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MEMORANDUM

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ATTENTION **Senate**  
FROM Jeff Derksen,  
Chair of Senate Graduate Studies  
Committee  
RE: 2019 Annual Report of SGSC

DATE January 16, 2020

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I am pleased to submit the 2019 Senate Graduate Studies Committee Annual Report.

The Senate Graduate Studies Committee is charged by Senate with the following terms of reference:

1. *To maintain the academic standards established by Senate.*
2. *To review and make recommendations to Senate concerning new graduate programs.*
3. *To review and make recommendations to Senate concerning major changes to graduate programs.*
4. *To review and approve all proposed new graduate courses, course deletions, and minor changes to programs. These changes shall be reported to Senate in summary form.*
5. *To administer, review and make recommendations to Senate concerning Graduate General Regulations.*
6. *To consider matters concerning Graduate Studies referred to the Committee, and to make recommendations to the appropriate bodies.*
7. *To consider and decide on policy recommendations concerning graduate course registration, course and program withdrawal procedures, and on the administration of graduate records.*

This report covers the period of January 1, 2019 to December 31, 2019, during which SGSC held nine meetings.

The Senate Graduate Studies Committee has two subcommittees: SGSC Appeal subcommittee (Unsatisfactory Progress under GGR 1.8.2), and the SGSC subcommittee Individualized Interdisciplinary Studies Steering Committee (Individualized Interdisciplinary Studies Graduate Program).

Discussions on graduate education

SGSC discussed various issues pertaining to admission to a master's program, thesis embargo, and credit for research in science thesis. Among other discussion items were grading of capstone courses, strengths and challenges in faculties, and ideas for rethinking graduate studies. SFU Library instruction plan was also reviewed.

SGSC reviewed, recommended, approved and submitted to Senate curriculum changes related to the addition, deletion and modification of programs and courses, as well as revisions to regulations.

Revisions to Policies and Programs

- a) Graduate General Regulations:
  - GGR 1.2 Administration of Graduate Studies
  - GGR 1.3 Admissions
  - GGR 1.4 Enrollment
  - GGR 1.5 Graduate Grading Systems and Policies
  - GGR 1.6 Supervision
  - GGR 1.7 Program Requirements
  - GGR 1.8 Progress, Withdrawal and Leave
  - GGR 1.9 Preparation for Examinations
  - GGR 1.10.2 Classification of the Thesis
- b) Graduate refunds policy
- c) FAS: CMPT MSc, PhD; CMPT DD MSc, PhD; Prof CMPT MSc; ENSC MASc, MEng, PhD; MSE MASc, PhD.
- d) FASS: ECON MA, PhD; FREN MA; GSWS MA, PhD; LS MA; PHIL MA, PSYC MA, PhD, MPP.
- e) BUS: BUS PhD; MOT MBA.
- f) FCAT: CA MA; CMNS DD MA; IAT MA; MFA.
- g) FENV: GEOG MA; SD Grad Cert.
- h) FHS: MPH.
- i) SCI: APMA MSc, PhD; BISC MSc, PhD; BPK MSc, PhD; MATH MSc, PhD.

Notice of Intent approved and recommended

BUS: Masters in Management MiM; Indigenous Business Leadership Executive MBA  
 FCAT: Contemporary Arts PhD

New programs approved and recommended

FASS: History Grad Cert FPP; TRSS MA FPP

Curriculum Changes Approved

Program Changes	New Courses	Courses Changed	Courses Temporarily Withdrawn	Courses Reinstated	Courses Deleted
39	34	212	24	0	119

Graduate admissions, enrollments and credentials awarded per academic year

In 2018/19, the overall number of applications increased by 14% with a 17% increase in international applicants and a 10% increase in the number of domestic applicants compared with the previous academic year. New enrollment numbers remained relatively the same from 2017/18 to 2018/19. There is a slight increase in numbers for total and degree enrollments and a notable overall increase in credentials awarded of 24%.

<b>Graduate Admissions</b>	<b>15/16</b>	<b>16/17</b>	<b>17/18</b>	<b>18/19</b>
Applications	6101	6141	7181	8221
International	3202	3272	4338	5090
Domestic	2899	2869	2843	3131
Offers	2470	2541	2686	2859
Accepted offers	2007	2009	2148	2282
New Enrollments	1786	1799	1939	1968

<b>Enrollments</b>	<b>15/16</b>	<b>16/17</b>	<b>17/18</b>	<b>18/19</b>
<b>Total*</b>	4066	4193	4415	4500
<b>Degree**</b>	3456	3572	3726	3816

\*Total headcount of all graduate students (degree, certificate, diploma, exchange and qualifying)

\*\* Total headcount of master's and doctoral students

<b>Credentials Awarded</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Masters (M)</b>	1027	1045	1125	1264
<b>Doctoral (D)</b>	187	187	178	195
<b>Total (including certificates and diplomas)</b>	1341	1377	1478	1835

#### SGSC Appeals Subcommittee

No formal appeal hearings were held in 2019.

#### SGSC Individualized Interdisciplinary Studies Steering Committee

In 2019, ten student were admitted to the Individualized Interdisciplinary Studies program and one student successfully defended. At the end of 2019, 30 students were registered in this program.

#### SGSC members during 2019 were:

- J. Derksen, Chair, Dean and Associate Provost of Graduate and Postdoctoral Studies
- G. Agnes, Z. Druick, Associate Dean(s), Graduate and Postdoctoral Studies
- P. Saedi, Chair FGSC, Applied Sciences
- S. Zwagerman, Chair FGSC, Arts and Social Sciences
- A. Gemino, Chair FGSC, Business
- S. Poyntz, P. Pasquier Chair(s) FGSC, Communication, Art and Technology
- W. Cassidy, L. Le Mare, Associate Dean (s), Graduate Studies in Education
- D. Yang, Chair FGSC, Environment
- T. Beischlag, F. Lee, Director(s) of Graduate Programs, Health Sciences
- M. Silverman, Chair FGSC, Science
- T. Budd, L. Rinke-Hardekopf, GSS Executive Representative(s)
- K. Gerlich-Fitzgerald, Associate Director, Admissions & Records
- N. White, University Librarian designate
- S. Lord Ferguson, S. Ho, H. Eksal, Graduate Students
- D. Babeshko, Coordinator, Graduate Curriculum & Policy (non-voting)
- K. Vieira-Ribeiro, M. Grahame, Recording Secretary (non-voting)