allocation of resources required to implement approved new programs and strengthen existing programs;
- To review and approve letters of intent and full program proposals for submission to the provincial degree program approval process;
- To consider and make recommendations to Senate on proposals for new undergraduate and graduate programs and the discontinuance of programs;
- To be responsible for the operation of the system of external review of academic units;
- To receive and review recommendations for the establishment and disestablishment of academic departments, research units, centres and institutes;
- To provide advice to the President on the annual operating budget, annual capital budget and Five Year Capital Plan.

**II. Meetings Held**

*2003*

- April 9, 2003
- May 14, 2003
- June 11, 2003
- July 9, 2003
- No meeting held in August, 2003
- September 17, 2003
- October 8, 2003
- October 22, 2003
- November 5, 2003
- December 3, 2003

*2004*

- January 7, 2004
- January 21, 2004
- February 4, 2004
- February 25, 2004

- March 17, 2004

### **III. Academic Planning**

In relation to its academic planning responsibilities, SCUP was provided with the following documents for information:

- Final Report of the Surrey Long Term Planning Committee (April 9, 2003)
- Final Report of the Course Accessibility Task Force (June 11, 2003)
- Academic Planning Process (June 11, 2003)
- Faculty of Health Science Administrative Process (January 7, 2004)

In relation to its academic planning responsibilities, SCUP approved the following:

- Proposal for a Faculty of Health Studies (May 14, September 17, 2003)
- Strategic Research Plan (May 14, 2003)

### **IV. Programs Approved for Further Planning**

SCUP considered and approved the following programs for further planning:

- Graduate Program in Computing Arts and Design Sciences (February 5, October 8, 2003)
- Major in First Nations Studies (October 22, 2003)
- Development of Graduate Certificate Programs (November 5, 2003)
- Global Asset and Wealth Management MBA (January 7, 2004)
- Major in International Studies (March 17, 2004)

### **V. New and Revised Programs**

SCUP considered and approved the following new programs:

- Master in Urban Studies (June 11, 2003)
- PhD in Business Administration (June 11, 2003)
- Graduate Diploma in Bioinformatics (October 8, 2003)
- Graduate Diploma in Quantitative Methods in Fisheries Management (January 7, 2004)
- PhD in Earth Sciences (February 4, 2004)

In addition, SCUP reviewed the following program revision:

- Proposal for a New Media Environments stream in the School for Interactive Arts and Technology (March 17, 2004)

## **VI. External Reviews**

SCUP received external review reports and comments and developed recommendations for priority action items in relation to the following external reviews:

- School of Criminology (May 14, July 9, 2003)
- School of Contemporary Arts (July 9, 2003)
- Latin American Studies Program (July 9, September 17, October 8, 2003)
- Master's of Pest Management Program (July 9, 2003)
- Department of Sociology & Anthropology (September 17, 2003)
- Department of Economics (November 5, 2003)
- School of Resource and Environmental Management (January 7, January 21, 2004)
- Engineering Science (March 17, 2004)

In addition, SCUP received update reports from two previous external reviews:

- Gerontology Program (September 17, 2003)
- Faculty of Business (October 8, 2003)

## **VII. Centres and Institutes**

Documents received for information:

- Centres and Institutes Report 2001/2002 (April 9, 2003)
- Centres and Institutes Report 2002/2003 (December 3, 2003)

No Centres or Institutes were established in 2003-2004.

SCUP approved the dissolution of the following Centre:

- Centre for Environmental Biology (January 7, 2004)

## **VIII. Budget and Financial Issues**

SCUP received regular updates as well as various documents in order to gain a familiarity with the operating and capital budget issues at the University and to enable it to discharge its advisory responsibilities.

Documents received for information:

- 2002-03 Strategic Initiatives Fund Expenditures (April 9, 2003)
- 2003-04 Budget Update (May 14, 2003)
- 2004-05 Budget Principles and Process (October 22, November 5)
- Proposed SIF Allocations for 2003-04 (September 17, 2003)
- Financial Statements for the Year Ended March 31, 2003 (September 17, 2003)

- 2004/05 Budget Model (January 7, January 21, February 4, February 25, 2003)

After a review of the available information in relation to the 2004/05 University Budget proposal, SCUP provided its advice to the President.

## **IX. Establishment of Committees**

No committee terms of reference were reviewed in 2003-2004.

## **X. Establishment of Chairs and Professorships**

There were no Chairs or Professorships established during the period of April 2003 to March 2004.

## **XI. Other Matters Considered by SCUP**

SCUP also considered and approved the following documents and reports during its meetings:

- Great Northern Way Campus Vision (June 11, 2003)
- VPA Objectives and Strategic Priorities 2003-2004 (October 8, 2003)
- Departmental Status for Gerontology (December 3, 2003, January 7, 2004)
- Faculty of Arts Proposal for a Name Change (February 25, 2004)
- Master of Resource and Environmental Management Change in Degree Name (March 17, 2004)

SCUP had reports on:

- The Undergraduate Curriculum Implementation Task Force (July 9, October 22, December 3, 2003)
- SFU Surrey Planning Process (July 9, October 22, January 21, 2003)
- Fall 2003 Course Full Turnaway Statistics (October 22, 2003)

## **XII. Committee Memberships**

*April 2003 – May 2003*

J. Waterhouse (Chair), J. Driver, E. Love, C. Yerbury, B. Clayman, B. Krane, C. Gerson, G. Mauser, P. Grimmett, J. Peters, P. Percival, V. Dunsterville, B. Bourke, A. Tyab, W. Wattamaniuk, L. Summers.

*June 2003 – March 2004*

J. Waterhouse (Chair), L. Copeland, B. Lewis, J. Pierce, B. Clayman, B. Krane, J. Peters, D. Weeks, G. Mauser, A. Horvath (replaced P. Grimmett, December 2003), P. Percival, J. Wong (replaced T. Kalanj, February 2004), C. Giacomantonio, W. Wattamaniuk, G. Nicholls (replaced L. Summers, February 2004).

Submitted to Senate by:



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John Waterhouse  
Chair, Senate Committee on University Priorities