




## OFFICE OF THE ASSOCIATE VICE-PRESIDENT, ACADEMIC

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## MEMORANDUM

ATTENTION	Senate	DATE	February 5, 2021
FROM	Wade Parkhouse, Chair Senate Committee on Undergraduate Studies	PAGES	1/2
RE:	2019-2020 Annual Report of Senate Committee on Undergraduate Studies		

I am pleased to submit to Senate the 2019-2020 Annual Report of the Senate Committee on Undergraduate Studies (SCUS).

The Senate Committee on Undergraduate Studies is charged by Senate with the following terms of reference:

1. *Taking into consideration the need for coordination and development of undergraduate programs within the University, SCUS shall:*
  - a) *review and make recommendations to Senate on curriculum changes of a major nature and general matters affecting the curriculum.*
  - b) *under delegated authority, review and approve, where appropriate, all proposed new courses, course deletions, course changes and program revisions of a minor nature. These changes shall be reported in summary form to Senate.*
  - c) *review and make recommendations to SCUP regarding new programs and credentials.*
2. *To recommend to Senate grading, examination, standing and continuance policies.*
3. *To recommend to Senate policies on undergraduate admissions, re-admissions, and credit transfer and where necessary, to provide general direction to the Registrar's Office in the interpretation of such policies.*
4. *To consider and decide on policy recommendations concerning undergraduate course registration and course withdrawal procedures and on the administration of undergraduate student records.*
5. *To consider and recommend to Senate policy recommendations from the Diverse Qualifications Adjudication Committee.*
6. *To consider and recommend to Senate policy recommendations regarding the WQB requirements.*
7. *The Committee quorum shall be eight voting members.*
8. *In the event that the representative from a Faculty is unable to attend a meeting of SCUS, the Faculty is authorized to appoint a faculty member replacement.*
9. *The Committee may establish sub-committees.*
10. *With a two-thirds majority vote, SCUS may delegate some of its powers to such sub-committees, or to the Chair/Vice-Chair. Undergraduate students must be represented on all sub-committees.*

This report covers the period September 1, 2019 to August 31, 2020 during which SCUS held **11** meetings.

SCUS reviewed, recommended, approved and submitted to SCUP and Senate curriculum changes related to the addition, deletion and modification of programs and courses, as well as revisions of relevant regulations.

### **Programs and Policies reviewed**

Name Change: Department of Indigenous Studies  
Name Change: Indigenous Languages program  
Name Change: Certificate in Indigenous Language Proficiency  
Name Change: Diploma in Indigenous Language Proficiency  
Name Change: Indigenous Studies Major  
Name Change: Archaeology and Indigenous Studies Joint Major  
Name Change: Indigenous Studies and Linguistics Joint Major  
Name Change: Indigenous Studies Minor  
Name Change: Indigenous Studies Research Certificate  
Name Change: Indigenous Studies Post Baccalaureate Diploma  
Name Change: Indigenous Studies Co-operative Education Program

New course acronyms: INDG, INLG

Notice of Intent: Joint Major in First Nations Studies and History  
Notice of Intent: Minor in First Nations Languages  
Notice of Intent: Minor in Geographic Information Science  
Notice of Intent: Major in Computational Physics  
Notice of Intent: Honours in Computational Physics

Suspension of admission: Minor in Latin American Studies  
Suspension of admission: Post Baccalaureate Diploma in Sustainable Development

Classroom and Course Scheduling policy  
Established sub-committees: Policy & Regulations and Programs (new programs/processes)  
Program GPA policy  
Spring 2020 Grading and Withdrawal policy  
Withdrawal Date Extension 2020/2021 academic year

### **New programs approved and recommended**

Minor in Creative Writing  
Minor in Social Data Analytics  
Certificate in Professional Kinesiology  
Minor in Geographic Information Science  
Minor in First Nations Languages

### **Curriculum Changes Approved**

<b>Program changes</b>	<b>New Courses</b>	<b>Courses deleted</b>	<b>Courses changed</b>
<b>308</b>	<b>62</b>	<b>105</b>	<b>369</b>

SCUS members during 2019-2020 were:

W. Parkhouse, Chair (Vice-Provost and Associate Vice-President, Academic)  
E. Elle, Vice-Chair (Vice-Provost and Associate Vice-President, Learning and Teaching)

K. Whittle (Director, University Curriculum & Institutional Liaison)  
K. Oldknow, E. Park, Applied Sciences  
C. Murray, Arts and Social Sciences  
S. Spector, K. Masri, Beedie School of Business  
P. Pasquier, Communication, Art and Technology  
S. Chorney, M. MacDonald, Education  
P. Kingsbury, Environment  
N. van Houten, Health Sciences  
D. Hik, Science  
M. Crouch (University Librarian designate)  
K. Nordgren (Secretary and Assistant Registrar)  
S. Birnie, M. Peragine (Registrar designate)  
A. Parmar, K. Pathania, J. Chou, G. Liosis, N. Modi, M. Pinter-Collett (Student Representatives)

***Faculty Delegates***

October 2019 – P. Gallilee (for M. Crouch), University Librarian designate  
October 2019 – C. Stevenson (for S. Spector), Beedie School of Business  
November 2019 – S. Smith (for S. Chorney), Education  
February 2020 – S. Spector (for K. Masri) Beedie School of Business

R. Balletta, Recording Secretary