



Simon Fraser University
Maggie Benston Centre 1100
8888 University Drive
Burnaby, BC V5A 1S6

TEL 778.782.3042
FAX 778.782.3080

gradstudies@sfu.ca
www.sfu.ca/grad

MEMORANDUM

ATTENTION Senate

DATE April 30, 2020

FROM Jeff Derksen,
Chair of Senate Graduate Studies
Committee (SGSC)

RE: Course Changes

For information:

Acting under delegated authority at its meeting of April 7, 2020, SGSC approved the following curriculum items, effective **Spring 2021**:

Faculty Communication, Art and Technology

Department of Publishing

- 1) Course change (deletion): PUB 897 Internship Project Report

Faculty of Health Sciences

- 2) Course change (title, description): HSCI 803



MEMORANDUM

ATTENTION:	Senate Graduate Studies Committee
FROM:	Philippe Pasquier, Chair, FCAT Graduate Studies Committee
RE:	Masters of Publishing: Course Deletion
DATE:	March 23, 2020

FCAT GSC has voted to approve the deletion of PUB 897 Internship Project Report.

Please put this item on the next SGSC agenda. In addition to this memo, please find enclosed the respective supporting documents.

Sincerely,

Philippe Pasquier, Ph.D.
Associate Dean, Academic, FCAT
Chair, FCAT Graduate Studies Committee

cc Juan Pablo Alperin, Graduate Program Chair, PUB

stw/PP

16 March 2020

TO: Senate Graduate Studies Committee

RE: Adding course-based option to Masters of Publishing

Dear Colleagues,

Publishing Program

Simon Fraser University
515 West Hastings Street
Vancouver, BC
V6B 5K3

<http://publishing.sfu.ca>

Attached is a course deletion form to remove *PUB 897 Internship Project Report (Completion)*. The course served as a continuation of *PUB898 Internship Project Report Supervision and Evaluation*. Having separate courses for continuations is no longer considered a good practice, and students going forward will be able to register in separate section of PUB898, should they require additional time to complete their report. Please include this deletion on the next SGSC agenda.



Juan Pablo Alperin
Assistant Professor, Publishing
Graduate Program Chair, Publishing
Simon Fraser University

Graduate Course Deletion

A course can be deleted if it has not been offered in the previous seven years or if there is no chance of it being offered again. Once a course has been deleted for a minimum of 10 years, the course subject and number can be re-used.

Course Subject/Number	PUB897	Units	6
Course Title Internship Project Report (Completion)			
Reason for Deletion The course was a continuation of PUB898 (Internship Project Report Supervision and Evaluation). Instead of having a separate continuation course, practice will change to creating a new section in PUB898 (e.g., G300) for students still needing to complete.			
Effective Term and Year: Spring 2021			

Before Submission to SGSC check the following:

Is this course required for degree completion?

YES

NO

Do any program calendar entries need to be changed as a result of this deletion?

YES

NO

Does the departmental website need to be updated?

YES

NO



Additional information for any YES responses:

REMINDER: All course deletions must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.


CONTACT PERSON

Department / School / Program	Contact name	Contact email
Publishing Program	Jo-Anne Ray	jray@sfu.ca

DEPARTMENTAL APPROVAL

Department Graduate Program Committee	Signature	Date
Juan Pablo Alperin		Jan 22, 2020
Department Chair	Signature	Date
John Maxwell		Jan 22, 2020

FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC)	Signature	Date
Philippe Pasquier		March 23, 2020

SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC)	Signature	Date
Jeff Derksen		04-30-2020

Education Programs Blusson Hall 10704
8888 University Drive
Burnaby, BC V5A 1S6

TEL 778.782.8554
FAX 778.782.5927

Lduncan_saunders@sfu.ca
www.fhs.sfu.ca

MEMORANDUM

ATTENTION Senate Graduate Studies Committee
FROM L. Duncan Saunders, Visiting Professor, Acting Director,
Professional Programs and Accreditation
RE: Course Changes for HSCI 803

DATE February 28, 2020

The following course change has been approved by the Faculty of Health Sciences and is forwarded to the Senate Graduate Studies Committee for approval. We would like this curriculum item to be effective for Spring 2021. Please include this on the next SGSC agenda.

Sincerely,



L. Duncan Saunders
Acting Director, Professional Programs and Accreditation

Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number HSCI 803	Units 3	Effective Term and Year Spring 2021
Course Title Qualitative and Survey Research Methods		
Rationale for Change: To remove survey research methods from this course to enable more instruction in qualitative research methods		

Proposed Changes (Check all that apply)

Course number
 Units*
 Title
 Description
 Prerequisite
 Other _____

Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title Qualitative and Survey Research Methods	Course Title (max 100 characters) Qualitative Research Methods
Course Short Title Qualitative Methods	Course Short Title (max 30 characters) Qualitative Methods
Description Methodologies and strategic research design for advances in knowledge and understanding in the health sciences. Problem definition, sampling, data collection, analysis, proposal writing, and ethical issues are addressed. Provides experiential and intellectual grounding in surveys, interviews, focus groups, and ethnography.	Description Methodologies and strategic research design for advancing knowledge and understanding in the health sciences. Problem definition, sampling, data collection, analysis, proposal writing, and ethical issues are addressed. Provides experiential and intellectual grounding in interviews, focus groups, and ethnography.
Prerequisite	Prerequisite
Other	Other

* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

REMINDER: All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.


CONTACT PERSON

Department / School / Program Faculty of Health Sciences	Contact name Robyn Bailey	Contact email robyn_bailey@sfu.ca
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DEPARTMENTAL APPROVAL

Department Graduate Program Committee	Signature	Date
Department Chair	Signature	Date

FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC) Duncan Saunders	Signature 	Date Feb 28, 2020
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SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC) Jeff Derksen	Signature 	Date 04-30-2020
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ADMINISTRATIVE SECTION (for DGS office only)

Course Attribute: _____
 Course Attribute Value: _____
 Instruction Mode: _____
 Attendance Type: _____

If different from regular units:
 Academic Progress Units: _____
 Financial Aid Progress Units: _____