

**SIMON FRASER UNIVERSITY**  
**MEMORANDUM**

**To:** Senate

**From:** Christine MacKenzie, Chair  
Senate Committee on Undergraduate Studies *MacKenzie*

**Re:** 2005-2006 Annual Report of Senate Committee on Undergraduate Studies  
(SCUS Reference 06-33 )

**Date:** Monday, September 25, 2006

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It is my pleasure to submit to Senate the 2005-2006 Annual Report of the Senate Committee on Undergraduate Studies (SCUS).

The Senate Committee on Undergraduate Studies is charged by Senate with the following terms of reference:

1. *Taking into consideration the need for coordination and development of undergraduate programs within the University, SCUS shall:*
  - a) *review and make recommendations to Senate on curriculum changes of a major nature and general matters affecting the curriculum;*
  - b) *review and approve, where appropriate, all proposed new courses, course deletions and program revisions of a minor nature. These changes shall be reported in summary form to Senate.*
2. *To recommend to Senate grading, examination, standing and continuance policies.*
3. *To recommend to Senate policies on undergraduate admissions, re-admissions, and credit transfer and where necessary, to provide general direction to the Registrar's Office in the interpretation of such policies.*
4. *To consider and decide on policy recommendations concerning undergraduate course registration and course withdrawal procedures and on the administration of undergraduate and student records.*
5. *To consider and recommend to Senate policy recommendations from the Committee to Review University Admissions.*
6. *To consider and recommend to Senate policy recommendations from the Diverse Qualifications Adjudication Committee.*

This report covers the period May 1, 2005 to September 30, 2006, during which SCUS held 20 meetings.

SCUS recommended new programs, approved and submitted to Senate curriculum changes including addition, deletion and modification of courses, as well as revisions of relevant regulations.

Substantive issues dealt with by SCUS in the past year were as follows.

Faculty of Health Sciences

- approved and recommended the B.A. degree in Health Sciences
- approved and recommended the B.Sc. degree in Health Sciences

Additive Credit for Co-operative Education

- approved and recommended that each co-op semester completed by a student at SFU will be granted three additive credits.

International Student Recruitment Initiative: Fraser International College

- feedback was provided to the IBT task force regarding Fraser International College

WQB requirements

- approved WQB designations for new and existing courses
- approved and recommended, for one year only, revisions to these requirements for students admitted to a second degree
- approved and recommended exemptions from WQB requirements

Foundations of Academic Literacy (FAL) and Analytical Reasoning (FAN)

- approved FAL X99 (in Education) and FAN X99 (in Mathematics)

Admissions

- approved and recommended admissions changes to FASS
- approved temporary admissions priority for College transfers to SFU

Business practices

- streamlined procedures, improved documentation, expanded use of the web page, including e-documents for New Courses and Course Changes, and posting meeting minutes.

Thank you to SCUS members during 2005-2006:

C. MacKenzie	Chair (V-P Academic designate)
N. Heath	Student Services, Admissions (Registrar designate)
G. Bird	Library (University Librarian designate)
J. Jones	Applied Science
M. Gillies	Arts and Social Sciences
M. Fizzell	Business Administration
D. Paterson	Education
N. Haunerland	Health Sciences
R. Mathewes	Science
W. Javed/M. Dunnet	Undergraduate Student at Large
D. Harder	Undergraduate Student at Large
S. Dench	Director, University Curriculum
J. Hinchliffe	Secretary, and Director, Academic Affairs
C. Budin/S. Walter/	
R. Sunner	Recording Secretary