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**MEMORANDUM**

**ATTENTION** Senate  
**FROM** Daniel Leznoff, Chair  
Senate Committee on  
Undergraduate Studies  
**RE:** Program Changes

**DATE** June 8, 2018  
**PAGES** 1/2

**For information:**

Acting under delegated authority at its meeting of June 7, 2018 SCUS approved the following curriculum revisions effective Spring 2019.

**a. Beedie School of Business (SCUS 18-41)**

(i) Addition of BUS 414 to the Finance Concentration for the:

- Major- Business Bachelor of Business Administration
- Major – Mechatronic Systems Engineering and Business Double Degree Program Bachelor of Applied Science and Bachelor of Business Administration
- Honours – Business Bachelor of Business Administration
- Joint Major – Business and Economics Joint Major Bachelor of Arts or Bachelor of Business Administration
- Joint Major – Interactive Arts and Technology and Business Bachelor of Arts or Bachelor of Business Administration
- Joint Major – Interactive Arts and Technology and Business Bachelor of Science
- Joint Honours – Business and Economics Bachelor of Arts or Bachelor of Business Administration programs

(ii) Language revision to the Business Career Passport program for the:

- Major – Business Bachelor of Business Administration
- Major – Mechatronic Systems Engineering and Business Double Degree Program Bachelor of Applied Science and Bachelor of Business Administration
- Honours – Business Bachelor of Business Administration
- Joint Major – Business and Communication Bachelor of Arts or Bachelor of Business Administration
- Joint Major – Business and Economics Bachelor of Arts or Bachelor of Business Administration
- Joint Major – Business and Geography Bachelor of Arts or Bachelor of Business Administration
- Joint Major – Business and Psychology Bachelor of Arts or Bachelor of Business Administration
- Joint Major – Information Systems in Business Administration and Computing Science Joint Major
- Joint Major - Interactive Arts and Technology and Business Bachelor of Arts or Bachelor of Business Administration

- Joint Major – Sustainable Business Bachelor of Business Administration or Bachelor of Environment
- Joint Honours – Business and Economics Bachelor of Arts or Bachelor of Business Administration
- Business Foundation Program

**b. Faculty of Education (SCUS 18-42)**

(i) Change to the minor option list to include Social Justice in Education for the:

- Bachelor of Education, Major
- Bachelor of Education, Two Minors, Extended Minors
- Bachelor of Education, Honours
- Bachelor of Education, Second Degree
- Bachelor of General Studies in Education, Double Minor programs

**c. Faculty of Health Sciences (SCUS 18-43)**

(i) Upper division requirement changes to the Philosophy and Health Sciences joint major to include a 400 level health sciences course

(ii) Upper division requirement changes to the Health Sciences Honours – Bachelor of Science -Life Sciences concentration

**d. Faculty of Communication, Art and Technology (SCUS 18-45)**

**1. School for the Contemporary Arts**

(i) Title and description change for the Fine and Performing Arts Minor program



**Calendar Entry Change  
Beedie School of Business Undergraduate Program**

Rationale for change:

This change incorporates BUS 414 Real Estate Finance (3) into the Finance Concentration. Please see rationale with the accompanying new course proposal for BUS 414.

Effective term and year:

Spring 2019

The following program(s) will be affected by these changes:

- Major – Business Bachelor of Business Administration
- Major – Mechatronic Systems Engineering and Business Double Degree Program Bachelor of Honours – Business Bachelor of Business Administration
- Joint Major – Business and Economics Joint Major Bachelor of Arts or Bachelor of Business Administration
- Joint Major – Interactive Arts and Technology and Business Bachelor of Arts or Bachelor of Business Administration
- Joint Major – Interactive Arts and Technology and Business Bachelor of Science
- Joint Honours – Business and Economics Bachelor of Arts or Bachelor of Business Administration

**Calendar Change:** “to” and “from” sections are not required. All deletions should be crossed out as follows: ~~sample~~. All additions should be marked by a **bold**.

Finance

For this concentration, students complete all of

BUS 312 - Introduction to Finance (4)

BUS 315 - Investments (4)

BUS 316 - Derivative Securities (3)

and two of

BUS 410 - Financial Institutions (3)

BUS 413 - Corporate Finance (4)

**BUS 414 – Real Estate Investments (3)**

BUS 417 - Security Analysis (4)

BUS 418 - International Financial Management (3)

BUS 419 - Advanced Derivative Securities (3)

BUS 490 - Selected Topics in Business Administration (3) \*\*

BUS 491 - Selected Topics in Business Administration (3) \*\*



BUS 492 - Selected Topics in Business Administration (3) \*\*  
BUS 493 - Selected Topics in Business Administration (3) \*\*  
BUS 494 - Selected Topics in Business Administration (3) \*\*  
BUS 495 - Selected Topics in Business Administration (3) \*\*  
BUS 496 - Selected Topics in Business Administration (5) \*\*  
\*\* When offered as a selected topics course in Finance.

**Calendar Entry Change**

**Business Career Passport – Beedie Undergraduate Programs**

Rationale for change:

The Business Career Passport program has undergone a policy change commencing Fall 2017. The language in the SFU calendar needs to be changed to more clearly depict the current policy of the program.

Effective term and year:

Spring 2019

The following program(s) will be affected by these changes:

Major – Business Bachelor of Business Administration

**Calendar Change:** “to” and “from” sections are not required. All deletions should be crossed out as follows: ~~sample~~. All additions should be marked by a **bold**.

**BACHELOR OF BUSINESS ADMINISTRATION**

Students admitted to the Beedie School of Business for the Fall ~~2014~~ **2017** term onwards must complete the Business Foundation Program within their first ~~term~~ **year**.

During the first 60 units of the program, students will complete mainly non-business courses, which fall under three categories of courses. The first category consists of lower division requirements that are mainly foundation courses, which prepare students for more advanced upper division business courses. The second category consists of courses completed to meet university requirements in writing, quantitative and breadth areas. These first two categories should be completed during the first 60 units.

In the third category, students choose courses that are based on intellectual interest or to achieve academic goals. The last 60 units of the degree program consist of the core upper division business courses, at least one area of concentration, and lower and upper division electives.

Students are also required to complete the Business Career Passport **program**, which consists of six workshops **to prepare them for their careers**. ~~that will prepare students to manage their career through their academic program and after graduation. The goal of the Business Career Passport is to help students make informed decisions about career paths, gain access to career opportunities and present themselves professionally to employers.~~

**Calendar Entry Change**

**Business Career Passport – Beedie Undergraduate Programs**

Rationale for change:  The Business Career Passport program has undergone a policy change commencing Fall 2017. The language in the SFU calendar needs to be changed to more clearly depict the current policy of the program.
Effective term and year: Spring 2019
The following program(s) will be affected by these changes: Honours – Business Bachelor of Business Administration

**Calendar Change:** “to” and “from” sections are not required. All deletions should be crossed out as follows: ~~sample~~. All additions should be marked by a **bold**.

<p>BACHELOR OF BUSINESS ADMINISTRATION</p> <p><b>Students admitted to the Beedie School of Business for the Fall 2017 term onwards must complete the Business Foundation Program within their first year.</b></p> <p>Students will complete mainly non-business courses during the first 60 units of the program, completing three categories of courses. The first category consists of lower division requirements that are mainly foundation courses, which prepare students for more advanced upper division business courses. The second category consists of courses completed to meet university requirements in writing, quantitative and breadth. The first two categories should be completed during the first 60 units.</p> <p>In the third category, students choose courses that are based on intellectual interest or to achieve academic goals. The last 60 units of the degree program consist of the core upper division business courses, at least one area of concentration, and lower and upper division electives.</p> <p>Students are also required to complete the Business Career Passport <b>program</b>, which consists of six workshops <b>to prepare them for their careers</b>. <del>that will prepare students to manage their career through their academic program and after graduation. The goal of the Business Career Passport is to help students make informed decisions about career paths, gain access to career opportunities and present themselves professionally to employers.</del></p>
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**Calendar Entry Change**

**Business Career Passport – Beedie Undergraduate Programs**

<p>Rationale for change:</p> <p>The Business Career Passport program has undergone a policy change commencing Fall 2017. The language in the SFU calendar needs to be changed to more clearly depict the current policy of the program.</p>
<p>Effective term and year: Spring 2019</p>
<p>The following program(s) will be affected by these changes:</p> <p>Major – Business Bachelor of Business Administration  Major – Mechatronics Systems Engineering and Business Double Degree Program Bachelor of Applied Science and Bachelor of Business Administration  Honours – Business Bachelor of Business Administration  Joint Major – Business and Communication Bachelor of Arts or Bachelor of Business Administration  Joint Major – Business and Economics Bachelor of Arts or Bachelor of Business Administration  Joint Major – Business and Geography Bachelor of Arts or Bachelor of Business Administration  Joint Major – Business and Psychology Bachelor of Arts or Bachelor of Business Administration  Joint Major – Information Systems in Business Administration and Computing Science Joint Major  Joint Major – Interactive Arts and Technology and Business Bachelor of Arts or Bachelor of Business Administration  Joint Major – Sustainable Business Bachelor of Business Administration or Bachelor of Environment  Joint Honours – Business and Economics Bachelor of Arts or Bachelor of Business Administration</p>

**Calendar Change:** “to” and “from” sections are not required. All deletions should be crossed out as follows: ~~sample~~. All additions should be marked by a **bold**.

<p>Business Career Passport Requirements</p> <p><b>Business Career Passport (BCP) is a mandatory program for Bachelor of Business Administration (BBA) students to kick-start their career.</b></p>
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- **Students admitted to the BBA program for the Fall 2017 term onwards are required to complete the program within 12 months of the start of their program.**
- **Students admitted to the BBA program from the Fall 2012 term to the Summer 2017 term are required to complete the program prior to graduation.**

For more information, click [here](#).

~~Students who are admitted to the Beedie School of Business beginning in the Fall 2012 term will complete the Business Career Passport.~~

~~Students who are admitted to the Beedie School of Business beginning in the Fall 2017 term will complete the Business Career Passport as part of the Business Foundation Program within 12 months of the start of their program.~~

~~During the BBA program, students register in and complete six mandatory Business Career Passport workshops. The workshops may be completed in any order.~~

~~Enrollment and participation in workshops must be recorded with the Career Management Centre. For more information about the workshops, or to register, visit the Beedie Community link on the Career Management Centre website.~~



**Calendar Entry Change**  
**Beedie School of Business Undergraduate Program**

<p>Rationale for change:</p> <p>The Business Career Passport program has undergone a policy change commencing Fall 2017. The language in the SFU calendar needs to be changed to more clearly depict the current policy of the program.</p>
<p>Effective term and year:</p> <p>Spring 2019</p>
<p>The following program(s) will be affected by these changes:</p> <p>Business Foundation Program</p>

**Calendar Change:** “to” and “from” sections are not required. All deletions should be crossed out as follows: ~~sample~~. All additions should be marked by a **bold**.

<p>Business Foundation Program</p> <p>Newly admitted students beginning their business studies at Simon Fraser University on the Surrey or Burnaby campus will complete the Business Foundation Program. The Business Foundation Program is an interdisciplinary first <del>term</del> <b>year</b> program where students will gain foundational skills and knowledge for success in their academic and experiential pursuits within the Beedie School of Business. An emphasis on applied business knowledge, communication and collaboration will be expressed through complementary weekly workshops, as well as <del>second term</del> career/professional development workshops via the Business Career Passport.</p> <p>The Business Foundation Program contains two streams: the high school stream for newly admitted high school students (<del>category 1</del>) and the transfer stream for internal and external transfer students (<del>category 2, 3, or 4</del>). Each stream is designed to address the transition needs of the respective student group. Both streams must complete the Career Passport requirements.</p> <p>Program Requirements High School Stream (<del>Category 1</del>)</p> <p><b>In their first term,</b> <del>s</del>Students must complete</p> <p>BUS 201 - Introduction to Business (3) and are recommended to take two to four additional courses from the following</p> <p>one of</p>
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ECON 103 - Principles of Microeconomics (4)  
ECON 105 - Principles of Macroeconomics (4)  
or one of

MATH 150 - Calculus I with Review (4)  
MATH 154 - Calculus I for the Biological Sciences (3)  
MATH 157 - Calculus I for the Social Sciences (3)  
and/or one of

ENGL 111W - Literary Classics in English (3)  
ENGL 112W - Literature Now (3)  
ENGL 113W - Literature and Performance (3)  
ENGL 114W - Language and Purpose (3)  
ENGL 115W - Literature and Culture (3)  
ENGL 199W - Introduction to University Writing (3)  
PHIL 100W - Knowledge and Reality (3)  
PHIL 105 - Critical Thinking (3)  
PHIL 120W - Moral Problems (3)  
WL 101W - Writing in World Literature (3)  
WL 103W - Early World Literatures (3)  
WL 104W - Modern World Literatures (3)

and/or elective course(s) that may be applied toward the non-BUS/non-BUEC requirement within the bachelor of business administration or toward the university's WQB requirements.

Transfer Stream (category 2, 3, or 4)

**In their first term, s**Students must complete

BUS 202 - Foundations for Collaborative Work Environments (3)  
and are recommended to take two to four additional business courses and/or elective course(s) that may be applied toward the non-BUS/non-BUEC requirement within the bachelor of business administration or toward the university's WQB requirements.

#### **Business Career Passport Requirements**

**Business Career Passport (BCP) is a mandatory program for Bachelor of Business Administration (BBA) students to kick-start their career.**

- **Students admitted to the BBA program for the Fall 2017 term onwards are required to complete the program within 12 months of the start of their program.**
- **Students admitted to the BBA program from the Fall 2012 term to the Summer 2017 term are required to complete the program prior to graduation.**



**For more information, click [here](#).**

~~Students who are admitted to the Beedie School of Business beginning in the Fall 2017 term must complete the Business Career Passport within 12 months of the start of their program.~~

~~During the first year of the BBA program, students register in and complete six mandatory Business Career Passport workshops. The workshops may be completed in any order.~~

~~Enrollment and participation in workshops must be recorded with the Career Management Centre. For more information about the workshops, and to register, visit the Career Management Centre website.~~



**Calendar Entry Change  
Faculty of Education**

Rationale for change: We developed a new minor "Social Justice in Education" which was approved (S.17-104) and is included in the Summer 2018 Calendar. This new minor should be included on the list of minor options for our students within our respective degree programs.

Effective term and year: ASAP

The following program(s) will be affected by these changes:

Bachelor of Education, Major  
Bachelor of Education, Two Minors, Extended Minors  
Bachelor of Education, Honours  
Bachelor of Education, Second Degree  
Bachelor of General Studies in Education, Double Minor

**Calendar Change:** "to" and "from" sections are not required. All deletions should be crossed out as follows: ~~sample~~. All additions should be marked by a **bold**.

Under minor options, please add:

**Social Justice in Education**



**Calendar Entry Change**  
**Joint Major: Health Sciences & Philosophy**

SCUS 18-43

Rationale for change: **Health Sciences Philosophy joint major – Bachelor of Arts**

**Changes to the upper division requirements to include a 400 level health sciences course parallels the requirement for a 400-level Philosophy course, and is in keeping with providing a more in depth and culminating course opportunity for the joint majors.**

Effective term and year: **Spring 2019**

The following program(s) will be affected by these changes:

**Health Sciences Philosophy joint major – Bachelor of Arts (FASS)**

**Health Sciences Philosophy joint major – Bachelor of Arts (FHS)**

**Calendar Change:** “to” and “from” sections are not required. All deletions should be crossed out as follows: ~~sample-~~ All additions should be marked by a **bold**.

**Upper Division Health Sciences Requirements**

Students complete a minimum of ~~20~~ **21** upper division health sciences units, including all of  
HSCI 305 - The Canadian Health System (3)  
HSCI 319W - Applied Health Ethics (3)  
HSCI 327 - Global Health Ethics (3)  
HSCI 330 - Exploratory Strategies in Epidemiology (3)  
HSCI 340 - Social Determinants of Health (3)

~~and three additional upper division health sciences units.~~

**and at least one 400-level health sciences course.**



### Calendar Entry Change

#### Name of Program or Name of Faculty

Rationale for change:

**The students completing the honours program in BSc Life Sciences program in the Faculty of Health Sciences conduct research in the laboratories of FHS Faculty. This activity includes and exceeds much of the work and experience that majors are required to complete through one of the laboratory course offerings (HSCI 440, HSCI 441, HSCI 442). By allowing such honours students to obtain their laboratory research experience directly through the honours thesis work, it makes the honours option more attractive to our students.**

Effective term and year: Spring 2019

The following program(s) will be affected by these changes:

**Health Sciences Honours – Bachelor of Science – Life Sciences Concentration Upper Division Requirements**

**Calendar Change:** “to” and “from” sections are not required. All deletions should be crossed out as follows: ~~sample~~. All additions should be marked by a **bold**.

FROM:

and one of

HSCI 440 - Cell Pathophysiology Laboratory (4)

HSCI 441 - Virology Laboratory (4)

HSCI 442 - Immunology Laboratory (4)

TO:

and one of

HSCI 440 - Cell Pathophysiology Laboratory (4)

HSCI 441 - Virology Laboratory (4)

HSCI 442 - Immunology Laboratory (4)

**HSCI 494 - Independent Laboratory Research (9)**



**Calendar Entry Change**  
**Name of Program or Name of Faculty**

**School for the Contemporary Arts, Fine and Performing Arts Minor**

<p>Rationale for change: It was an oversight to not change the title ad description of the course, when all courses were changed from FPA (Fine and Performing Arts) to CA (Contemporary Arts) in 2017.</p>
<p>Effective term and year: Spring 2019</p>
<p>The following program(s) will be affected by these changes:  Fine and Performing Arts Minor</p>

**Calendar Change:** "to" and "from" sections are not required. All deletions should be crossed out as follows: ~~sample~~. All additions should be marked by a **bold**.

<p><del><b>Fine and Performing Contemporary Arts Minor</b></del></p> <p>The school also offers a <del>fine and performing</del> <b>Contemporary Arts (FPA CA)</b> minor which can be completed by CA students or those in any other Simon Fraser University major program. The program accommodates a range of fine and performing arts interests, but some exposure to both the practical and theoretical aspects of art is assured by the lower division studio course requirement and the upper division seminar in art and culture studies.</p> <p><b>Admission Requirements</b></p> <p>Program and course admission is contingent upon University admission. Contact Student Services for admission procedures, requirements and deadlines. Entry to all programs and to many courses is by audition, interview or application. Contact the school's office for information on procedures and deadlines.</p> <p>Although the University operates on a trimester system, most CA courses are planned in a two term (fall and spring) sequence. Consequently, students enter in the fall term (September) and are advised to contact the school in the preceding January for program entry and requirements information.</p> <p><b>Transfer Credit and Advanced Standing</b></p>
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Unassigned or general elective (type 2 and 3, respectively) transfer credit awarded for courses completed at other recognized post-secondary institutions will not automatically entitle students to advanced standing in the school's programs. Advanced standing is generally given on an individual basis as a result of an audition or interview.

## About the School's Course Offerings

Students are encouraged to take advantage of interdisciplinary offerings within the school. As many programs depend on a continuing sequence of courses completed in order, students should plan carefully to gain the maximum benefit and efficiency from their study. Note that not all courses are offered every term and several are offered on a rotational basis, i.e. every third or fourth term. An advisor is available to help plan study programs.

Students are reminded that the school is an interdisciplinary fine and performing arts department, and are strongly advised to acquaint themselves with the many disciplinary courses that are available.

### Special Topics Courses

The subject matter (and prerequisites) of special or selected topics courses vary by term.

### Prior Approval Prerequisite

Where a prerequisite is or includes 'prior approval,' approval must be obtained before enrolling in the course. Contact the school for further information.

## Program Requirements

### Lower Division Requirements

Students complete a minimum of 12 CA units including one studio course.

### Upper Division Requirements

Students complete a minimum of 15 CA units including at least three in upper division theory and history courses.