



## OFFICE OF THE ASSOCIATE VICE-PRESIDENT, ACADEMIC

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**MEMORANDUM**

<b>ATTENTION</b>	Senate	<b>DATE</b>	November 19, 2015
<b>FROM</b>	Gordon Myers, Chair Senate Committee on Undergraduate Studies	<b>PAGES</b>	1/2
<b>RE:</b>	2014-2015 Annual Report of Senate Committee on Undergraduate Studies		

I am pleased to submit to Senate the 2014-2015 Annual Report of the Senate Committee on Undergraduate Studies (SCUS).

The Senate Committee on Undergraduate Studies is charged by Senate with the following terms of reference:

1. *Taking into consideration the need for coordination and development of undergraduate programs within the University, SCUS shall:*
  - a) *review and make recommendations to Senate on curriculum changes of a major nature and general matters affecting the curriculum.*
  - b) *under delegated authority, review and approve, where appropriate, all proposed new courses, course deletions, course changes and program revisions of a minor nature. These changes shall be reported in summary form to Senate.*
  - c) *review and make recommendations to SCUP regarding new programs and credentials.*
2. *To recommend to Senate grading, examination, standing and continuance policies.*
3. *To recommend to Senate policies on undergraduate admissions, re-admissions, and credit transfer and where necessary, to provide general direction to the Registrar's Office in the interpretation of such policies.*
4. *To consider and decide on policy recommendations concerning undergraduate course registration and course withdrawal procedures and on the administration of undergraduate student records.*
5. *To consider and recommend to Senate policy recommendations from the Diverse Qualifications Adjudication Committee.*
6. *To consider and recommend to Senate policy recommendations regarding the WQB requirements.*

This report covers the period September 1, 2014 to August 31, 2015 during which SCUS held 12 meetings.

SCUS reviewed, recommended, approved and submitted to SCUP and Senate curriculum changes related to the addition, deletion and modification of programs and courses, as well as revisions of relevant regulations.

**Programs and Policies reviewed**

DE Notation changes

Tuition Refund Policy

Changes to the Credential Language

Student Academic Appeals Report

Suspension of Admission to the International and Global Education Minor Program

Revision to the Course Change dates

Closure of Science Year One and Life Sciences Year Two at Surrey

Bachelor of Arts in Art, Performance, and Cinema Studies (title change)

**New programs approved and recommended:**

Full Program Proposal for the Minor in Resource Environmental Management

Notice of Intent for a Major in Labour Studies

Full Program Proposal for the Joint Major in English and Communications

Full Program Proposal for Minor in Italian Studies

Full Program Proposal for the Certificate in Innovation and Entrepreneurship

Concentration for Prospective Teachers within the French Major program

**Curriculum Changes Approved**

<b>Program changes</b>	<b>New Courses</b>	<b>Courses deleted</b>	<b>Courses changed</b>
223	57	54	443

*Note: numbers are approximate*

SCUS members during 2014-2015 were:

G. Myers, Chair (Associate Vice-President, Academic)

S. Rhodes (Director, University Curriculum & Institutional Liaison)

P. Gallilee (University Librarian designate)

J. Hinchliffe, (Secretary and Associate Registrar)

L. Legris, Student Services (Registrar designate)

E. Park, Applied Sciences

J. Pulkingham, Arts and Social Sciences

A. Gemino, Beedie School of Business

M. Gotfrit, Communication, Art and Technology

A. Chinnery, Education

A. Clapp, Environment

M. Lechner, Health Sciences

C. Cupples, C. Lowenberger, Science

D. Chong, C. Chu, G. Shafer, L. Forsythe (Student Representatives)

R. Balletta, Recording Secretary