

**Senate Committee on University Teaching and Learning (SCUTL)**  
**Report to Senate (May 2006-May 2007)**

**(For Information)**

Submitted by

Dr. Ted Kirkpatrick, Chair & Assistant Professor, Computer Science Department  
 & Dr. David Kaufman, Secretary & Director, LIDC

### **Membership and Terms of Reference**

SCUTL is a standing committee of Senate. Its Membership and Terms of Reference are given in Appendix I, which also is available at <http://www.sfu.ca/senate/SenateComms/SCUTL/index.html>

### **Meetings**

SCUTL met 9 times on a monthly basis between May, 2006 and May, 2007.

### **Guests**

The following individuals met with SCUTL during this period:

<b>Guest</b>	<b>Meeting Date</b>	<b>Topic</b>
Jan Flagel	Sep, 2006	Contents of report from Student Services
Mitchell Stoddard, Center for Students with Disabilities	Nov, 2006	Services offered by CSD, future initiatives planned by Center.
Christine Kurbis, Malgorzata Dubiel, Susan Rhodes	Nov, 2006	Consultation on theme for 2007 Symposium on Innovative Teaching
Elaine Fairey	Jan, 2007	Services offered by Student Learning Commons and summary of 2006 results
Elizabeth Wallace	April, 2007	New SFU Teaching enhancement program

### **Highlights of Activities Completed**

This year, SCUTL provided advice and feedback to a variety of individuals and groups. These are listed below:

1. Provided feedback to the Director, LIDC on the LIDC Annual Report.
2. Provided feedback to Sarah Dench re ongoing maintenance of curriculum reform.
3. Provided consultation on the theme of the SFU 2007 Annual Symposium on Innovative Teaching. Helped define the theme of "Q courses".
4. Surveyed current Teaching Evaluation protocols at SFU. Report to be submitted to Vice President, Academic in summer 2007.

## Activities to be Undertaken in the coming year(2007-08)

After two years with Dr. Kirkpatrick as chair, the Committee has elected a new chair, Paul Neufeld, and will have several new members in the next year. The plans for the coming year will be made by the new committee in September of 2007.

*A. E. Kirkpatrick*

Arthur Kirkpatrick  
Chair, SCUTL

## APPENDIX I

### Senate Committee on University Teaching and Learning (SCUTL)

#### Standing (Reporting Category B)

Updated on 26 January 2007

Members	Conditions	Term	Expiry Date	Name
Faculty Member of SCUTL	Chair. Elected by members of SCUTL	2 years	May 31, 2007	Ted Kirkpatrick
Faculty Member (Applied Sciences)		3 years	May 31, 2007	Ted Kirkpatrick
Faculty Member (Arts and Social Sciences)		3 years	May 31, 2008	Nicole (Nicky) Didicher
Faculty Member (Business Admin)	Elected by Senate	3 years	May 31, 2007	Anne MacDonald
Faculty Member (Education)		3 years	May 31, 2009	Paul Neufeld
Faculty Member (Health Sciences)		3 years	May 31, 2009	Craig Janes
Faculty Member (Science)		3 years	May 31, 2008	Chris Kennedy
Undergraduate Student	Elected by Senate	1 year	May 31, 2007	Jason Chan
Graduate Student		1 year	May 31, 2007	Mark Weiler
Director, Learning and Instructional Development Centre	Secretary, Ex-officio (voting)			David Kaufman
Director, Student Learning Commons	Ex-officio (voting)			Elaine Fairey
Sen. Director Learning and Retention (or designate)	Ex-officio (voting)			Nancy Johnston

## **Terms of Reference:**

1. To provide advice on matters pertaining to Learning Outcomes and Prior Learning Assessment.
2. To review periodically, and provide advice on, grading practices and standards in the Faculties.
3. To provide advice and guidance on development and upgrading of teaching evaluation instruments in use in the University.
4. To review periodically, and to provide advice on, the instructional development needs of faculty, laboratory and sessional instructors and teaching assistants including teaching enhancement initiatives and professional development.
5. To review and recommend learning support services for instructional staff including graduate teaching and graduate training evaluation, as well as receive and comment on the annual reports of various groups including: the Learning and Instructional Development Centre, the Centre for Online and Distance Education, Academic Computing Services, and Student Academic Resources. Also to review annual undergraduate surveys.
6. To provide advice on the efficacy of various teaching strategies in relation to changing teaching and learning environments.
7. To consider such matters, related to teaching and learning, referred to the Committee by Senate and its committees.

## **Quorum - 5 members**

Reports to Senate annually in May.