

**MEMO**

**Date:** October 2022

**To:** Senate

**From:** Julia Denholm, Dean, Lifelong Learning

**Re:** **2021/2022 Senate Committee on Continuing Studies Annual Report to Senate**

For Senate's information, please find enclosed the 2021/2022 Annual Report of the Senate Committee on Continuing Studies.

Within Lifelong Learning, the Continuing Studies area offers over two dozen programs and hundreds of courses to learners on virtually every continent. We partner with numerous associations to align our programming with professional certifications that meet learners' goals throughout their careers. Last year, non-credit education provided flexible learning opportunities to over 5,500 students of all ages.

The Senate Committee on Continuing Studies is responsible to review all non-credit certificates and diplomas offered by the University. On behalf of the University, I would like to thank the members of the committee for supporting this important work.

As our [SFU Lifelong Learning Community Report for 2021/2022](#) highlights, your support helps to empower learners, build communities and extend the reach of SFU within Canada and around the world.

A handwritten signature in black ink, appearing to be 'J Denholm', with a long horizontal line extending to the right.

Julia Denholm, PhD

Chair, Senate Committee on Continuing Studies

Dean, Lifelong Learning

**Simon Fraser University**  
**Senate Committee on Continuing Studies Annual Report to Senate for**  
**2021/2022**

**Composition and Mandate**

The current membership of the Senate Committee on Continuing Studies (SCCS) is the Dean of Lifelong Learning (chair), Dean of Libraries, two faculty members, two at-large members, one convocation member and one student (see Appendix A). The SCCS meets twice each calendar year (fall and spring) and is responsible to advise Senate on policy with respect to the overall development of the University's non-credit certificates and diplomas. The Committee also reviews and approves proposals for non-credit certificates and non-credit diplomas, which includes the establishment of, changes to, and discontinuance of non-credit certificates and non-credit diplomas. The SCCS reports its activities annually to Senate.

**Actions of the SCCS in Academic Year 2021/2022**

The Senate Committee on Continuing Studies met on October 14, 2021 and May 19, 2022

**At the Fall 2021 meeting the Committee**

- ratified the Annual Report to Senate for 2020/2021
- approved 410 non-credit certificate and diploma graduates

**At the Spring 2022 meeting the Committee:**

- approved 517 non-credit certificate and diploma graduates

Total enrollments in Lifelong Learning's credit and non-credit courses are provided in Appendix B.

## Appendix A

### Senate Committee on Continuing Studies, 2021-2022 Members

*Julia Denholm, Dean, Lifelong Learning (Chair)*

*Gwen Bird, Library Services*

*Peter Hall, Senator (at-large)*

*Lara Campbell, Faculty Member*

*Ena Lee, Faculty Member*

*Abhishek Parmar, Senator (at-large)*

*Abdul Zahir, Member of the University Community (at-large)*

*Matt Martell, Convocation Senator*

*Winfield Chen, Student*

*Pooria Arab, Student (alternate)*

**Appendix B**

**Lifelong Learning Enrollment, Fiscal Year 2021/2022**

<b>PROGRAM</b>	<b>FEE-BASED REGISTRATIONS</b>	<b>FREE and SPONSORED REGISTRATIONS</b>
CAREER AND PROFESSIONAL PROGRAMS	7,740	2,155
CREATIVE WRITING PROGRAM	599	2,088
ENGLISH LANGUAGE AND CULTURE PROGRAM	181	-
LEADERSHIP AND COMMUNITY BUILDING PROGRAMS	1,905	1,635
LIBERAL ARTS AND 55+ PROGRAMS	1,619	2,778
<b>TOTAL ENROLLMENT</b>	<b>12,044</b>	<b>8,656</b>